

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF SEPTEMBER, 2023.

Subject	Minutes of the District Development Committee meeting for the month of September, 2023
Date & Time	19 th October, 2023 at 10:30 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The meeting was presided over by **Dr. Sadnek Singh, IAS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present in the meeting and explained briefly about the purpose of the meeting.

Thereafter, the Chairman went through the Action Taken by each department on the minutes of the previous District Development Committee (DDC) Meeting held on 30th September, 2023.

After thorough discussion, the following decisions and resolutions were taken and the concerned Head of Offices was affixed responsibility for the action taken

Sl. No	Department	Scheme/ Project/ Programme	Decision/ Action Taken	Action to be taken by
1	Kalaigaon Rev. Circle	Revenue Services	The Circle Officer, Kalaigaon Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of October 2023.	
		Revenue Collection	The Chairman instructed Circle Officer, Kalaigaon Rev Circle to complete the Mouza inspection by the end of October 2023.	CO, Kalaigaon
		Services under ARPTS ACT	The Circle Officer, Kalaigaon Rev. circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Death Certificate, EWS being provided for the month of October, 2023.	CO, Kalaigaon
2	Khoirabari Rev. Circle	Revenue Services	The Circle Officer, Khoirabari Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of October 2023.	
		Revenue Collection	The Chairman instructed Circle Officer, Khoirabari Rev Circle to complete the Mouza inspection by the end of October 2023	CO, Khoirabari
		Services under ARPTS ACT	The Circle Officer, Khoirabari Rev. Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Death Certificate, EWS being provided for the month of October, 2023	
3	Harisinga Rev Circle	Revenue Services	The Circle Officer, Harisinga Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of October 2023.	
		Revenue collection	The Chairman instructed Circle Officer, Harisinga Rev Circle to complete the Mouza inspection by the end of October 2023	CO, HRC
		ARTPS ACT	The Circle Officer, Harisinga Rev. Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Senior Citizen Certificate, EWS being provided for the month of October 2023.	
4	Mazbat Rev Circle	Revenue Services	The Circle Officer, Mazbat Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of October 2023.	
		Revenue collection	The Chairman instructed Circle Officer, Mazbat Rev Circle to	CO, MRC

