

**MINUTES OF DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF JULY, 2023.**

<b>Subject</b>	Minutes of the District Development Committee meeting for the month of July, 2023
<b>Date &amp; Time</b>	26 <sup>th</sup> July at 09.30 AM
<b>Venue</b>	Conference Hall, District Commissioner's Office, Udalguri
<b>Members Present</b>	Annexure-1

The meeting was presided over by **Dr. Sadnek Singh, IAS, District Commissioner, Udalguri.**

At the outset, Chairman welcomed all the members present in the meeting and explained briefly about the purpose of the meeting.

Thereafter, the Chairman went through the Action Taken by each department on the minutes of previous District Development Committee (DDC) Meeting held on 21<sup>st</sup> June, 2023.

After thorough discussion, the following decisions and resolutions were taken and concerned Head of Officers were assigned responsibilities for the action to be taken in respect to the decision/instructions

Department	Scheme/Project/ Programme	Decision/Action taken	Action to be taken by
Women and Child Dev. Deptt	UDID Report	The District Social Welfare Officer, Udalguri informed the house that percentage of application disposal under UDID portal stands at 99.8%. In this regards District Commissioner asked the DSWO to reach out the last person with disability and bring him/her under UDID cover. He directed DSWO to issue forms to all AWCs and start uploading the same in the portal. JDHS will arrange regular camps for verification and issue of UDID	DSWO, Udalguri and JDHS, Udalguri
	Poshan Abhiyaan	The District Social Welfare Officer, Udalguri informed that currently Aadhar seeding percentage stands at 90.8% and accordingly the Chairman directed District Social Welfare Officer, Udalguri to complete the Aadhar seeding of beneficiaries immediately.	DSWO, Udalguri
		DSWO informed that total number of SAM children detected for the month of May was 52 Nos. and out of which 32 Nos. children recovered in the month of June, 2023. Total number of existing SAM children in the month of June, 2023 stands at 86 Nos. including newly detected SAM children of 66 Nos. in the month of June, 2023. Out of which 18 nos. of children referred to NRC in the month of June, 2023 for further treatment.	DSWO, Udalguri
		Accordingly, the Chairman directed DSWO, Udalguri to share the detailed list of all SAM children detected and referred to NRC with ADC (SW), Udalguri at the earliest.	DSWO, Udalguri
		The Circle Officer, Khoirabari Rev. Circle informed the house that there is a lack of coordination between RBSK & Social Welfare department regarding preparation of RBSK Micro plan. Accordingly, the Chairman directed DSWO, Udalguri and JDHS, Udalguri to ensure strong convergence & coordination in respect of preparation of RBSK Micro plan and to facilitate screening of children of 0-6 years age group enrolled at Anganwadi Centres.	DSWO, Udalguri JDHS, Udalguri
		The Chairman directed DPM, NHM, Udalguri to explore the possibility of increasing at least 5 nos. of bed in the present NRC or find out the possibility of establishing NRC facility in other hospitals like Dimakuchi.	DSWO, Udalguri DPM, NHM, Udalguri
Women and Child Dev. Deptt	Poshan Abhiyaan	The Chairman also directed District Social Welfare Officer, Udalguri to share the circle wise break up of SAM children with Addl. District Commissioner (SW), Udalguri.	DSWO, Udalguri

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		The Chairman further requested the Social Welfare department to give special focus on SAM children and ensure their proper treatment at NRC. The Chairman requested Addl. District Commissioner (SW), Udalguri to take weekly review of the status of SAM children in the district and to take daily report from the NRC.	ADC(SW), Udalguri DSWO, Udalguri
		The Chairman also directed Smt. Pankhi Hazarika, ACS, Assistant Commissioner, Udalguri to check the regularity of the per day incentive provided to the SAM children admitted in NRC.	Smt. Pankhi Hazarika, ACS, AC, Udalguri
		The Chairman also requested Addl. District Commissioner (SW), Udalguri and ADC i/c Bhergaon to thoroughly review the work of all staffs engaged in Poshan Abhiyaan every 15days.	ADC(SW), Udalguri
Model AWCs		The DSWO informed that construction of 13 nos of Model AWC still not completed. The Chairman directed District Social Welfare Officer, Udalguri and all Block development Officers, Udalguri district to ensure completion of the work of remaining all MAWCs by 4 <sup>th</sup> August, 2023. He also directed all concerned Circle Officers, Udalguri district to mobilize Lot Mandals to oversee the ongoing work of MAWCs. Further, the Chairman directed DSWO, Udalguri to share the block wise list of all MAWCs immediately.	Circle Officer (All), Block Development Officer (All) DSWO, Udalguri district.
		The Chairman instructed Block Development Officer, Udalguri development Block to visit the Daimajuli MAWC and submit completion report before next DDC meeting.	BDO, Udalguri Dev. Block DSWO, Udalguri
		The Chairman directed Block development Officer, Rowta development Block to ensure the completion of Aminpara Pachim Chuba AWC no.108 by 4 <sup>th</sup> August, 2023.	BDO, Rowta Dev. Block DSWO, Udalguri
Model AWCs- Phase-II		The status of construction of model AWCs under 2 <sup>nd</sup> phase was reviewed. The Chairman directed all Block Development Officers, Udalguri district and District Social Welfare Officer, Udalguri to ensure opening of ALCC Account against all notified ALCC for construction of Model AWCs (2 <sup>nd</sup> Phase) within 1 (one) week and submit compliance report accordingly.	Block Development Officer (All) DSWO, Udalguri district.
		The Chairman also directed District Social Welfare Officer, Udalguri to appoint one Nodal person for MAWCs to communicate with the district administration on daily basis.	BO, SW/ DSWO, Udalguri
One Stop Centre		The Chairman directed District Social Welfare Officer, Udalguri & Assistant Executive Engineer, PWD (Building) Sub-division, Udalguri to complete the handing & taking over at the earliest and directed DSWO, Udalguri to formally inaugurate the building in presence of dignitaries.	DSWO/AEE PWD Building
Employment Exchange	Employment Exchanges (Compulsory Notification of Vacancies) Act,	The Assistant Employment Officer, Udalguri requested all Head of Offices, Udalguri district to adhere with compulsory notification of all vacancies to Employment Exchanges under the Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959. Further the Chairman directed all Head of Offices, Udalguri district to inform regularly about all vacancies of their respective departments.	AEO, Udalguri All HoDs, Udalguri district
Sports & Youth Welfare	Mega Mission Society- Chief Minister Samagrah Grammiya Unnayan Yojana	The Sub-Divisional Sports Officer, Udalguri informed the house about the physical & financial progress of 18 nos. of playfields selected under Mega Mission Society- Chief Minister Samagrah Grammiya Unnayan Yojana (MSGUY). The Chairman directed Sub-Divisional Sports Officer, Udalguri to share all the details of Construction	SDSO, Udalguri  ADC(Dev), Udalguri

