

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF OCTOBER, 2024.**

Subject	Minutes of the District Development Committee meeting for the month of October, 2024
Date & Time	4 <sup>th</sup> October, 2024 at 10:00 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The District Development Committee (DDC) meeting for the month of October 2024 was presided over by Shri Pulak Patgiri, ACS, District Commissioner, Udalguri. The Chairman welcomed the attendees and outlined the agenda of the meeting.

The Chairman proceeded to review the actions taken based on the minutes of the previous DDC meeting held on 6th September 2024. After thorough discussions, the following decisions and action points were recorded.

Sl. No	Department	Scheme/ Project/ Programme	Decision/ Action Taken	Action to be taken by
1	<b>Khoirabari Rev. Circle</b>	Revenue Services/ ARPTS ACT	The Circle Officer, Khoirabari Rev Circle informed the house about the present status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT.	Circle Officer, Khoirabari
2	<b>Harisinga Rev Circle</b>	Revenue Services/ ARPTS ACT	The Circle Officer, Harisinga Rev Circle informed the house about the present status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT.	Circle Officer, Harisinga
3	<b>Udalguri Rev Circle</b>	Revenue Services/ ARPTS ACT	The Circle Officer, Udalguri Rev Circle informed the house about the present status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT.	Circle Officer, Udalguri
4	<b>Mazbat Rev Circle</b>	Revenue Services/ ARPTS ACT	The Circle Officer, Mazbat Rev Circle informed the house about the present status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT.	Circle Officer, Mazbat
5	<b>Kalaigaon Rev Circle</b>	Revenue Services/ ARPTS ACT	The Circle Officer, Kalaigaon Rev Circle informed the house about the present status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT.	Circle Officer, Kalaigaon
6	<b>All Revenue Circle</b>		The Chairman requested all Circle Officers, Udalguri to prepare a comparative statement of Revenue receipt in comparison with the previous month from next DDC meeting onwards. Further, the Chairman also requested all Circle Officers, Udalguri to expedite the relinquishment process of land for conversion to Government land in respect of construction of certain Model AWCs in co-ordination with the DSWO, Udalguri.	All COs, Udalguri
7	<b>Transport</b>		The District Transport Officer briefed the house on revenue collection and accident statistics. The Chairman requested continuous enforcement drives and regular checks, especially in high-traffic areas.	DTO, Udalguri
8	<b>Sub-Registrar</b>		The Sub-Registrar, Udalguri briefed the house about the status of total nos. of Deed Registered & Marriage Registered in the month of September, 2024.	
9	<b>Water Resource</b>	RIDF & SOPD	The Executive Engineer, WRD, Udalguri briefed the house about the physical & financial progress of various schemes/	EE, WRD, Udalguri

