

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF DECEMBER, 2023.

Subject	Minutes of the District Development Committee meeting for the month of December, 2023
Date & Time	15 th December, 2023 at 10:30 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The meeting was presided over by **Dr. Sadnek Singh, IAS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present in the meeting and briefly explained the purpose of the meeting.

Thereafter, the Chairman reviewed the actions taken by each department regarding the minutes of the previous District Development Committee (DDC) Meeting held on 09th November, 2023.

After thorough discussion, the following decisions and resolutions were made and the respective Head of Offices were assigned responsibility for the actions to be taken:

Sl. No	Department	Scheme/Project/ Programme	Action To Be Taken	Action To Be Taken By
1	Kalaigaon Rev Circle	Revenue Services	The Circle Officer, Kalaigaon Rev Circle informed the house about status of revenue services viz. Mutation, Partition, Conversion of AP to PP, Conversion of AC to PP, NOC for land sale permission, Jamabandi Copy, Land Holding, Trace Map, Chitha Copy, Re-Classification for the month of November 2023.	CO, Kalaigaon
		Revenue Collection	The Chairman instructed Circle Officer, Kalaigaon Rev Circle to continue the Mouza inspections.	
		Services under ARTPS Act	The Circle Officer, Kalaigaon Rev Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Death Certificate and EWS being provided for the month of November, 2023.	
2	Udalguri Rev Circle	Revenue Services	The Circle Officer, Udalguri Rev Circle informed the house about the status of revenue services viz. Mutation, Partition, Conversion of AP to PP, Conversion of AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of November 2023.	CO, Udalguri
		Revenue Collection	The Chairman instructed Circle Officer, Udalguri Rev Circle to continue the Mouza inspections.	
		Services under ARTPS Act	The Circle Officer, Udalguri Rev Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Senior Citizen Certificate and EWS being provided for the month of November 2023.	
3	Khoirabari Rev Circle	Revenue Services	The Circle Officer, Khoirabari Rev Circle informed the house about the status of revenue services viz. Mutation, Partition, Conversion of AP to PP, Conversion of AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of November 2023.	CO, Khoirabari
		Revenue Collection	The Chairman instructed Circle Officer, Khoirabari Rev Circle to continue the Mouza inspections.	
		Services under ARTPS Act	The Circle Officer, Khoirabari Rev Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Death Certificate and EWS being provided for the month of November, 2023	
4	Harisinga Rev Circle	Revenue Services	The Circle Officer, Harisinga Rev Circle informed the house about the status of revenue services viz. Mutation, Partition, Conversion of AP to PP, Conversion of AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of November 2023.	CO, Harisinga

		Revenue Collection	The Chairman instructed Circle Officer, Harisinga Rev Circle to continue the Mouza inspections.	
		ARTPS Act	The Circle Officer, Harisinga Rev Circle informed the house about services viz. issuance of Income Certificate, Caste Certificate, NOK, NCL, PRC, Senior Citizen Certificate and EWS being provided for the month of November 2023.	
5	Mazbat Rev Circle	Revenue Services	The Circle Officer, Mazbat Rev Circle informed the house about the status of revenue services viz. Mutation, Partition, Conversion of AP to PP, Conversion of AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of November 2023.	CO, Mazbat
		Revenue Collection	The Chairman instructed Circle Officer, Mazbat Rev Circle to continue the Mouza inspections.	
6	Transport		The Chairman instructed DTO, Udalguri to promptly complete the accident investigations for the month of November.	DTO, Udalguri
			The Chairman instructed to carry out regular rigorous enforcement drives throughout the district and update photographs with GPS coordinates in the WhatsApp group daily.	
			The Chairman instructed DTO, Udalguri to conduct regular and rigorous enforcement drives throughout the district and to update photographs with GPS coordinates in the Whatsapp group daily. The Chairman also instructed DTO, Udalguri to immediately seize all tractors without reflectors in the district.	
7	Environment & Forest	Revenue Collection/ FRA 2006/SOPD Scheme	The Divisional Forest Officer, Dhansiri Forest Division briefed the house about the monthly status of Revenue Collection and FRA 2006 SOPD Scheme implemented by Forest Department. The chairman instructed that the pending works be completed immediately.	DFO, Udalguri
9	Sub-Registrar	Deed Registration	The Sub-Registrar, Udalguri informed the house that a total of 161 nos. of deeds were registered in the month of November 2023 and registration fees of Rs. 95,08,353 and stamp duty of Rs. 95, 68, 153 were collected.	Sub-Registrar, Udalguri
10	Water Resources	RIDF SOPD	Implementation of various schemes/projects under RIDF/SOPD-G was reviewed thoroughly and Executive Engineer, WRD, Udalguri was instructed to expedite the ongoing works in this working season.	EE, WRD, Udalguri
11	Sports & Youth Welfare	Axom Khel Maharan	The Sub-Divisional Sports Officer, Udalguri informed the house about the event held at the VCDC level in connection with Axom Khel Maharan. The Chairman instructed the SDSO, Udalguri to visit the District Sports Complex immediately for the preparation of the LAC level event under Axom Khel Maharan and submit a compliance report.	SDSO, Udalguri
			Additionally, he instructed the SDSO, Udalguri to promptly identify talented players nearing State or National records in the district.	
12	Co-Operation	Cooperative Societies/PACS as CSC/PACs as Jan Ausadhi Kendra	The Chairman instructed the DRCS, Udalguri to discuss with the cooperative societies for the engagement of pharmacists in the Jan Ausadhi Kendras at the earliest.	DRCS, Udalguri
13	FCS&CA	ONORC/Paddy Procurement/Ration Cards to new eligible beneficiaries	Implementation and present status of ONORC/Paddy Procurement/Ration Card to new eligible beneficiaries was reviewed in detail. The Chairman instructed Deputy Director, FCS&CA, Udalguri to ensure substantial increment in paddy procurement in FCI, Tangla.	Deputy Director, FCS&CA, Udalguri
			The Chairman instructed all Circle Officers, Udalguri district to frequently visit the paddy procurement centers to ensure	All COs, Udalguri