			complete the Mouza inspection by the end of October 2023	
5	Transport		The District Transport Officer was instructed to prepare a detail plan of action for the enforcement drive during the forthcoming Durga Puja and to carry out the enforcement drive throughout the district. The target for revenue collection was reviewed which was found to be satisfactory.	DTO, Udalguri
6	Environment & Forest	Revenue Collection/ FRA.2006/ SOPD Scheme	The Divisional Forest Officer, Dhansiri Forest Division briefed the house about the monthly status of Revenue Collection, FRA.2006, SOPD Scheme implemented by Forest Department.	DFO, Udalguri
7			The Chairman instructed SDO (Civil) and SDO (Sadar) to check the status of the pendency level of cases under FRA 2006. The Inspector of Schools, Udalguri district informed the house that no grant has been received till date against the schools building demolished by Wild Elephant. Accordingly, the Chairman instructed DFO, Udalguri to follow up the matter immediately.	
8	Treasury	Forest Royalty	The Treasury Officer, Udalguri informed the house about the status of collection of forest royalty/DMFT/MMDRRF etc. for the month of September, 2023	
9	Sub-Registrar	Deed Registration	The Sub-Registrar, Udalguri informed the house that a total 104 nos. of deeds were registered in the month of September 2023 and registration fees of Rs. 10,68,672 & and stamp duty of Rs. 10,92,820 were collected.	
10	Water Resources	RIDF & SOPD	Implementation of various schemes/ projects under RIDF/ SOPD-G was reviewed thoroughly and Executive Engineer, WRD, Udalguri was instructed to expedite the ongoing works in this working season and complete all the pending schemes	EE, WRD, Udalguri
11	Sports & Youth Welfare	CMSGUY	The Sub-Divisional Sports Officer, Udalguri informed the house regarding physical & financial progress of 18 nos. of playfield selected under Mega Mission Society- Chief Minister Samagrah Grammiya Unnayan Yojana (CMSGUY)	SDSO, Udalguri IS, Udalguri
		Axom Khel Maharan	The Sub-Divisional Sports Officer, Udalguri was instructed to put a separate slide showing registration status LAC & VCDC wise under Asom Khel Maharan. The Chairman instructed ADC(Sports) to hold a separate review meeting of Asom Khel Maharan with BDOs/Sports Officials/ LAC level committees immediately. The Chairman also instructed to prepare the fields in consultation with BDOs . He also instructed the ID cum DEEO to increase the registration in Khel Maharan, 23	
12	Co-Operation	Cooperative Societies/ PACS as CSC	The Chairman instructed the Co-operation department to put more effort through advertisement or any other innovative means for the appointment of a pharmacist to run the PACS as Jan Aushadhi Kendra in Udalguri District.	District Dy. Registrar of Co-Operative Societies, Udalguri JDHS, Udalguri
13	FCS&CA	ONORC/ Paddy Procurement/ Ration Card to new eligible beneficiaries	The Chairman expressed dissatisfaction over the lack of clarity of Deputy Director, FCS&CA, Udalguri about the status of new ration card registration to newly eligible beneficiaries in Udalguri District. Further, the chairman directed Deputy Director, FCS&CA, Udalguri to submit block and VCDC wise breakup of the targeted population and selected population immediately. He also instructed all BDOs Udalguri District to share the report of new ration card as per the prescribed format.	All BDOs, Udalguri Deputy Director, FCS&CA, Udalguri

			The Chairman instructed Deputy Director, FCS&CA, Udalguri to visit all 6 (six) PPCs and submit the status report by 30 th Oct 2023. He was also directed to detail PPC-in-charge against all 6 (six) nos. of PPCs.	Deputy Director, FCS&CA, Udalguri
14	PHE	JJM	Shri Abhijit Rajkhowa, ACS, AC, Udalguri was instructed to review the progress of FHTC falling under Dalgaon Dev. Block.	Shri Abhijit Rajkhowa, ACS, AC, Udalguri
			The Chairman also instructed EE, PHE, and Tangla Division to expedite the progress of FHTC connection. He further instructed EE, PHE, Tangla Division, Tangla to separately review the progress of poor performing SOs immediately.	EE, PHE, Tangla, Division, Tangla
			He also instructed SDO (C), Bhergaon, and SDO (S), Udalguri to review the progress of FHTC under Bhergaon Sub-Division and Udalguri Sub-Division respectively.	SDO (C), Bhergaon SDO (S), Udalguri
			The Chairman instructed DPM, ASLRMS, Udalguri and concerned BDOs, Udalguri district to immediately complete the formation of WUC i.e., 12 nos. pending under Udalguri Dev. Block and 2 nos. under Rowta Dev. Block.	BDO, Udalguri/ Bhergaon Dev. Block DPM, ASLRMS, Udalguri
			The Executive Engineer, PHE, Tangla division, Tangla to share the daily progress of each of the projects in the designated WhatsApp group.	EE, PHE, Tangla, Division, Tangla
			The Chairman instructed all concerned Block Dev. Officers, Udalguri district and EE, PHE, Tangla division, Tangla to make necessary arrangements for the opening of bank account against already formed 302 nos. of WUCs within the next 1(one) week. He also instructed LDM, Udalguri to pass on instructions to all Branch Heads to treat the matter as top most priority.	All BDOs, Udalguri EE, PHE, Tangla LDM, Udalguri.
		The Chairman instructed all concerned Block Development Officers, Udalguri district to complete the pending 6 nos. of joint visit immediately.	All BDOs, Udalguri EE, PHE, Tangla	
		SBM-G	The Executive Engineer, PHE, Tangla Division briefed the house about the progress of various components under SBM-G in Udalguri District. The Chairman asked the departments to expedite the implementation	
15	Labour		The Chairman instructed Labour Inspector, Udalguri to issue notice to all tea Garden Managers not to employ underage children in any activities.	
16	Agriculture	PM KISAN/ ODOP/ PMKSY/ RIDF/ Assam Millet Mission	Implementation of PM KISAN, ODOP, PMKSY, RIDF fund, and Assam Millet Mission was reviewed in detail by the Agriculture Department in Udalguri District. The Chairman asked the DAO to complete the pending ABPS and e-KYC immediately	
17	Library		The District Librarian explained to the house about various activities of District Library, Udalguri. And informed the house that number of members are increasing	District Librarian, Udalguri
18	Legal Metrology		The Asstt. Controller of Legal Metrology, Udalguri explained the status of various activities carried out by the department.	Asstt. Controller of Legal Metrology, Udalguri
19	Animal Husbandry & Veterinary	Vaccination status under LHDCP/ Sex Sorted Semen/ PASUDHAN SARATHI-1962 AMBULANCE SERVICE	The Dist. Animal Husbandry & Veterinary Officer, Udalguri has briefed the house about the status of vaccination under LHDCP/ Sex Sorted Semen/ PASUDHAN SARATHI-1962 ambulance service. The Chairman instructed the DVO, Udalguri to present the status of the Bodoland PIG mission in the next DDC Meeting	DAH&VO, Udalguri