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	(CMSGUY)	Committee/ implementing agency along with the guidelines with ADC(Dev), Udalguri immediately. Further, the Chairman directed Addl. District Commissioner (Dev), Udalguri to review again the status of development of 18 nos. of playfields separately and ensure their timely completion.	
	Axom Khel Maharan, 2023-24	The SDSO Udalguri informed the house that there will be 5 (five) sport completion in 5 (five) disciplines viz- <b>Football, Volleyball, Athletics, Kabaddi &amp; Kho-Kho</b> at VCDC, LAC & District level under Axom Khel Maharan, 2023-24 which will aid in identifying the sporting potential in the rural areas. The Chairman directed the Sub-Divisional Sports Officer, Udalguri to prepare a draft plan for implementation of the Axom Khel Maharan, 2023-24. He further requested all Block Development Officers, Udalguri district to carry out a pre-exercise and prepare a draft plan for VCDC level. The Chairman also instructed ADC (Sports) to take step for notification of the different committees	SDSO, Udalguri  All BDOs, Udalguri district
Legal Metrology		Asstt. Controller of Legal Metrology informed that a total of 45 nos. of establishments inspected and verification fees of Rs. 92,460/- collated in the month of June 2023. The Chairman directed Asstt Controller to intensify the inspection and make it a visible activity among the consumers and the businessmen.	Asstt. Controller of Legal Metrology
Handloom & Textile	Distribution of frame loom with jacquard to individual weavers under SOPD for the year 2022-23	The Asstt. Director, Handloom & Textile, Udalguri informed that looms & accessories yet to be supplied to the Department. The Chairman directed Asstt. Director, Handloom & Textile, Udalguri to communicate with the CHD, Handloom & Textile, BTC, Kokrajhar.	Asstt. Director, Handloom & Textile
	Yarn Bank	It was informed to the house that sale for the month of June, 2023 stands at 9.28 kg amounting to Rs.13,711/- as compared to the 29.772 kg amounting to Rs. 51,178/- in the previous month.	
	Swanirbhar Naari Scheme-Phase-I	The Asstt. Director, Handloom & Textile, Udalguri informed that total 4861 nos of items procured from the 14,330 nos. of registered weavers against value of Rs.14,89,970/-	
	Swanirbhar Naari Scheme-Phase-II	The Asstt. Director, Handloom & Textile, Udalguri informed that total 1034 weavers applied under Swanirbhar Naari Scheme-Phase-II of which 957 Nos. have been approved as on 21 <sup>st</sup> July, 2023.	
Fishery	Pradhan Mantri Matsya Sampada Yojona (PMMSY)	The Chairman directed District Fishery Development Officer, Udalguri to ensure timely completion of the projects under Pradhan Mantri Matsya Sampada Yojona (PMMSY) 2022-23. ADC (Dev) will review the progress every 15 days	DFDO
	NFDB funded project	The District Fishery Development Officer, Udalguri informed the house regarding physical & financial progress of Establishment of large breeding unit for locally important fish species (magur, singi, etc.) under NFDB funded project	DFDO
	KCC	On the issue of mismatch of KCC Loan sanctioned, the Chairman directed District Fishery Development Officer, Udalguri to collect the list of sanctioned applications by Banks immediately and to verify the same physically. He further directed District Fishery Development Officer, Udalguri & Lead Bank Manager, Udalguri to substantially reduce the pendency rate of applications at each level.	DFDO and LDM