			proper and effective functioning of the PPCs under their respective jurisdiction and submit compliance report.	
			The Chairman instructed Deputy Director, FCS&CA, Udalguri to visit all 6 (six) nos. of PPCs to ensure maximum procurement by the PPCs accordingly.	Deputy Director, FCS&CA, Udalguri
14	PHE	JJM/SBM-G	Implementation and status of FHTC under JJM and progress of various components under SBM-G were reviewed in detail. The Chairman instructed EE, PHE, Tangla Division, Tangla to immediately push up the progress under FHTC to achieve the given target in the next 15 days.	EE, PHE, Tangla Division, Tangla
			Status of formation of Water Users' Committee was reviewed in detail. Accordingly, it was instructed to complete the pendency with respect to joint visit and bank account opening at the earliest.	
15	Education	Miscellaneous	The Chairman instructed Inspector of Schools, Udalguri to convene the meeting of District Level Academic Support Group under the chairmanship of ADC (Education), Udalguri.	IS, Udalguri
			The Chairman instructed IS, UDC, Udalguri to check and report to AGM, APDCL, Udalguri regarding the schools nearby low-lying electric transformer without barricades, which is a potential hazard for the school children.	
		Tea Garden	The Inspector of School, Udalguri informed that officials from the Education Department are making frequent visits to Tea Garden areas. Additionally, instructions were given to continue these visits in the Tea Garden areas.	
		Fans Installation	The Inspector of Schools, Udalguri informed the house that fan installation in 597 nos. of Elementary Schools against the target of 1200 and fan installation in 252 nos. of Secondary schools against the target of 698 have been completed. Further, it was instructed to take necessary steps for achievement of the given target.	
		Mid-Day Meal	The Chairman instructed Inspector of Schools, Udalguri to constantly monitor the regularity and quality of Mid-Day Meal being provided in the district.	
		PM SHRI School	It was informed to the house that a total of 5 nos. of schools for the year 2022-23 have been selected and the required budget has been already uploaded in the PM SHRI Portal and 138 nos. of schools for the year 2023-24 have been verified and approved by the district under PM SHRI School 2023-24 and the same has also been uploaded in the portal.	
		RIDF XXIII/ Civil Works	Physical and financial progress of various works under RIDF XXIII and Civil Works was reviewed in detail. Accordingly, it was instructed to expedite the progress of the works.	
		DC Monitorable Target	Status of DC monitorable targets in respect of education department was reviewed thoroughly. Further, the Chairman instructed Inspector of Schools, Udalguri to constantly monitor the performance of the department in respect of the DCs monitorable points.	
		Siksha Setu Portal	It was informed to the house that percentage of attendance as on 14 th December, 2023 stands at 79.08% in the Siksha Setu Portal. The Chairman instructed Inspector of Schools, UDC, Udalguri to take necessary steps for further improvement in the percentage of attendance.	
16	Agriculture	PM KISAN	Implementation of PM KISAN was reviewed in detail. The Chairman instructed DAO, Udalguri to increase the percentage of e-KYC under PM KISAN.	DAO, Udalguri
		ODOP	It was informed to the house that an area of 72 hac. has been increased in the month of November, 2023 under ODOP making the cumulative area under ODOP 7512 hac. in the	