			projects being implemented under RIDF/ SOPD-G. Further, it was requested to enhance the progress accordingly.	
10	<b>Sports &amp; Youth Welfare</b>	CMMSGUY	Physical & financial progress of various works under CMMSGUY was reviewed in detail. The chairman asked DSO to develop a comprehensive plan in line with the Khelmaharan SOP and to remain in close coordination with ADC(Sports) and BO(Sports).	DSO, Udalguri
11	<b>Co-Operation</b>		The DRCS, Udalguri briefed the house about the status of various projects/ activities viz., Computerization of PACS/ PACS as CSC/ PACS as Janaushadhi Kendra/ PACS as Fuel Station/Petrol Pump/Retail Outlet& other relevant activities being carried out by the department The Chairman directed that the first meeting of the District Co-operative Development Council (DCDC) be convened as per the MARGDARSIKA SOP.	
12	<b>FCS&amp;CA</b>	ONORC/PMUY/ Paddy Procurement/Sam abaySabalikaran Yojana/ Aamar Dukan Scheme	Status of ONORC/PMUY/Paddy Procurement/SamabaySabalikaran Yojana/ Aamar Dukan Scheme etc was reviewed thoroughly. The chairman requested DDS, Supply to ensure timely completion of the new ration card selection process.	Dy. Director, FCS&CA, Udalguri
13	<b>PHE</b>	JJM/ SBM-G/	The Executive Engineer, PHE, Tangla Division, Tangla briefed the house about the monthly progress of FHTC under JJM & SBM-G along with status of formation of WUC, Har Ghar Jal Declaration etc. Further, the chairman requested EE, PHE to ensure the completion of the Har Ghar Jal Declaration.	EE, PHE, Tangla, Division, Tangla
14	<b>Education</b>		Physical & financial progress of various infrastructural projects along with status of attendance and DCs monitorable points was reviewed thoroughly. The Chairman requested education department for close monitoring of student attendance and timely execution of Project Arohan.	IS, UDC, Udalguri
15	<b>Agriculture</b>	PM KISAN, ODOP PMKSY, RIDF- XXIX, PMFBY, Soil Health Card	The District Agricultural Officer, Udalguri briefed the house about the present status of progress under various programmes viz., PM KISAN, ODOP PMKSY, RIDF-XXIX, PMFBY, Soil Health Card. Chairman requested DAO, to prepare a fruitful plan for upcoming Paddy procurement well in advance so that district should achieved the target on time. Further chairman requested DAO to complete the soil health card distribution on time and kept the records properly and submit the distribution status regularly to ADC(Agri). BO(Agri) to monitor it regularly.	ADC(Agri), BO(Agri), DAO, Udalguri
16	<b>Health &amp; Family Welfare</b>		Present status of various infrastructural projects was reviewed in detail.Further, the Chairman requested ADC (Health), Udalguri/JDHS, Udalguri/ DPM, NHM, Udalguri to take necessary steps for handing over & operationalisation of Integrated Public Health laboratory constructed under PM ABHIM at the earliest.	ADC (Health), Udalguri JDHS, Udalguri
			The Joint Director of Health Services, Udalguri was requested to take necessary steps to further expedite the progress in respect of ABHA ID creation.	
		Tea Garden Wage Compensation Scheme for Pregnant Women	Status of Tea Garden Wage Compensation Scheme for Pregnant Women was reviewed. Accordingly, the Chairman requested JDHS, Udalguri/DPM, NHM, Udalguri to prepare a dedicated plan of action to substantially expedite the progress in respect of the Tea Garden Wage Compensation Scheme for Pregnant Women. Further, the Joint Director of Health Services, Udalguri was requested to share the list of such eligible pregnant women with the Labour Inspector, Udalguri.	JDHS, Udalguri DPM, NHM, Udalguri
	RBSK	Status of School Children Screening Under RBSK was also reviewed. Further, the Chairman requested JDHS, Udalguri/ IS, UDC, Udalguri/ DPM, NHM, Udalguri to follow up with the schools to be more proactive in respect of screening under RBSK.	JDHS, Udalguri IS, UDC, Udalguri DPM, NHM, Udalguri	