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Animal Husbandry & Veterinary Animal Husbandry & Veterinary	Vaccination Status Under LHDCP	The District Animal Husbandry & Veterinary Officer, Udalguri informed that utilization of Classical Swine Fever (CSF) vaccination under LHDCP stands at 38.59%. The Chairman expressed dissatisfaction over the slow percentage of utilization and directed District Animal Husbandry & Veterinary Officer to go for the 100% utilization of vaccination by 8 <sup>th</sup> Aug. In this connection he asked to give revised targets to the staffs	DAH&VO, Udalguri
		The Chairman directed District Animal Husbandry & Veterinary Officer, Udalguri to review his plan of action again and instructed to submit name wise progress report of Field Assistants on daily basis to Addl. District Commissioner (Dev), Udalguri immediately.	DAH&VO, Udalguri
	Sex Sorted Semen	The District Animal Husbandry & Veterinary Officer, Udalguri informed that 14 nos. of AIT were selected for use of <b>Sex Sorted Semen</b> in Udalguri district and out of them 12 nos. have brought the semen from Mangaldai ICDP center and started the insemination process.	DAH&VO, Udalguri
	PASHUDHAN SARATHI-1962 AMBULANCE SERVICE (MVU)	The District Animal Husbandry & Veterinary Officer, Udalguri informed the house that Udalguri district has received a total 6 nos of <b>Mobile Veterinary Unit (MVU)</b> out of which 5 MVUs will be stationed at Mazbat, Tangla, Udalguri BVD, Rowta & Kalaigaon. 2 MVUs are already operational at District Veterinary Office Udalguri & Mazbat Block Veterinary dispensary, and they are providing service with Departmental Staffs.	DAH&VO, Udalguri
The Chairman directed District Animal Husbandry & Veterinary Officer, Udalguri to immediately intervene and start vaccination against Rabies specially in the areas viz Tangla, Bhutiachang where it is rising & 1 (one) Rabies mortality also reported. He also instructed District Animal Husbandry & Veterinary Officer, Udalguri to carry out a campaign and submit compliance report before next DDC meeting.		DAH&VO, Udalguri	
Sub-Registrar	Deed Registration	Sub-Registrar, Udalguri informed the house that total 52 nos. of deed registered in the month of June,2023 and registration fees of Rs.9,33,726.00 & stamp duty of Rs.9,36,240.00 was collected.	
APDCL	Distribution System Enhancement and Loss Reduction Scheme	The General Manager, APDCL, Udalguri informed the house that 12 nos. of 33/11 kV sub-station will be constructed under the scheme in Udalguri District which will cater the future load growth of the district.	
Library		The Chairman directed District Librarian, Udalguri to make a Template including- nos. of books, name of books, membership details, attendance along with pictures of the Library & Books and share the Template with the Principal & Head Teachers of all Colleges and Schools through Inspector of Schools, Udalguri.	District Librarian, Udalguri
Sericulture	Cocoon Transaction Report of Vannya Cocoon Bank	The Assistant Director of Sericulture, Udalguri informed that there is no stock of Mulberry & Muga, however 375.75 kg of Eri has been sold in the month of June, 2023. The Chairman advised the Department to increase the achievement and submit an action plan to boost the export of Eri product since it is ODPO for export in respect of Udalguri district	Supdt of Sericulture
Revenue Circles	Revenue Services	The Circle Officers, Udalguri district informed the house about various revenue services viz- Mutation, Partition, AP	

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Revenue Circles		to PP, AC to PP, NOC, Jamabandi Copy, Trace Map, Reclassification, Allotment (passed by SDLAC) being provided through the Circle Office.		
	Revenue Collection	The Circle Officers informed the house regarding Revenue collection during the period from 20 <sup>th</sup> June, 2023 to 25 <sup>th</sup> July, 2023 from Mouzas.		
	Mauza Inspection	The Chairman directed Circle Officers to inspect at least one Mouza before next DDC meeting and make it a routine of inspection of one Mouza in one week.	ALL COs, Udalguri district	
		The Chairman directed Circle Officer, Mazbat Revenue Circle to resolve the land issue of Jagannath Community Hall in consultation with AEE PWD Building	CO, Mazbat	
	Digitization	The Circle Officers informed the house regarding Chittha Validation & Jamabandi validation.		
	Asom Mala	The Circle officers Harisinga & Mazbat Revenue Circle informed the house regarding completion of Asom Mala projects under respective revenue circle.		
	PFC		The Circle Officers informed the house about the services i.e. issuance of Caste Certificates & application of MCC being provided through PFC.	ALL COs, Udalguri district
			The Chairman directed the Circle Officers to complete packet reverification of Aadhaar and submit status report to ADC, Aadhar	ALL COs, Udalguri district
			The Chairman directed CO Kalaigaon to provide services like issuance of income and caste certificates through PFC in the Circle. Also, the chairman directed the Circle Officer, Kalaigaon to discuss the matter with DM, DITEC, Udalguri to introduce online mode	CO, kalaigaon
		The Chairman directed all the circle officers to check the status of SVAMITVA and Resurvey, Land Bank for Compensatory Afforestation, Allotment of land for government schemes, status of NOC for land sale permissions, allotment of land for government schemes, survey of NC villages etc.	ALL COs, Udalguri district	
Excise Excise	Illicit Liquor	The Chairman directed Superintendent of Excise, Udalguri to carry out effective enforcement drive against illicit liquor in Tea Garden areas gardens and adjacent areas near Paneri, Nonaipara, Dimakuchi. The Chairman also instructed Superintendent of Excise to convene a joint meeting involving police, excise, and administration to ensure proper implementation of enforcement measures under the Chairmanship of Addl. District Commissioner (Magistracy), Udalguri at the earliest.	Superintendent of Excise, Udalguri	
	Enforcement drive	The Chairman also directed to carry out regular enforcement drive against illicit liquor in the district.	Superintendent of Excise, Udalguri	
Co-Operative Societies	Computerization	The representative of Deputy Registrar of Co-operative Societies informed the house that FHR completed in all 12 nos of PACS under Bhergaon Sub-Division in 7 nos. of PACs under Udalguri Sub-Division.		
	PACS as CSC	The representative of Deputy Registrar of Co-operative Societies, Udalguri informed the house that CSC ID Activated against 9 (nine) nos. of PACS under Bhergaon Sub-Division and 5 (five) nos. of PACS under Udalguri sub-division. The Chairman directed Deputy Registrar of Co-operative Societies, Udalguri to complete the CSC ID activation against all PACs by 5 <sup>th</sup> of August The Chairman also asked the department to take action on the instruction of the Registrar of Cooperative Societies,		

