

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF AUGUST, 2024.**

Subject	Minutes of the District Development Committee meeting for the month of August 2024
Date & Time	7 <sup>th</sup> August, 2024 at 10:00 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The meeting was presided over by **Shri Javir Rahul Suresh, IAS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present at the meeting and briefly explained the purpose of the meeting.

Thereafter, the Chairman reviewed the Actions Taken by each department regarding the minutes of the previous District Development Committee (DDC) Meeting held on 9<sup>th</sup> July, 2024.

After thorough discussion, the following decisions and resolutions were made and the respective Head of Offices were assigned responsibility for the actions taken

Sl. No	Department	Scheme/ Project/ Programme	Decision/ Action Taken	Action to be taken by
1	Khoirabari Rev. Circle	Revenue Services/ ARPTS ACT	The Circle Officer, KRC, Khoirabari briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July & August 2024.	
2	Harisinga Rev Circle	Revenue Services/ ARPTS ACT	The Circle Officer, HRC, Tangla briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July & August 2024	
3	Mazbat Rev Circle	Revenue Services/ ARPTS ACT	The Circle Officer, MRC, Mazbat briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July & August 2024	
4	Kalaigaon Rev Circle	Revenue Services/ ARPTS ACT	The Circle Officer, Kalaigaon briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July & August 2024	
5	All Revenue Circle		The Chairman requested all Circle Officers to regularly monitor the progress of various flagship schemes/ programmes implemented by PWD (Building) and other departments under respective jurisdiction and submit compliance/ findings, if any. The chairman requested all COs to continue the mouza inspection and submit the compliance report accordingly.	All COs, Udalguri
6	Transport		The District Transport Officer, Udalguri informed the house about the status of revenue collection in the current month along with the status accident/ fatalities in the District. The Chairman requested District Transport Officer, Udalguri to continue the rigorous enforcement drive throughout the district.	DTO, Udalguri
7	Environment & Forest	FRA.2006	Status of various activities under FRA.2006 along with the progress under ABA, 2024 was reviewed. The Chairman requested PD, DRDA, Udalguri, SDO (S), Udalguri and DFO, Udalguri to take necessary steps for convening SDLC in connection with FRA.2006 at the earliest.	PD, DRDA, Udalguri, SDO (S), Udalguri DFO, Udalguri
		ABA, 2024	The Chairman requested Shri Kulbhushan Pegu, ACS, AC, Udalguri and Divisional Forest Officer, DFO, Udalguri to expedite photo uploading under ABA, 2024 in close co-ordination with the concerned Head of Offices, Udalguri.	Shri Kulbhushan Pegu, ACS, AC, Udalguri DFO, Udalguri