			The Chairman requested JDHS, Udalguri/ DPM, NHM, Udalguri to take up the matter of revised target of immunization under Sampoonnata Abhiyan with ADC (Health), Udalguri.	JDHS, Udalguri DPM, NHM, Udalguri
17	<b>Animal Husbandry &amp; Veterinary</b>		Present status of Rashtriya Gokul Mission (RGM)/ National Artificial Insemination Programme (NAIP), ESVHD-MVU (under LHDCP), ASCAD (under LHDCP), CSFCP, PPREP/ FMDCP, Brucella (under LHDCP) was reviewed in detail. Accordingly, it was instructed to expedite the progress of the works.	DAH&VO, Udalguri
18	<b>Fishery</b>	PMMSY/ ADP/ NFDB funded project	The District Fishery Development Officer, Udalguri briefed the house about the monthly progress of various works under PMMSY/NFDB funded project/ ADP. Further, the Chairman requested DFDO, Udalguri to ensure timely completion of the works.	DFDO, Udalguri
19	<b>Handloom &amp; Textile</b>	Cluster Development Program/ Yarn Bank/ Mudra Loan/ Bodoland Handloom Mission	Status of Cluster Development Program/ Yarn Bank/ Mudra Loan/ Bodoland Handloom Mission was reviewed. Chairman requested to complete the ongoing works should be completed within stipulated time.	Assistant Director, H&T, Udalguri
20	<b>DI&amp;CC</b>	PMEGP/ PMFME/ PM VISWAKARMA/ UNNATI/ ADP/CMAAA/ ATISIS, 2020	Monthly progress under various flagship programmes viz., PMEGP/PMFME/ PM VISWAKARMA/ UNNATI/ ADP/CMAAA/ ATISIS, 2020 was reviewed. Accordingly the General Manager, DI&CC, Udalguri was requested to enhance the performance in respect of flagship programmes.	GM, DI&CC, Udalguri
21	<b>Irrigation</b>	PMKSY-HKKP/ SOPD-BTC/ RIDF/ TSP/AIBP	Status of various works under PMKSY-HKKP/SOPD-BTC/ RIDF/ TSP/AIBP was reviewed. Further, the Chairman requested Executive Engineers for timely project completion during the working season..	EE, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon Division
22	<b>Fire &amp; Emergency Services</b>		The Station Officer, F&ES, Udalguri briefed the house about the status of various fire activities/ fire safety suggestions/ fire safety NOC etc. Chairman requested the station officer to keep ready of all their staff to meet up any unforeseen incident in upcoming festive season.	
23	<b>ULBs</b>	PMAY-U/ SBM-U/ PM VISWAKARMA/ PM-Svanidhi	Progress of works under PMAY-U&SBM-U/ PM VISWAKARMA/ PM-Svanidhi was reviewed in respect of both the ULBs. Accordingly, the Chairman requested to ensure timely completion of all the ongoing works and also requested both the ULBs to complete the NSAP application verification immediately.	EO, TMB/ EO, UMB
24	<b>P&amp;RD</b>	MGNREGA/ PMAY-G/ NSAP/ Amrit Sarovar	The Project Director, DRDA, Udalguri briefed the house about the monthly progress of works under MGNREGA/ PMAY-G/ NSAP/ Amrit Sarovar.	
			The Chairman requested PD, DRDA, Udalguri to take review with all the BDOs, Udalguri to enhance the progress in respect of all programmes/ works before next DDC meeting.	PD, DRDA, Udalguri
			The Chairman instructed BDO, Mazbat to ensure completion of plantation and fencing in all Amrit Sarovar sites at the earliest.	BDO, Mazbat
			The Chairman requested PD, DRDA, Udalguri & all BDOs, Udalguri to take necessary steps to substantially enhance the performance in respect of Aadhar seeding of Job Card holders	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman instructed Executive Officer, Tangla Municipal Board to substantially expedite the Aadhar seeding & Mobile No updation under NSAP before next DDC meeting.	EO, TMB, Tangla
25	<b>WCD</b>		The DSWO, Udalguri briefed the house about the physical & financial progress of Model AWCs along with status of other relevant activities/programmes viz., Poshan Abhiyaan, SANKALP, Beti Bachao Beti Padhao, Nari Adalat, PMMVY. Further, the Chairman requested DSWO, Udalguri to ensure timely completion of the works.	DSWO, Udalguri
26	<b>PWD (Building)</b>	State	Physical & financial progress of various ongoing projects being	EE, PWD (B&NH),