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		Assam and submit action taken report in the next DDC. He also directed to complete the AGM and Audit of the PACS as per schedule of the act.	
Child Protection		The matter related to uploading of data of JAP was discussed. The chairman asked the DCPO to upload the data immediately in coordination with ADC (SW). ADC (SW) requested the concerned departments to submit the data immediately.	DCPO, Udalguri
		The Chairman directed District Child Protection Officer, Udalguri to submit PPT of various activities & plan of action being carried out from next DDC meeting. Also he asked the department to intensify the awareness of Child marriage and child labour. ADC (SW) will review every 15 days on the activities. He also asked the Circle Officer to submit action taken report of the activities of the LM as CMPO	DCPO, Udalguri Circle Officers
Soil Conservation	SOPD-BTC, RIDF & SOPD-G,2022-23; WDC-PMKSY 2.0 (BHORLA IWMP).	The Divisional Officer, Soil Conservation, Udalguri informed the house about physical & financial progress of the schemes under SOPD-BTC, RIDF & SOPD-G,2022-23; WDC-PMKSY 2.0 (BHORLA IWMP). The Chairman asked the department to complete the ongoing projects immediately.	
Skill Development		The DPM, ASDM, Udalguri informed the house regarding allotment of target i.e., 75 Nos. for the district under three employment categories viz- Piggery Farmer, Beekeeper & Pickle Making Technician. He further informed that follow up action for mobilization of candidates is going on and the training of 75 Nos. candidates will probably start by 10 <sup>th</sup> August, 2023	
ASRLM	DMMU	The DPM, ASLRM, Udalguri informed the house about present status of SHG received RF under DMMU, Udalguri as on 30 <sup>th</sup> June, 2023. He further informed that 7404 nos of SHGs received RF under NRLM & 11022 Nos. SHGs received RF under KAMS	
	Mahila Kisan under AEP intervention	The DPM, ASLRM, Udalguri informed that 98% of the target has been achieved regarding covering of Mahila Kisans under AEP interventions in Udalguri district.	
	SHG Bank loan	The DPM, ASLRM, Udalguri informed that SHG bank loan status has been improved compared to last DDC meeting.	
	DDU-GKY	The DPM, ASLRM, Udalguri informed that till June, 2023, 43 nos. of trained candidates under DDU-GKY got placement.	
	CLF as ISA	The Chairman directed DPM, ASLRM, Udalguri to share immediately the list & plan of action for IEC activates by CLF with Executive Engineer, PHE, Tangla division, Tangla.	DPM, ASLRM, Udalguri
		The Chairman directed DPM, ASLRM, Udalguri & LDM, Udalguri to complete the account opening of all Water users committee of JJM schemes	LDM, Udalguri DPM, ALSRM, Udalguri
	Amrit Vrikkha Andolan	The Chairman directed DPM, ASLRM, Udalguri to do preliminary in-house exercise and prepare a draft plan regarding mobilization of SHGs for Amrit Vrikkha Andolan as the SHGs will play an important role in success of the programme.	DPM, ASLRM, Udalguri
Labour	Plantations	The Chairman directed Labour Inspector, Mazbat to	Labour Inspector,

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Welfare	Labour Act, 1951	continue inspections of Tea Gardens particularly the Schools run by the management.	Mazbat
	Building and Other Constructions Workers Act.	The Labour Inspector, Mazbat informed the house about the Registration of 215 new beneficiaries, Death benefits submitted for 5 nos., General benefits submitted for 3 nos. & Medical benefits submitted for 7 nos. under the Building and Other Constructions Workers Act.	
	Child and Adolescent Labour.	The Labour Inspector, Mazbat informed the house that 12 nos. of Child/Adolescent Labour rescued from various establishment. The Chairman asked the Labour Inspector to continue drive against the child labour	
Fire & Emergency Services		In order to ensure fire safety, the Chairman directed the concerned authorities to conduct safety audit of 2-3 storied buildings and ensure presence of better fire and emergency exit plans. In this connection Chairman asked EOs to enforce building Bylaws strictly.	Station Officer, F&ES
		The Chairman also directed concerned authorities to give stress on organizing drills, awareness activities etc. and share/ upload the photographs/ videos in social media handles.	Station Officer, F&ES
Municipal Board	PMAY-U	The status of completion of PMAY(U) was reviewed. The Chairman directed Executive Officer, Udalguri Municipal Board, Udalguri to take strong steps to complete the houses immediately.	EO, UMB, Udalguri
Municipal Boards	Tax Collection	The Chairman directed the Municipal Board to create a comprehensive slide displaying tax collection report including monthly and arrears tax collections and ensure regular updation of records.	EO, UMB, Udalguri
		The Chairman instructed Addl. District Commissioner (Dev), Udalguri to review again both the Municipal Boards to ensure their efficient collection of taxes.	Addl. District Commissioner (Dev), Udalguri
Irrigation	AIBP-STATE AIBP-BTC TSP PMKSY SOPD-G SOPD-FDR	The Executive Engineer, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon Division informed the house regarding physical & financial progress of various projects/ schemes under AIBP-STATE, AIBP-BTC, TSP, PMKSY, SOPD-G, SOPD-FDR. Further the Chairman directed Executive Engineers to ensure timely completion of the projects and ensure functioning. He also directed both the EE to prepare a coverage map for Udalguri District and find out the un-irrigated areas. Chairman also instructed EE Irrigation to complete all the schemes which are at 98 to 99 % progress before the next DDC.	EE, Irrigation, Udalguri-Mazbat&Panery-Kalaigaon Division
PWD (Building)	State Projects BTR Projects RMSA Projects	The Assistant Executive Engineer, PWD, Building Sub-division, Udalguri informed the house that out of total 29 nos. of State projects, 7 nos. of projects have been completed; Out of 12 nos. of BTR projects, 4 have been completed & all 5 nos. of RMSA projects are ongoing. The Chairman requested a detailed report on the pendency of uncompleted work, including specific information on various communications sent to the concerned authorities for release of fund and the present status of pending projects. He also asked the AEE to issue show-cause to defaulting contractors.	EE, PWD (B&NH), Udalguri-Baksa Territorial Building Division, Udalguri AEE, PWD, Building Sub-division, Udalguri
FCS&CA	NFSA, ONORC, Paddy Procurement,	The Deputy Director, FCS&CA, Udalguri informed the house that Aadhaar seeding currently stands at 98.46%.	
		The Deputy Director, FCS&CA, Udalguri informed that	Dy. Director,