8	Sub-Registrar		The Sub-Registrar, Udalguri briefed the house that 74 nos. of Deed Registered & 87 nos. of Marriage Registered in the month of July, 2024.	
9	Water Resource	RIDF & SOPD	The Executive Engineer, Water Resource, Udalguri briefed the house about the present status of various schemes/ projects under RIDF/ SOPD-G. Accordingly, it was requested to expedite the progress.	EE, WRD, Udalguri
10	Sports & Youth Welfare	CMSGUY	Physical & financial progress of works under CMSGUY was reviewed. Further, it was requested to enhance the progress.	DSO, Udalguri
11	Co-Operation	Cooperative Societies/ PACS as CSC	The DRCS, Udalguri informed the house about the present status of various projects/ activities viz., Computerization of PACS/ PACS as CSC/ PACS as Janaushadhi Kendra etc., being carried out by the department in the district.	DRCS, Udalguri
12	FCS&CA	ONORC/PMUY Paddy Procurement/ Ration Card to new eligible beneficiaries	The Dy. Director, FCS&CA, Udalguri briefed the house about the present status of ONORC/PMUY/ Paddy Procurement/ Ration Card to new eligible beneficiaries etc. Further, the Dy. Director, FCS&CA, Udalguri was requested to enhance the performance.	Dy. Director, FCS&CA, Udalguri
13	PHE	JJM/ SBM-G/	Implementation and status of FHTC under JJM & progress under SBM-G along with status of formation of WUC, Har Ghar Jal Declaration etc was reviewed in detail. Further, the Chairman requested EE, PHE, Tangla Division, Tangla to complete opening of bank account of WUCs in co-ordination with LDM, Udalguri and also requested EE, PHE, Tangla to complete Har Ghar Jal Declaration by 31 <sup>st</sup> August, 2024.	EE, PHE, Tangla, Division, Tangla
			Further, the Chairman requested EE, PHE, Tangla Division, Tangla & AGM, APDCL, Udalguri for joint verification of the projects under JJM facing power supply issue and to take necessary steps for providing power connection in such projects at the earliest	EE, PHE, Tangla AGM, APDCL, Udalguri
14	Education	DCs Monitorable Point/ Tea Garden Schools/ RIDF XXIII/ Civil Works	Status of various monitorable points for DCs/Tea Garden Schools/ RIDF XXIII/ Civil Works in respect of Education department was reviewed and it was requested to constantly monitor the progress.	IS, UDC, Udalguri
			Physical & financial progress of various developmental works viz., ATLS & Digital Infrastructure, construction of ACRs, PM SHRI-AR, PMSHRI- CWSN Girls Toilet etc was reviewed in detail. Further, it was requested to expedite the progress.	IS, UDC, Udalguri
15	Agriculture	PM KISAN, ODOPPMKSY, RIDF, PMFBY, RKVY.	The District Agriculture Officer, Udalguri briefed the house about the present status of PM KISAN, ODOP, PMKSY, RIDF, PMFBY, RKVY.	DAO, Udalguri
			Further, the Chairman requested ADC (Agriculture), Udalguri District Agriculture Officer, Udalguri to make necessary arrangements for collecting report from the Gaon Pradhans in collaboration with ADOs, AEAs regarding left out benefices in villages under PM KISAN so as to reconcile the information with PM KISAN data.	ADC (Agriculture), Udalguri DAO, Udalguri
16	Animal Husbandry & Veterinary	Vaccination status under LHDCP/ Bodoland Pig Mission	The District Animal Husbandry & Veterinary Officer, Udalguri briefed the house about the present status of Vaccination under LHDCP & Bodoland Pig Mission.	
17	Fishery	PMMSY/RIDF/ ADP/ NFDB funded project	The District Fishery Development Officer, Udalguri briefed the house about the status of various works under PMMSY for the year 2021-22, 2022-23, 2023-24/RIDF/NFDB funded project/ ADP. Further, it was requested to expedite the progress accordingly.	DFDO, Udalguri
18			The Chairman requested DFDO, Udalguri to reconcile the data in respect of KCC in co-ordination with the LDM, Udalguri and	DFDO, Udalguri & LDM, Udalguri

