DM-29/112/2023-DDM-UDL

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::: UDALGURI
(DISASTER MANAGEMENT BRANCH)

**MINUTES OF THE DISTRICT LEVEL FLOOD PREPAREDNESS MEETING (2nd) HELD ON 07-04-2024
AT THE CONFERENCE HALL OF D.C.'S OFFICE, UDALGURI.**

Members Present at Annexure-I

The District Level Flood Preparedness meeting for Udalguri District was held on 07-04-2024 in the Conference Hall of District Commissioner's Office, Udalguri.

The meeting was chaired by Shri Javir Rahul Suresh, IAS, District Commissioner cum Chairman, DDMA, Udalguri District.

At the outset, the Addl. District Commissioner cum CEO, DDMA, Udalguri welcomed all the members present in the meeting and discussed about the necessity of preparedness to be undertaken by Circle Officers of the district for the ensuing monsoon.

The Addl. District Commissioner & CEO, DDMA, Udalguri requested SFDRR consultant to present on overview of the District Disaster Management Plan and flood preparedness. The Consultant presented on Geography, River System, hazard vulnerability, district DM Plan and flood preparedness of Udalguri District

After threadbare discussion the following resolution were adopted:

➢ The Chairman instructed the Circle Officers to establish necessary relief camps nearby highly vulnerable villages of all Revenue Circles of Udalguri District, so that distance to nearest relief camp from flood victims is minimum.
➢ The Chairman instructed the Circle Officers to conduct awareness program and mock drills in highly vulnerable villages in collaboration with Water Resource Deptt., PWD (Road) and SDRF Team.
➢ The Chairman instructed to form the Purchase Committee for fixation of rate of G.R items.
➢ The Chairman instructed to Circle Officer, Harisinga and Kalaigaon Rev. Circle to collect the information regarding morphology changes of Kulsi and Noa River and submit necessary proposal/action plan in collaboration with Water Resource Deptt.
➢ The DPO, DDMA raised an issue for reading of Water Level for major rivers like Dhansiri, Noa, Kulsi and Nonoi and accordingly the CEO, DDMA instructed Water Resource Department to submit proposals for installation of automatic gauging stations.
➢ The Chairman instructed the Circle Officer, Harisinga and Mazbat Rev. Circles to collaborate with Forest Department and prepare a proposal for GPS tracking and habitat restoration of Elephant herds related to human elephant conflict.
➢ The Chairman instructed DDMA to collaborate with F&ESS, Udalguri to conduct a training session with all duty personnel for using of Fire extinguisher at Election Strong Room.

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- ➢ The Chairman took review of last two years flood from all Circle Officers and instructed them to report all incidents in time.
- ➢ The Chairman instructed the Circle Officers (especially Udalguri and Mazbat Rev. Circles) to prepare report on population of encroachers in collaboration with Forest Deptt., Police etc. and submit the same to the Chairman, DDMA.
- ➢ The CEO, DDMA instructed Circle Officers and Field Officers (DM) to work promptly on any incident/disaster, so that the official reporting comes prior to any other sources.

The meeting ended with vote of thanks from the Chairman, DDMA.

District Commissioner,
cum
Chairman DDMA, Udalguri

Memo No. DM-
Copy to:
1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur Guwahati-06.
2. The Superintendent of Police, Udalguri for information and necessary action.
3. All Members present for information and necessary action.
4. The Divisional Forest Officer, DFO, Udalguri Udalguri for information and necessary action.
5. The Executive Engineer, Udalguri Water Resource Division, Udalguri for information and necessary action.
6. The Executive Engineer, PWD (Road), Udalguri for information and necessary action.
7. The DIO, NIC for uploading the minutes in official website.
8. The Sr. Station Officer, Fire & Emergency Service Station, Udalguri for information and necessary action.
9. Office file.

(e-Signed)
District Commissioner,
cum
Chairman DDMA, Udalguri