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Mustard Procurement Centre	Govt. of Assam has notified 3 (Three) no's of MPC (Mustard Procurement Centre) in Udalguri district for 2022-23 with target of 400MT to Bhakatpara, 300 MT for Rowta and 1000MT for Tangla and farmers will receive MSP of Rs.5450.00 . On 5 <sup>th</sup> July, 2023 Bhakatpara MPC has purchased 86.50 Quintals from 4 nos. of Farmers and Tangla MPC has started purchasing from 24 <sup>th</sup> July, 2023. However due to more moisture content purchase has temporarily ceased. The Chairman directed DAO, Udalguri to ensure maximum registration of Mustard farmers.	FCS&CA, Udalguri And DAO	
	The Chairman instructed the Dy. Director, FCS&CA, Udalguri to issue Show Cause notices to all FP agents who are violating e-POS system.	Dy. Director, FCS&CA, Udalguri	
	The Chairman directed all Block Development Officers, Udalguri district & Dy. Director, FCS&CA, Udalguri to ensure achievement of 100% target for new eligible beneficiaries under NFSA. Further the Chairman directed all Block Development Officers, Udalguri district to convene a meeting with FP agents.	BDOs, Udalguri district Dy Director, FCS&CA, Udalguri	
FCS&CA	NFSA, ONORC, Paddy Procurement, Mustard Procurement Centre	For new ration cards, the Chairman asked the BDOs to collect the list of beneficiaries by 6 <sup>th</sup> August, 2023 and display the list for few days; to convene Goan Sabha by 8 <sup>th</sup> August, 2023 and to convene the Block Level selection Committee Meeting by 10 <sup>th</sup> August, 2023 and submit the list accordingly. Similarly Circle Officers will take steps for selection of beneficiaries in the Municipal Board areas. The Chairman directed all Circle Officers, Block Development Officers & FCS&CA Department, Udalguri district to raise public awareness about the enhancement of the income limit from 2.50 lakh rupees to 4.0 lakh rupees under NFSA.	BDOs, Udalguri district Dy Director, FCS&CA, Udalguri
		The Chairman directed Dy Director, FCS&CA, Udalguri to submit the Operator wise daily progress report of uploading of forms immediately. He further instructed Dy, Director, FCS&CA, Udalguri to increase the nos. of operators & create more IDs as per the requirement. ADC Supply will coordinate in this regard. The Chairman instructed Election Officer, Udalguri to arrange for daily progress reports of operators.	Dy Director, FCS&CA, Udalguri
		The Chairman directed all concerned Circle Officers, Udalguri district to visit personally the FP shops and adjacent areas where operators are uploading forms and make a critical analysis regarding pendency, internet issue, daily updation by each operator, need for more operators/ IDs and submit time to time report Chairman also requested ADC I/c Bhergaon to constantly monitor the activities in her subdivision	Circle Officer (All), udalguri district
		The Chairman directed Dy Director, FCS&CA, Udalguri to submit Sub-division wise breakup of pending status of digitization of beneficiaries. including the number of data operators working and their daily data entry details.	Dy Director, FCS&CA, Udalguri
	Food Stock	The Chairman directed Shri Abhijit Rajkhowa, ACS, AC, Udalguri to monitor the present status of Food stock already provided in the flood season.	Shri Abhijit Rajkhowa, ACS
Identification of Land for Establishing Godowns and Warehouses	The Dy. Director, FCS&CA, Udalguri informed the house that 2 (two) applications have been received for opening of Godown for storage of Paddy and the application for Rice Mill with 4MT/ Hr milling capacity at Chengelimara, Orang has been forwarded to AFCSCL Guwahati.		