			resolve the issue collectively, if any.	
19	Handloom & Textile	Cluster Development Program/ Yarn Bank/ Mudra Loan/ Bodoland Handloom Mission	Status of Cluster Development Program/ Yarn Bank/ Mudra Loan/ Bodoland Handloom Mission under BTC was reviewed in detail. Further, the Chairman requested Assistant Director, H&T, Udalguri to complete the works in timely manner.	
20	DI&CC	PMEGP/ PMFME/ PM VISWAKARMA/ UNNATI/ ADP/CMAAA	Status of various works under PMEGP/PMFME/ PM VISWAKARMA/ UNNATI/ADP/CMAAA was reviewed in detail. The Chairman instructed GM, DI&CC, Udalguri to improve the progress under the flagship programmes. The Chairman further requested the nodal officer of PM-VISWAKARMA to dispose of all the pending applications immediately.	Sri Abhijit Rajkhowa, ACS, AC, Udalguri GM, DI&CC, Udalguri LDM, Udalguri
21	Irrigation	PMKSY-HKKP/ SOPD-G/RIDF-XXIX/Hybrid TWS	Status of various schemes under PMKSY-HKKP/SOPD-G/RIDFXXIX/Hybrid TWS was reviewed in detail. The Chairman requested the both the Executive Engineers to expedite the progress of the ongoing projects.	EE, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon Division
22	Fire & Emergency Services		The Station Officer, F&ES, Udalguri briefed the house regarding the status of various fire activities/ fire safety suggestions/ fire safety NOC in the month of July, 2024.	
23	ULBs	PMAY-U/ SBM-U/ AMRUT2.0/ PM VISWAKARMA	Status of house completion under PMAY-U&SBM-U/ AMRUT2.0/ PM VISWAKARMA was reviewed in detail. Accordingly, it was requested to improve the house completion rate.	EO, TMB/ EO, UMB
			The Chairman requested both the Executive Officers to expedite the progress under door to door garbage collection.	EO, TMB/ EO, UMB
			The Chairman requested both the Executive Officers to complete pendency at stage-I & stage-II in respect of PM VISWAKARMA by 15 <sup>th</sup> of August, 2024.	EO, TMB/ EO, UMB
			The Chairman requested Executive Officer, Udalguri Municipal Board to take necessary steps for completion of construction of Aspirational Public Toilet by the month of October, 2024.	EO, UMB
			The Chairman requested the Executive Officer of both the ULBs to expedite the house completion rate immediately. Further, the Chairman requested the Executive Officer, Tangla Municipal Board to take necessary steps to immediately start the work of 97 nos. of houses which are yet to start.	EO, TMB
24	P&RD	MGNREGA/ PMAY-G/ NSAP/ Amrit Sarovar	The Project Director, DRDA, Udalguri to make an effort for substantially improving the performance under persondays generation.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Block Development Officer, Bechimari Dev Block to ensure that the Block reaches state average in respect of asset creation under MGNREGA by next week. Further, the PD, DRDA, Udalguri to ensure that no block under Udalguri District will be at below state average.	PD, DRDA, Udalguri BDO, Bechimari
			The Chairman requested PD, DRDA, Udalguri to submit an undertaking that 95 days wages have been released and there is no pending liability at block level.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman also requested PD, DRDA, Udalguri to take necessary steps and issue directions to the BDOs for completion of the 120 nos. of ongoing AWCs.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Project Director, DRDA, Udalguri and all BDOs to ensure inauguration of all Amrit Sarovar sites by 15 <sup>th</sup> August, 2024.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman also requested PD, DRDA, Udalguri and all BDOs to substantially reduce the gap between 3rd & completed i.e., 2775 by next DDC meeting and to assign target with a fixed timeline to all staff/GPS/GRS for the same.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Project Director, DRDA, Udalguri and all BDOs to expedite the progress in respect of Aadhar seeding against sanctioned & ongoing houses. Further the Chairman also requested to PD, DRDA, Udalguri to take necessary steps for 100% Aadhar	PD, DRDA, Udalguri All BDOs, Udalguri EO, TMB/UMB

			seeding in respect of NSAP at the earliest.	
25	WCD		The Chairman requested DSWO, Udalguri to complete electrification in remaining Model AWCs before 15 <sup>th</sup> August, 2024 in co-ordination with APDCL.	DSWO, Udalguri
			The Chairman requested DSWO, Udalguri to officially intimate the matter regarding tagging of Khoirabari ICDS project in PMMVY portal.	DSWO, Udalguri
			The Chairman requested ADC (SW), Udalguri and DSWO, Udalguri to ensure 100% saturation of UDID card and to submit an undertaking by 31 <sup>st</sup> Aug, 2024 stating that 100% cards have been saturated and no beneficiary left out.	ADC (SW), Udalguri DSWO, Udalguri
			The District Social Welfare Officer, Udalguri to officially intimate the list of such school buildings for handing over to the Social Welfare department for operationalization of AWCs in those buildings immediately.	DSWO, Udalguri
26	APDCL		The Assistant General Manager, APDCL, Udalguri briefed the house about progress of AIIB funded scheme being constructed in Udalguri District.	
27	PWD (Building)	State Projects/BTR Projects/ RMSA Projects	Physical & financial progress of various projects implemented by PWD Building was reviewed in detail. The Chairman requested Executive Engineer, PWD (Roads & Building), Udalguri to expedite the progress in respect of construction of Jagannath Community Hall & to ensure timely completion.	EE, PWD (B&NH), Udalguri
28	PWD (Roads)	NESIDS/ NLCPR	The Executive Engineer, PWD (Roads & Building), Udalguri briefed the house about the progress of works under NESIDS & NLCPR.	
		RIDF/Tea Garden Roads/ARRBP/SO PD-G/ Asom Mala	Status of various projects RIDF/Tea Garden Roads/ARRBP/SOPD-G/ Asom Mala was reviewed in detail and it was requested to ensure timely completion of the ongoing works.	EE, PWD (Roads), Udalguri
		MMPPNA/ MMUPNA/ MMPNA/ CM's Good will Project	The Executive Engineer, PWD (Roads), Udalguri briefed the house about the present status of various works under MukhyaMantrir Paki Path Nirman Achani (MMPPNA)/ MukhyaMantrirUnnoto Paki Path Nirman Achani (MMUPPNA)/ MukhyaMantrir Path nabikaranAchoni (MMPNA)/ CM's Good will Project was reviewed. The Chairman requested Executive Engineer, PWD (Roads), Udalguri to ensure timely completion of all the ongoing works.	EE, PWD (Roads), Udalguri
29	Excise		The Superintendent of Excise, Udalguri informed the house about status of case detection against illicit liquor & revenue collection by the department in the month of July& August, 2024. Accordingly, the Chairman requested Superintendent of Excise, Udalguri to continue the enforcement drive throughout the District.	Superintendent of Excise, Udalguri
30	Lead Bank	KCC, PMMY, NRLM, PM SVANIDHI(NULM), PMJJBY, PMSBY, APY, PMJDY	Status of KCC, PMMY, NRLM & PM SVANIDHI (NULM), PMJJBY, PMSBY, APY, PMJDY was reviewed. The Chairman requested LDM, Udalguri to substantially enhance the performance of the Banks in respect of various flagship programmes.	LDM, Udalguri
31	District Child Protection Unit		The District Child Protection Officer, Udalguri briefed about the status of various activities/ awareness programmes being carried out by the District Child Protection Unit in the month of July& August, 2024.	
32	Labour Welfare		It was informed to the house about the present status & progress of various activities under Assam Building and Other Construction Workers Welfare Board under BOCW/Child and Adolescent Labour (Prohibition & Regulation Act, 2016)/ Revenue Collection under Assam Shops and Establishments Act, 1971.Further, the Chairman requested Labour Inspector, Udalguri for vigilant monitoring & action against child labour in the District	Labour Inspector, Udalguri

