



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:::UDALGURI
(NAZARAT BRANCH)

Telephone No.03711-224433

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No.UNZ.3/2022-23/142

Dated. 22/07/2022

NOTICE INVITING TENDER

Sealed quotations affixing court fee stamps worth Rs. 8.25 (Rupees eight and paise twenty five only) are hereby invited from the reputed suppliers/firms for supply of consumable, office stationery items and hiring of various items at the office of the Deputy Commissioner's Office, Udalguri as per the list of the items/specification enclosed as Annexure-I in connection with Celebration of Independence Day on 15th August, 2022. The quotations will be received up to **02:00 PM on 28.07.2022** and will be opened at **03:00 PM** on the same day. The quotationers /representatives may remain present while opening the quotation.

The Terms & Conditions:

1. The rate fixed shall remain valid until 15.08.2022 from the date of acceptance.
2. Overwriting in the quotation paper will not be entertained.
3. The bidder must have a shop of his own and must be a licence under the ATA (L&C) Order 1982.
4. Rate against each item should be clearly written both in figure and words
5. It is not binding on the undersigned to accept the lowest rate.
6. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
7. Rate should be quoted inclusive of all taxes.
8. Sample of materials must be supplied with the quotation.
9. Items offered shall be of good quality. Supply of substandard, inferior quality materials shall be rejected with forfeiture of security money subsequent legal action.
10. Supplier should mention their PAN/TIN Numbers along with the quote.
11. Supplier should mention their address for correspondence along with the contact numbers
12. The suppliers should mention their brands which will be supplied at the price quoted compulsorily.
13. The bidder should have to submit a copy of Trade Licence, PAN Card, Bank Statement for last 6 (six) months, GST Registration Certificate & Income Tax return for last 3 (three) years.
14. Payment will be made as when fund receive from Govt.

Note: -1

1. Without the aforesaid documents, the bid document will be treated as invalid.
2. The bidder should put his signature on all the documents
3. Participating bidder must quote the rate for all the listed items, otherwise the bid document will be treated as invalid.

Memo No.UNZ.7/2021/RD/142 **3481**

Copy to:

1. The Commissioner, North Assam Division, Tezpur for favour of kind information.
2. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Ghy-06 for favour of kind information.
3. The District Information & Public Relation Officer, Udalguri. He is requested to give wide publicity through Assam tribune and local News Papers.
4. The DIO, NIC, Udalguri for information and necessary action.
5. Office file.

Deputy Commissioner,
Udalguri

Date: **22** /07/2022

Deputy Commissioner,
Udalguri

**List of Items/temp construction works in connection with Celebration of National Day
for the FY 2022-23**

Sl. No.	Particulars	Description	Tentative per/unit	
1	Cleaning of Designated Parade Ground	Labour Charge	Per day / per person	
2		Cleaning of Jungles of designated parade ground	Per Sq. Ft.	
3	Stationery items	Japi (Medium Size)	Per Pcs	
4		Sarai (Standard Size)	Per pcs	
5		Gamusa/ Arnai	Per unit	
6		Ball pen	Per unit	
7		Notepad/ Dairy	Per unit	
8	Printing	Azadi ka Mahautsav Logo Painting/ National Flag Painting	Per Sq.ft	
9		Painting of Gandhi statue rostrum	Per unit	
10		Painting of Main rostrum of Designated parade ground	Per unit	
11		Painting of rostrums at DC Office, DC banglow, Circuit House	Per Unit	
12		Printing of Flex Banners	Per Sq. Ft.	
13		Printing of Sticker and board pasting	Per Pcs	
14		Printing of invitation card with envelop A5	Per pcs	
15		Printing of Certificate (A4 Size Colour)	Per Certificate	
16		Temporary Construction	Temporary Construction of Ladise/Gents Toilet/Urinal	Per unit
17			Temporary Shed for Medical Team	Per Sq. Ft.
18	Temporary Shed for Parade Contingent at North Side		Per Sq. Ft.	
19	Temporary fancing with rope on bamboo post for March Past and white line marking			
20	Electrical work	Electrification of Designated Parade Ground and 3 nos of Parmanent shed	Per day (as per scheduled rate)	
21		Illumination of DC Office, DC banglow, Circuit House, Treasury Office	Per day (as per scheduled rate)	
22	Decorration	Decorroration of 3 Nos of parmanent shed, Side covering with cloth, Ceiling with cloth, carpeting etc.	Per Sq. Ft.	
23		Decorration of Main rostrum with flowers, ballons etc.		
24	Hiring	CC Camera with DVR, wire etc	Per Camera with wire & DVR	
25		Pastic Chair with cover	Per Chair with cover	
26		Dinning Table with cover	Per Table with cover	
27		Stand fan	Per Stand fan	
28		Ceiling Fan	Par Ceiling Fan	
29		Sofa Set (3+1+1+ Center Table)	Per Set	
30		Flower Tub with flower	Per Tub with flowers	

31	Indian National Flag & other	Khadi Indian National Flag Big Size	Per Flag
32		Khadi Indian National Flag Medium Size	Per Flag
33		Khadi Indian National Flag for Car	Per Flag
34		Rope	Per Mutha (Good Quality)
35		Candle	Per packet
36		Bamboo	Per Number
37		Rope (Sutle and Coconut rope)	Per Bundle
38		Bamboo/Coconut Broom	Per Number
39		1st/2nd/3rd-Prize (For parade contingent and other)	Per Number
40	Refreshment	Breakfast (Puri Sabji+ Egg+ Bannana+ Tea+ Water Bottle)	Per packet
41		Lunch General (Chicken+Fish+ Water Bottle)	Per plate
42		Lunch for VIP (Jeera Rice+Mutton+ Chicken (Local)+Small Fish Recipe+Katal Fish curry+Paneer+Dal+Mixed Veg.+Green Salad+Papad+Dry Fruits+Water Bottle 1/2 Liter)	
43		Packet Lunch for Parade Contingent (Bread+Fruit Jam+Boil Egg+ Sweets+Banana+Frooti)	Per plate
44		Packet food for General Public (Singra+sweets+Banana)	Per plate
45		Packet food for Guest/Invitee (Singra+Sweets+Banana+ Juice packet/ Water bottle 250ml)	Per plate
46		Packet Lunch for VIP/VVIP (Kaju Barfi+Fried Kaju+Chips+Singa/Kachuri+Lal Mohan)	Per plate
47		Packet Lunch for Flag hoisting at DC Office, Banglow, Curcuit House (Singra/Sweets/Banana/Water Bottle 250 ml/Tea)	Per Packet
48		Special Tea/Normal Tea	Per cup
49	Vediography/Photography	Hiring of Projector with Screen	Hiring charge per day
50		Vediography/ Photography of the event	Per day
51	For Gandhi Maidam	White Garland	Per Number
52		Dhup	Per packet
53		Dhuna	Per 100 Grams
54		Match Box	Per Box
55		Mustard oil	Per 100 ML
56		Holika	Per Mutha
57		Dhuna Bati	per number
58		Saki	Per number
59		Dhup Dani	Per Number

Deputy Commissioner,
Udalguri