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HEALTH	NITI Aayog Health Indicators	The DPM, NHM, Udalguri briefed the house regarding progress & achievement under Health Indicators of NITI Aayog.	
	Swasthya Sewa Utsav	The Chairman directed JDHS, Udalguri to share the draft plan regarding improving C category Government Health institutions to Category A & B in consultation with all In-charge of PHCs/CHCs He further directed JDHS, Udalguri to take one review with all In-charge of PHCs/ CHCs under the chairmanship of Addl. District Commissioner (Health), Udalguri & one under the chairmanship of Joint Director of Health Services, Udalguri to monitor the progress.	JDHS, Udalguri DPM, NHM, Udalguri
		The Chairman also instructed Health Department to form a core committee to guide the PHCs/ CHCs in this regard at the earliest for their improvement.	JDHS, Udalguri DPM, NHM, Udalguri
	Non-Communicable Disease	The DPM, NHM, Udalguri presented the screening status of Non-Communicable Diseases and informed that total 18,207 beneficiaries enrolled for Non-Communicable Disease during the period from April, 2023 to June, 2023.	
	Family Planning Programme	The DPM, NHM, Udalguri informed about the various activities undertaken for Family planning viz-District Launching of World Population Day on 11 <sup>th</sup> July at Majuli Tea Garden Hospital, District launching of Saarthi Vaan, Awareness on Family Planning through Saarthi Vaan, and Female Laparoscopic Sterilization Camp to be held on <b>31.07.2023</b> at Udalguri Civil Hospital.	
	Rashtriya Bal Swasthya Karyakram (RBSK)	The communication gap between Social Welfare and RBSK was reviewed. The Chairman instructed DPM, NHM, Udalguri to ensure that the RBSK micro plan is shared with the Child Development & Project Officers & ensure improvement of co-ordination between the two departments	DPM, NHM, Udalguri and DSW, Udalguri
	NATIONAL TUBERCULOSIS (TB) ELIMINATION PROGRAMME,	The Chairman directed JDHS, Udalguri to work for further enhancement of the NIKSHAY MITRA programme and instructed DPM, NHM, Udalguri to share the list of TB patients with Public Representatives and communicate with them regarding adoption of TB patients. The Chairman further requested all Head of offices, Udalguri District to contact with District TB Officer, Dr. Dhruvajyoti Pathak for adoption of TB patients under NIKSHAY MITRA programme ADC, Health will review the progress of adoption every week.	JDHS, Udalguri HoDs, Udalguri DPM, NHM, Udalguri
	AES/JE	The DPM, NHM, Udalguri informed the house that one death case has been reported in Mahaliapara. Accordingly, the Chairman urged intervention of the District Animal Husbandry & Veterinary Officer, Udalguri and he also requested all Circle Officers, Udalguri district to increase awareness on the matter under their respective circles and pay special attention on protection measures. Action taken in this regard to be submitted to ADC Health.	All Circle Officers, Udalguri district JDHS, Udalguri DAH&VO, Udalguri DPM, NHM, Udalguri
HEALTH	Child Mortality	The DPM, NHM, Udalguri presented the child death map of the district and informed the house that highest child death has been reported under Udalguri Development Block. He further informed that one of the main reasons of the child mortality is Pneumonia. The Chairman further directed the health department to lay special emphasis in reducing the child mortality of the district.	JDHS, Udalguri DPM, NHM, Udalguri

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	MMR	The DPM, NHM, Udalguri presented MMR mapping of the district and informed that this year the district has reported 5 (five) nos. of Maternal Deaths. The Chairman directed the department to review the Maternal Deaths and submit the Maternal death investigation report immediately for further review.	JDHS, Udalguri DPM, NHM, Udalguri
	Severe Anemia	The DPM, NHM, Udalguri also presented the Mapping of severe anemia cases of the district. Thereafter, the Chairman directed District Data Manager to collect the detailed data regarding name of patient, date & place of their current treatment, contact details etc. and submit the same within 3 days to ADC (Health), which will aid in treatment monitoring and reducing child mortality.	ADC (Health) JDHS, Udalguri DPM, NHM, Udalguri DDM, Health, Udalguri
	Severe Anemia Severe Anemia	The Chairman directed DPM, NHM, Udalguri to open dedicated call centre for severe anemia cases to guide the patients in getting proper & timely treatment.	JDHS, Udalguri DPM, NHM, Udalguri
HEALTH	AB-PMJAY	The Chairman directed all BDOs of Udalguri district to share the list of FLW wise list of pendency of distribution of Ayushman Bharat cards. Further he directed all Block Development Officers, Udalguri district to complete the segregation & distribution of Ayushman cards by tomorrow and notify one nodal officer for the same. The Chairman also directed DPM, NHM to distribute the Ayushman cards directly to the FLWs/ ASLRM under the part blocks of the district with a copy to the concerned Block Development Officers. Further he directed DPM, NHM, Udalguri to review the works of FLWs having highest pendency of cards with them immediately	BDOs, Udalguri DOM, NHM, Udalguri
Treasury		The District Treasury Officer, Udalguri informed the house regarding status of forest royalty collection in the district and urged all head of offices, Udalguri district to strictly follow the Government of Assam's instruction on forest royalty. The Chairman Instructed all HoDs to deposit the Forest Royalty as per norms and asked ADC Dev. to review the matter with District Treasury	
PHE	JJM	The Executive Engineer, PHE, Tangla Division, Tangla informed the house that a meeting was called with the 16 nos. of poor performing contractors and written assurance taken from them to complete the work by 31st August, 2023. The Chairman further directed EE, PHE, Tangla division, Tangla to issue show cause notices to poor performing contractors.	EE, PHE, Tangla
	JJM	The Chairman directed the Executive Engineer, PHE, Tangla division, and P&RD department to complete remaining joint visit of completed JJM schemes for handing & taking over with Water Users Committee immediately.	PD, DRDA, Udalguri/ EE, PHE, Tangla
		There is a total of 353 Nos. of bank accounts that need to be opened. The Chairman instructed to complete the opening of these pending accounts within one week and if any issues arises the matter be taken care by LDM.	EE, PHE, Tangla LDM Udalguri DPM, ASLRM, Udalguri
		Regarding formation of Water User Committees, the Chairman instructed EE, PHE, Tangla to complete the process by 15th August for all sanctioned schemes. The Chairman has also directed the EE, PHE, Tangla to provide detailed information about the pending Water User Committees in different sub-divisions at the earliest.	EE, PHE, Tangla