33	Town & Country Planning		The Assistant Director, T&CP, Udalguri briefed the house about the status various ongoing projects along with status of other relevant activities carried out by the department.	
34	Library		The District Librarian, Udalguri informed the house about the monthly attendance of readers and new membership in the month of July, 2024	
35	Treasury		The Treasury Officer, Udalguri requested all Head of Offices, Udalguri cum DDOs to comply with the OM of Finance Department regarding House Rent allowance payable in case of both husband & wife working under different Govt. Organizations in the same station published in the Assam Gazette vide No.FM.5/2010/29 Dated.29.03.2012.	All HoDs, Udalguri
36	Legal Metrology		The Assistant Controller, Legal Metrology, Udalguri briefed the house about the status inspection done in shops, market places, petrol pumps, etc. at Tangla, Rowta, Udalguri, Dimakuchi, etc. in the month of July, 2024.	
37	108, EMRI Services		The Emergency management Executive, 108, EMRI Services briefed the house about the status of the service delivery by the 108, EMRI Services throughout the District in the month of July, 2024.	
38	Soil Conservation	PMKSY2.0/ RIDF-XXVIII/ SOPD BTC	Status of physical & financial progress of various works under PMKSY2.0/ RIDF-XXVIII/ SOPD BTC was reviewed in detail. Further, it was requested to enhance the progress of the ongoing works.	Divisional Officer, Soil Conservation, Udalguri
39	SDWO		The Sub-Divisional Welfare Officer, Bhergaon informed the house about the status of various activities being carried out by the department in the month of July, 2024	
40	Sericulture		Status of Silksamagra-2/APART/ IIE/ Samarth scheme was reviewed in detail. Further it was requested to enhance the progress accordingly.	Asstt. Director, Sericulture, Udalguri

With a request to all the Head of Offices, Udalguri to execute the works in a speedy manner, the meeting ended with a vote of thanks from the Chair.

District Commissioner,  
Udalguri &  
Secretary, BTR.

Memo EcfNo. E-63415/271-276

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Chief Secretary.
3. The Secretary to the Government of Assam, T&D Department, Dispur for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl. District Commissioner & In-charge, Bhergaon Sub Division, Bhergaon for information & necessary action.
6. All Assistants Commissioners, Udalguri district for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office Copy.

**e-signed**  
District Commissioner,  
Udalguri &  
Secretary, BTR.