20	Fishery	PMMSY/RIDF/NFDB funded project	The District Fishery Development Officer, Udalguri informed the house about the progress of various schemes implemented by the Fishery department. The Chairman instructed DFDO, Udalguri to present the production report of Fish Hatchery from the next DDC Meeting onwards.	DFDO, Udalguri
21	Handloom & Textile	SOPD 2022-23/ Yarn Bank/ Swanirbhar Nari Scheme Phase-I/ Swanirbhar Nari Scheme, Phase-II	The Asstt. Director, Handloom & Textile, Udalguri presented the progress of SOPD 2022-23, Yarn Bank, Swanirbhar Nari Scheme Phase-I, Swanirbhar Nari Scheme, Phase-II in respect of Udalguri District. The Chairman instructed the Asstt. Director, Handloom & Textile, Udalguri to present the status of the Bodoland Handloom mission in the next DDC Meeting.	Asstt. Director, H&T, Udalguri
22	DI&CC	PMEGP/ PMFME/ PM-Vishwakarma	The Chairman reviewed the status of all schemes and activities of DI&CC, Udalguri, and instructed the General Manager, DICC, Udalguri to expedite the pending works. The Chairman also instructed LDM, Udalguri to clear the pending proposals of DI&CC under PMEG/ PMFME at bank level immediately. The Chairman also asked the GM, DICC to expedite the process of registration in PM-Vishwakarma portal	
23	Employment Exchange		The Chairman instructed the Assistant Employment Officer, Udalguri District to submit the comparative analysis report of the registration under Udalguri employment exchange w.e.f., January, 2023 to October 2023 which will aid in getting a clear picture of the district's employment scenario.	AEO, Udalguri
24	Sericulture	Silksamagra-2/ VANNYA COCOON BANK	The Assistant Director, Sericulture Deptt., Udalguri District briefed the house about the progress of the overall activities of Sericulture Department, in Udalguri District. The Chairman instructed the Asstt. Director Sericulture Deptt., Udalguri District to present the status of the Bodoland Silk mission and any other Flagship programme launched by BTR Government in the next DDC Meeting onwards.	Assistant Director of Sericulture, Udalguri
25	Soil Conservation	SOPD-BTC RIDF & SOPD-G, 2022-23, WDC-PMKSY2.0 (BHORLA IWMP)	The Divisional Officer, Soil Conservation, Udalguri informed the house about physical & financial progress of the schemes under SOPD-BTC RIDF & SOPD-G, 2022-23, WDC-PMKSY2.0 (BHORLA IWMP). The Chairman instructed the Divisional Officer, Soil Conservation, Udalguri to expedite the work of ongoing projects in this working season.	Divisional Officer, Soil Conservation, Udalguri
26	Irrigation	AIBP-STATE/ AIBP-BTC/ TSP/ PMKSY/ SOPD-G/ SOPD-FDR	The Executive Engineer, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon Division, Udalguri briefed the house regarding physical and financial progress of various schemes being implemented under AIBP-STATE/ AIBP-BTC/ TSP/ PMKSY/ SOPD-G/ SOPD-FDR. Further, both the Irrigation Division was instructed to expedite ongoing projects in this working season.	
27	Fire & Emergency Services		The Station Officer, F&ES, Udalguri informed the house regarding the status of various activities being carried out by the department in Udalguri District. The Chairman asked the department to prepare full-proof plan for Durga Puja.	
28	Tangla Municipal Board	PMAY-U	Implementation of PMAY-U was reviewed thoroughly under Tangla Municipal Board and it was instructed to expedite the completion rate of houses.	EO, TMB
		SBM-U	The Executive Officer, Tangla Municipal Board briefed the house regarding the physical progress of various components under Swachh Bharat Mission-Urban.	
		PMSVA Nidhi	The Executive Officer, Tangla Municipal Board informed that percentage of loan disbursal in respect of 1 st Tranche (10,000), 2 nd Tranche (20,000) and 3 rd Tranche (50,000)	