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Agriculture	PM KISAN	The District Agriculture Officer, Udalguri informed the house about ADO wise status of e-KYC& ABPS achievement. The chairman then directed District Agriculture Officer, Udalguri to complete the pendency of e-kyc & ABPS in each ADO Circle.	DAO, Udalguri
	One District One product	The District Agriculture Officer informed the house regarding present market linkage of ODOP i.e., Potato with Arunachal Pradesh, Nagaland, Guwahati, Darrang, Upper Assam. The Chairman asked DAO to explore improved varieties of Potato and cold storage facilities in the district for better value	
	PMKSY	The District Agriculture Officer, Udalguri informed about the installation of 60 nos of sprinkler irrigation scheme in the month of June, 2023.	
	RIDF	The District Agriculture Officer, Udalguri informed the house about installation of 11 nos of Solar Pump sets with STW and 6 nos. of Diesel Pump sets with STW in the month of June, 2023. The Chairman asked DAO to complete the distribution of all equipments under RIDF	
	Beekeeping under ADP	The District Agriculture Officer informed the house regarding annual production of 51,000 kg in the district. The Chairman asked DAO to strengthen the FPOs and better market linkage. Action taken in this regard to be submitted in the next DDC	
	MULTIPLE CROPPING	The District Agriculture Officer, Udalguri informed the house about the strategies for multiple cropping viz Broom Grass & Silviculture (tree plantation) at Gatsemame manmade forest Bhairabkunda, Dragon fruits & vegetables at all dragon fruit garden, Rice followed by mustard in rice fallow areas throughout the District and Lemon & Turmeric/ Ginger. The DAO was instructed by Chairman to work out strategies on multiple cropping	
	PMFBY, AMM	The District Agriculture Officer, Udalguri informed the present status & progress of PMFBY AND ASSAM MILLET MISSION. The Chairman expressed dissatisfaction on progress on PMFBY and asked DAO to fix targets for ADOs. He also instructed for more publicity and public awareness on Millet Cultivation	
		Assam Paddy Procurement, 2nd crop/ Boro Paddy	The Chairman directed District Agriculture Officer, Udalguri to increase the registration of farmers and activate the call centre immediately
		The Chairman directed District Agriculture Officer, Udalguri to increase the number of call center operators to 10 and provide daily call status updates which will aid in increasing the Farmers registration for paddy procurement. He further directed District Agriculture Officer, Udalguri to share the ADO wise target and list of farmer registration.	DAO, Udalguri
Water Resource	RIDF & SOPD	The Chairman directed Executive Engineer, WRD, Udalguri to expedite the implementation of schemes/projects under RIDF and SOPD G and instructed to ensure their timely completion. EE, WRD was directed to submit monthly progress of all protection works which are ongoing	EE, WRD, Udalguri
Transport	Revenue collection MV tax, fees & fines	The District Transport Officer, Udalguri informed the house regarding revenue collection of Rs 4,72,33276 in the FY 2023-24. The Chairman directed DTO, Udalguri to continue the rigorous enforcement drive throughout the district	

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	Accident & fatality rate	The Chairman directed DTO, Udalguri to submit the detail report of accidents happened in last 6 months in realistic terms within 5 days.	DTO, Udalguri
PWD (ROADS)	RIDF, SOPD, Goodwill project, Asom Mala, Mukhya Mantri Paki Path Nirman Achoni	The Chairman directed EE, PWD (Roads & Building), Udalguri to expedite the implementation of various projects under RIDF, SOPD, Goodwill project, Asom Mala, Mukhya Mantri Paki Path Nirman Achoni, Mukhya Mantri Unnoto Pakipath Nirman Achoni. He further directed EE, PWD, Roads, Udalguri to mention the date of commencement, expected date of completion in the slides/reports.	EE, PWD (R&B), Udalguri
Education		The Chairman directed the Education department to share the Academic Support Group notification immediately.	IS, UDC, Udalguri
		The Chairman directed Education department to make necessary arrangement immediately to open Jan Dhan account for the one student who doesn't have the required document to open other saving account for completion of Aadhar enrollment.	IS, UDC, Udalguri
		The Chairman directed the education department to submit the details regarding uniform distribution in the month of June, 2023 and pendency thereof if any.	IS, UDC, Udalguri
		The Chairman directed education department to sort out the anomalies in the dropout rate data of the district and submit the same by tomorrow and submit action taken to mainstream the drop outs	IS, UDC, Udalguri
		The Chairman also instructed the department to submit pictorial evidences of innovative activities undertaken in schools for making them innovative.	IS, UDC, Udalguri
		The Chairman requested all Executive Magistrates, Udalguri district to visit the schools as directed earlier after the summer vacation.	Executive Magistrates/ IS, UDC, Udalguri
P&RD	MGNREGA	Implementation of MGNREGA was reviewed blockwise. The Chairman directed the Panchayat & Rural Development Department to write letter to the Block Development Officers having zero person days generation with a copy to the CPRD and District Commissioner, Darrang/ Sonitpur. for the part blocks	PD, DRDA, Udalguri
		The Chairman directed the Panchayat & Rural Development Department to submit details of work taken up, nos. of Job Card issued, nos. of PMAY houses completed, nos. of assets created in Tea Garden areas separately by tomorrow.	PD, DRDA, Udalguri
	Aadhar seeding	The Chairman directed Block Development Officer, Kalaigaon/ Mazbat/ Udalguri to expedite the Aadhar seeding & carry out the exercise in Mission mode. He further instructed the concerned Block Development Officers, Udalguri District to mobilize all the staffs for Aadhar seeding. Progress in this regard to be shared with ADC (Dev) every 7 days	PD, DRDA/ Block Development Officer, Kalaigaon/ Mazbat/ Udalguri
P&RD	Amrit Sarovar	The Chairman directed all Block Development Officers, Udalguri district to expedite the progress of Amrit Sarovar sites as the cutoff date for completion is 15 <sup>th</sup> August, 2023. If the scheme cannot be completed in time, the BDO will submit reasons of such noncompletion in writing	PD, DRDA/ BDOs, Udalguri district
	PMAY-G	The Chairman directed all concerned Block Development Officers, Udalguri District to substantially reduce the gap in release of 2 <sup>nd</sup> /3 <sup>rd</sup> installment before next DDC meeting. The Concern ADCs will monitor regularly	PD, DRDA/ BDOs, Udalguri district