		Projects/BTR Projects/ RMSA Projects	implemented by the PWD Building was reviewed in detail. Further, the Chairman requested EE, PWD (B&NH), Udalguri to ensure timely completion of the ongoing works.	Udalguri
27	PWD (Roads)	NESIDS/ NLCPR	Status of projects under NESIDS & NLCPR was reviewed in detail. Further, the Chairman requested EE, PWD (R&B), Udalguri to ensure their timely completion.	EE, PWD (Roads), Udalguri
		RIDF/Tea Garden Roads/ARRBP/SOPD-G/ Asom Mala	The Executive Engineer, PWD (R&B), Udalguri informed the house about the monthly progress of various projects being implemented under RIDF/Tea Garden Roads/ARRBP/SOPD-G/ Asom Mala. Further, the Chairman requested EE, PWD (R&B), Udalguri to expedite the progress of the ongoing works accordingly.	EE, PWD (Roads), Udalguri
		MMPPNA/ MMUPNA/ MMPNA/ CM's Good will Project/SOPD-BTC	The Executive Engineer, PWD (R&B), Udalguri informed the house about the monthly progress of various projects being implemented under Mukhya Mantrir Paki Path Nirman Achari (MMPPNA)/ Mukhya Mantrir Unnoto Paki Path Nirman Achari (MMUPNA)/ Mukhya Mantrir Path nabikaran Achari (MMPNA)/ CM's Good will Project/ SOPD-BTC. Accordingly, the Executive Engineer, PWD (Roads & Building), Udalguri was requested to enhance the progress of the ongoing works.	EE, PWD (Roads), Udalguri
28	Excise		The Superintendent of Excise, Udalguri informed the house about the status of various enforcement drive along with Revenue collection in the month of September, 2024. Further chairman requested the Superintendent of excise to ensure regular enforcement drive during the festive period.	
29	District Child Protection Unit		The District Child Protection Officer (i/c), Udalguri briefed the house about the status of various activities/ awareness programmes being carried out by the District Child Protection Unit in the month of September, 2024.	
30	Labour Welfare		Status & progress of various activities under Assam Building and Other Construction Workers Welfare Board under BOCW/Child and Adolescent Labour (Prohibition & Regulation Act, 2016)/ Revenue Collection under Assam Shops and Establishments Act, 1971 for the month of August, 2024 was reviewed in detail. Further, the Chairman requested Labour Inspector, Udalguri to make necessary intervention to make intended beneficiaries of Tea Gardens aware about the Tea Garden Wage Compensation Scheme for pregnant women.	Labour Inspector, Udalguri
31	Town & Country Planning		The Assistant Director, T&CP, Udalguri briefed the house about the monthly status of various activities being carried out by the department.	
32	Library		The District Librarian, Udalguri informed the house about the monthly attendance of readers along with new membership in the month of September, 2024	
33	Legal Metrology		The Assistant Controller, Legal Metrology, Udalguri briefed the house about the status of number of establishments inspected and verification fees collected thereof in the month of September, 2024.	
34	Soil Conservation	PMKSY2.0/ RIDF/ SOPD BTC	Physical & financial progress of various works under PMKSY2.0/ RIDF was discussed. Further, it was requested to enhance the progress accordingly.	Divisional Officer, Soil Conservation, Udalguri
35	Sericulture		The Asstt. Director, Sericulture, Udalguri briefed the house about the status of Silksamagra-2/APART/ IIE/ Samarth scheme for the month of September, 2024.	Asstt. Director, Sericulture, Udalguri
36	APDCL		Progress of various works being implemented under Distribution System Enhancement and Loss Reduction Scheme under AIIB was reviewed in detail.	
37	ASDM		The DPM, ASDM, Udalguri briefed the house about the status of various activities/ training programmes being carried out the department.	
38	ASRLM		The DPM, ASRLM, Udalguri briefed the house about the monthly progress of Mukhya Mantri Mahila Udyamita Abhijan (MMMUY),	

			DDU-GKY & other relevant activities implemented in the month of September, 2024.	
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In the closing remarks, the Chairman reiterated the importance of timely and effective implementation of all government schemes and projects. He reminded all departmental heads to place a special emphasis on district ranking indicators for the next DDC meeting and directed them to accelerate their efforts in executing development works before the next review.

The meeting ended with a vote of thanks from the Chair.

District Commissioner,  
Udalguri &  
Secretary, BTR.

Memo EcfNo. E-63415/284-289

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Chief Secretary.
3. The Secretary to the Government of Assam, T&D Department, Dispur for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl. District Commissioner & In-charge, Bhergaon Sub Division, Bhergaon for information & necessary action.
6. All Assistants Commissioners, Udalguri district for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office Copy.

**e-signed**  
District Commissioner,  
Udalguri &  
Secretary, BTR.