			respectively.	
29	Udalguri Municipal Board	PMAY-U	Implementation of PMAY-U was reviewed thoroughly under Udalguri Municipal Board and it was instructed to expedite the completion rate of houses.	EO, UMB
		SBM-U	The Executive Officer, Udalguri Municipal Board briefed the house regarding physical progress of various components under Swachh Bharat Mission-Urban.	
30	P&RD	MGNREGA	The implementation of MGNREGA was reviewed block wise. The Chairman directed the Panchayat & Rural Development Department to enhance the performance of each block in respect of Person days generation, Asset Creation, Aadhar seeding under MGNREGA.	PD, DRDA, Udalguri BDO (All), Udalguri
		Tea Garden	Implementation of MGNREGA, PMAY-G was reviewed thoroughly in tea garden areas. Further, the Chairman directed the department to improve the progress in Tea Garden areas.	PD, DRDA, Udalguri
		PMAY-G	The Chairman instructed all BDOs to improve the percentage of house completion rate by the end of October 2023. Further he also instructed BDOs to visit at least 10 nos. of completed houses immediately. The Chairman instructed to display the ranking of Udalguri District and Blocks under various schemes	PD, DRDA, Udalguri
		NSAP	The performance of the department in the implementation of NSAP was reviewed thoroughly and accordingly, it was instructed to improve the percentage of Mobile no updation.	PD, DRDA, Udalguri
31	Women and Child Dev. Deptt.	UDID Report	The District Social Welfare Officer informed the house that the percentage of application disposal under UDID Portal presently stands at 99.6 %.	
		Poshan Abhiyan	The District Social Welfare Officer, Udalguri informed that Aadhar seeding percentage stands at 96%. Further, the Chairman instructed the District Social Welfare Officer, Udalguri to complete the Aadhar seeding at the earliest.	DSWO, Udalguri
		Model AWCs	The District Social Welfare Officer, Udalguri requested all Block Dev Officers, Udalguri district to hand over the completed model AWCs under phase-I for smooth delivery of services.	All BDOs, Udalguri
			The Chairman instructed PD, DRDA, Udalguri and all BDOs, Udalguri to submit the completed list of model AWCs and AWCs constructed in convergence with MGNREGA to the ADC (SW), Udalguri immediately.	
			The Chairman instructed DSWO, Udalguri to share the block wise list of pendency of opening of bank account with all BDOs, Udalguri, and complete the account opening process immediately.	
		One Stop Centre	Status of various cases registered and its disposal under One Stop Centre, Udalguri was reviewed in detail and it was instructed to expedite the disposal of ongoing cases.	DSWO, Udalguri
		PMMVY	The Chairman instructed DSWO, Udalguri to push up the progress of PMMVY immediately.	DSWO, Udalguri
Orunodoi 2.0	The Chairman instructed PD, DRDA, Udalguri and DSWO, Udalguri to reverify the non-digitized beneficiaries physically under IMUWPA and DDDPA and submit the report at the earliest.	PD, DRDA, Udalguri DSWO, Udalguri		
32	APDCL	Distribution System Enhancement and Loss Reduction Scheme	The General Manager, APDCL, Udalguri informed the house about the status of 12 nos. of 33/11 KV sub-station constructed in Udalguri District.	