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		The Chairman directed all Block Development officers, Udalguri district to serve notices to the beneficiaries who received 3 <sup>rd</sup> installment more than 30 days ago for completion of houses at the earliest.	PD, DRDA/ BDOs, Udalguri district
		The Chairman directed Block Development Officers, Udalguri district to visit maximum number of houses per day and more houses should be completed before the next DDC meeting.	PD, DRDA/ BDOs, Udalguri district
	AWAAS+	The Chairman directed to include the completion percentage in the slide from the next DDC meeting	PD, DRDA, Udalguri
		The Chairman directed the Block Development Officers, Udalguri district to expedite the release of the 3 <sup>rd</sup> installment for improving the performance.	PD, DRDA/ BDOs, Udalguri district
		The Chairman directed the department to lay special emphasis on the construction of houses in tea garden areas as the completion rate is slow in the tea garden areas	PD, DRDA, Udalguri
	P&RD	NSAP	The Chairman directed the department to present separate monthly progress report in Tea Garden areas.
The Chairman directed the department to complete the mobile number updation of the beneficiaries at the earliest.			PD, DRDA, Udalguri
DI&CC	PMEGP	The chairman directed LDM to give a detailed report about the reasons for rejection of the proposals in written under the PMEGP scheme bank wise within 2 (two) days. He further directed GM, DICC, Udalguri also to submit the detailed report on all proposals sent to banks by name & date wise.	LDM, Udalguri GM, DICC, Udalguri
		The Chairman requested ADC (Dev), Udalguri to form a three-member committee to analyse the reasons given by banks for rejections of proposals under PMFME and KCC.	ADC (Dev), Udalguri
	PMFME (Pradhan Mantri Formalization of Micro Food Processing Enterprises)	On being informed about the receipt of only 9 proposals out of the target of 160, the Chairman directed GM, DICC, Udalguri make wide publicity about the scheme and raise awareness among the public through Civil society Organizations, NGOs. He further instructed GM, DICC, Udalguri to make draft model proposals to guide the local entrepreneurs. The Chairman directed GM, DICC, Udalguri to make necessary effort for receipt of at least 30 nos. of proposals by next DDC meeting.	GM, DICC, Udalguri
		The Chairman directed the General Manager to recommend a different person as DRP (District Resource Person). The chairman also directed the General Manager to call all DRP officers to the District Commissioner's office, and also directed ADC (Dev), Udalguri to oversee their work. The GM DICC assured that necessary action will be taken against non performing DRPs	GM, DICC, Udalguri
	Reclassification of Land	The Chairman directed all circle officers to check each and every proposal sent by the DICC for the reclassification of land for the setup of industries and dispose as soon as possible. The Chairman directed the General Manager to share the information with the Circle Officers through WhatsApp and to identify an area for the establishment of industrial area in consultation with the Circle Officers.	All Cos, Udalguri district GM, DICC, Udalguri
		The Chairman directed the General Manager to discuss the identified Dhansiri area for setting up of industries with the Divisional Forest Officer and conduct joint survey.	GM, DICC, Udalguri DFO, Udalguri

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FOREST	Forest Royalty	The Chairman directed the Divisional Forest Officer to check the status of Forest royalty presented in the slide with district treasury and include the Forest Royalty collected by District Treasury in cumulative figures.	DFO, DFD, Udalguri
	Encroachment	The Chairman directed the Divisional Forest Officer to identify the forest land encroachment and taken necessary encroachment drive and present the area wise encroachment data in next DDC meeting. He also directed the Divisional Officer to report all the details of the people and area under encroachment in next DDC meeting.	DFO, DFD, Udalguri
Forest	Compensatory afforestation	The Chairman directed the Divisional Forest Officer to provide details about the comparison of compensatory afforestation done this year compared to last year.	DFO, DFD, Udalguri
RSETI	KCC, PMMY, NRLM & PM SVANIDHI (NULM)	The Director, RSETI, Udalguri informed the house regarding Progress Under KCC, PMMY, NRLM & PM SVANIDHI (NULM). The Chairman directed to expedite the progress of schemes being implemented by the department.	LDM, Udalguri
		The Director, RSETI, Udalguri informed the house regarding various activities/ training being provided by the department and accordingly the Chairman instructed Director, RSETI, Udalguri to expedite the implementation process.	Director, RSETI, Udalguri

In concluding the meeting, the Chairman requested

1. To execute the works in speedy manner
2. Increase the personal involvement in monitoring the execution
3. Submit the Action taken report 5 days before the next DDC meeting
4. Involve in NIKSAY MITRA and adopt an Anganwadi scheme
5. Consistently monitor the Niti Aayog indicator and take step to improve the performance

The meeting ended with a vote of thanks from the chair.

District Commissioner,  
Udalguri &  
Secretary, BTR.

Memo No.E-63415/117-131

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Hon'ble Chief Secretary, Assam
3. The Secretary to the Government of Assam, Transformation & Development Department, Dispur, Guwahati-06 for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl District Commissioner i/c Bhergaon for information
6. All Assistants Commissioners, Udalguri district for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office Copy.

**e-signed**  
District Commissioner,  
Udalguri &  
Secretary, BTR.