33	PWD (Building)	State Projects BTR Projects RMSA Projects	Implementation of various projects by PWD (B&NH), Udalguri Baksa District Territorial Division, Udalguri was reviewed in detail, further, the Chairman instructed to expedite the pending projects in this working season. He also informed the house that approval for land allotment for the construction of the District Auditorium/Circuit House/Bodoland University Campus/District Stadium is yet to be received.	EE, PWD (B&NH), Udalguri
34	PWD (Roads)	RIDF, SOPD, Goodwill project, Asom Mala, Mukhya Mantri Paki Path Nirma	The Executive Engineer, PWD (Roads), Udalguri informed the house about various ongoing projects implemented by PWD (Roads) in Udalguri District. Further, the Chairman directed the E.E PWD (Roads) to expedite the progress of all the ongoing projects during this working season.	EE, PWD (Roads), Udalguri
35	Excise		The Superintendent of Excise, Udalguri informed the house about revenue collection and other various activities of Excise department for the month of October 2023. The Chairman instructed to carry out a rigorous enforcement drive during this festive season.	Superintendent of Excise, Udalguri
36	Lead Bank	KCC, PMMY, NRLM, PM SVANIDHI(NULM), PMJJBY, PMSBY, APY, PMJDY	Month wise Progress Under KCC, PMMY, NRLM & PM SVANIDHI(NULM), PMJJBY, PMSBY, APY, PMJDY was reviewed thoroughly and accordingly, LDM, Udalguri was instructed to complete the pendency at the Bank level at the earliest.	LDM, Udalguri
37	District Child Protection Unit		The District Child Protection Officer, Udalguri briefed the house about the status of CWC cases.	
38	Health	Wage Compensation Scheme for Pregnant women	Status of Wage Compensation Scheme for Pregnant Women was reviewed in detail and it was instructed to push up the performance of the department under the scheme.	JDHS, Udalguri
		NIKSHAY MITRA	Implementation of NIKSHAY MITRA programme was reviewed in detail. The Chairman accordingly instructed the department to immediately share the list of Tea Garden/ Petrol Pump/ Wine Shop owners who are yet to adopt TB patients in written.	JDHS, Udalguri DPM, NHM, Udalguri
		Essential Drug List	The Chairman instructed District Drug Store Manager, Udalguri to make necessary arrangements to send all pending indent by today itself.	District Drug Store Manager, Udalguri
			The Chairman instructed DPM (i/c), NHM, Udalguri to inform all peripheral hospitals to place indents immediately in designated WhatsApp group.	DPM (i/c), NHM, Udalguri
			The Chairman instructed the District Drug Store Manager, Udalguri to put the status of EDLs and indent in PPT from the next DDC meeting onwards.	District Drug Store Manager, Udalguri
	The Chairman instructed JDHS, Udalguri, and DPM (i/c), NHM, Udalguri to immediately sort out the logistic issue regarding supply of drug indents to Hospitals.	JDHS, Udalguri DPM (i/c), NHM, Udalguri		
39	ASRLM	DMMU	The DPM, ASRLM, Udalguri briefed the house about the status of SHG received RF under DMMU Udalguri as on 30th September, 2023	
		DDU-GKY	The DPM, ASRLM, Udalguri also briefed the house about the status of training provided to the youth of Udalguri District	

			under DDU-GKY.	
40	Labour Welfare Department	BOCW Act 1996/Child & Adolescent Labour Act 2016/plantation Labour act.	The Labour Inspector, Udalguri District informed the house about various activities being carried out by the department under BOCW Act 1996, Child & Adolescent Labour Act 2016 and the Plantation Labour Act. The Chairman instructed the Labour Inspector, Udalguri District to share the government Bonus Policy.	
41	108, EMRI Services		The Emergency Management Executive, 108, EMRI Services informed the house about the status of various activities being carried out by the 108, EMRI Services in Udalguri District.	
42	Cultural Affairs	Asom Sanskritik Mahasangram 2023-24	The Cultural Officer, Udalguri briefed the house about the progress of Asom Sanskritik Mahasangram 2023-24.	DIPRO(i/c), Udalguri
			The Chairman instructed DIPRO(i/c), Udalguri to make wide publicity regarding Asom Sanskritik Mahasangram 2023-24 through district social media handles.	
			The Chairman further instructed Executive Officers of Municipal Boards and all Head of Offices along with Block Development Officers to make necessary arrangements for wide publicity of the Asom Sanskritik Mahasangram 2023-24 throughout the district.	EO, UMB/TMB HoDs, Udalguri All BDOs, Udalguri
			The Chairman further instructed SDO (Civil), Bhergaon, and Executive Officers of Municipal Boards to rope in cultural societies and ethnic clubs to increase the registration of participants in Asom Sanskritik Mahasangram 2023-24	SDO (Civil), Bhergaon EO, UMB/TMB
			The Labour Inspector, Mazbat-Khoirabari was instructed to disseminate the information among the Tea-Garden Managers Udalguri District to take part in Asom Sanskritik Mahasangram 2023-24	Labour Inspector, Mazbat-Khoirabari
43	StateTax, Tangla Unit		The Asstt. Commissioner, State Tax, Tangla Unit briefed the house about the collection of GST and non-GST revenue for the month of October 2023.	
44	Sub-Divisional Welfare Office	Udalguri/Bhergaon	The Sub-Divisional Welfare Officer, Udalguri District informed the house about the progress of various activities for the month of October 2023.	
45	Udalguri Rev Circle	Revenue Services	The Circle Officer, Udalguri Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of October 2023.	
		Revenue collection	The Chairman instructed Circle Officer, Udalguri Rev Circle to complete the Mouza inspection by the end of October 2023.	CO, URC
		ARTPS ACT	The Circle Officer, Udalguri Rev. Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Senior Citizen Certificate, EWS being provided for the month of October 2023.	

In concluding the meeting, the Chairman requested

1. To execute the works in a speedy manner.
2. Increase the personal involvement in monitoring the execution.
3. Submit the Action Taken Report 3 (three) days before the next DDC Meeting.
4. Submission of PPT 1 (one) day before the scheduled date.

The meeting ended with a vote of thanks from the Chair.

District Commissioner,
Udalguri &
Secretary, BTR.

Memo No.E-63415/163-171

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination of Chief Secretary, Assam for kind appraisal of Hon'ble Chief Secretary.
3. The Secretary to the Government of Assam, Transformation & Development Department, Dispur, Guwahati-06 for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. All Assistants Commissioners, Udalguri district for information and necessary action.
6. All Head of Offices, Udalguri District for information and necessary action. They are directed to submit action taken report 3 days before next DDC meeting
7. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
8. Office Copy.

e-signed
District Commissioner,
Udalguri &
Secretary, BTR.