			district.	
		PMKSY	Implementation of PMKSY in the district was reviewed in detail. Accordingly, it was instructed to enhance the performance of the department under PMKSY.	
		RIDF	Implementation of various schemes under RIDF was reviewed thoroughly. It was instructed to improve the progress substantially under RIDF to achieve the given target accordingly.	
		PMFBY/RKVY/NFSM	Status and progress made under PMFBY/RKVY/NFSM was reviewed in detail. The Chairman instructed the District Agriculture Officer, Udalguri to improve the performance and progress under the schemes.	
		APART	It was instructed to complete the distribution process under the scheme namely, "Area Expansion of Oil Seed under APART".	
		Paddy Procurement	The Chairman instructed all Circle Officers, Udalguri district to visit PPC Centers and check whether the centers are functioning properly and requisite staff is there or not.	All COs, Udalguri/DAO, Udalguri
			The Chairman also instructed all Circle Officers, Udalguri district to give top priority in issues of land certificates to the farmers and also to detail one nodal officer to resolve the issue of Dag numbers so that farmer's registration can be improved.	
			The Chairman instructed DAO, Udalguri to take an ADO wise review regarding registration of farmers and issuance of certificates immediately to enhance the progress.	DAO, Udalguri
			The Chairman instructed DAO, Udalguri to share daily status reports of call centers and ADO wise farmers registration and issuance of certificates to the farmers in the WhatsApp group on a daily basis.	
17	Library		The District Librarian, Udalguri informed the house about the activities of District Library being carried out for the month of November 2023.	District Librarian, Udalguri
18	Legal Metrology		The Assistant Controller of Legal Metrology, Udalguri briefed the house regarding status of various activities being carried out by the department.	Assistant Controller of Legal Metrology, Udalguri
19	Animal Husbandry & Veterinary	Vaccination Status under LHDCP	Status of Brucella and FMD vaccination under LHDCP was reviewed in detail. The Chairman instructed District Animal Husbandry & Veterinary Officer, Udalguri to substantially increase the percentage of Brucella and FMD vaccination under LHDCP before the next DDC meeting.	DAH&VO, Udalguri
		KCC Report	Status of KCC was reviewed in detail. Accordingly, it was instructed to improve the number of disbursements to achieve the given target of 2000 for the FY2023-24.	
		SOPD-BTC	Status of Animal Health Camp and scientific training on piggery under SOPD-BTC was reviewed in detail. Accordingly, it was instructed to complete the scientific training on piggery at the earliest.	
20	Fishery	PMMSY RIDF NFDB Funded Project	Implementation and progress of various projects under PMMSY/RIDF/NFDB funded projects was reviewed in detail and District Fishery Development Officer, Udalguri was instructed to expedite the progress of the schemes during this working season.	DFDO, Udalguri
21	Handloom & Textile	SOPD 2022-23/Yarn Bank/Swanirbhar Nari Scheme Phase- I & Phase-II	The Assistant Director, Handloom & Textile, Udalguri briefed the house regarding progress of SOPD 2022-23, Yarn Bank, Swanirbhar Nari Scheme Phase-I, Swanirbhar Nari Scheme Phase-II in the month of November, 2023. The Chairman instructed the Assistant Director, Handloom & Textile, Udalguri	Assistant Director, H&T, Udalguri

			to enhance the progress accordingly.	
		Bodoland Handloom Mission 2023-24	It was informed to the house that under the Bodoland Handloom Mission 2023-24, 4 clusters from the district have been selected consisting of 15 nos. of weaver interest groups with 20 weavers in each interest group and date for the training of the weavers' interest group has not been fixed yet. Further, it was instructed to provide training to the groups in coordination with the concerned authority at the earliest.	
22	DI&CC	PMEGP/PMFME	Implementation of PMEGP and PMFME was reviewed in detail. The Chairman expressed dissatisfaction over the performance of the department in respect of the proposals approved/sanctioned under PMEGP and PMFME. The Chairman instructed GM, DI&CC, Udalguri to submit a detailed breakup report of each application branch wise pending at bank level and rejected by banks citing reasons of rejection immediately.	GM, DI&CC, Udalguri
			The Chairman also instructed ADC (Dev.), Udalguri to convene a meeting with DI&CC and Bankers regarding PMEGP and PMFME at the earliest.	ADC (Dev), Udalguri
		PM VISWAKARMA	The Chairman instructed GM, DI&CC, Udalguri to resolve all issues relating to PM VISWAKARMA immediately.	GM, DI&CC, Udalguri
23	Employment Exchange		The Assistant Employment Officer, Udalguri briefed the house about the vacancies notified and placement done during the month of November 2023.	AEO, Udalguri
24	Sericulture	Silksamagra-2/ VANNYA COCOON BANK	Status of Silksamagra-2 and Cocoon Transaction Report of Vannya Cocoon Bank, Udalguri was reviewed in detail and it was instructed to expedite the progress accordingly.	Assistant Director of Sericulture, Udalguri
25	Soil Conservation	SOPD-BTC RIDF & SOPD-G, 2022-23, WDC-PMKSY 2.0 (BHORLA IWMP)	Implementation and progress of the schemes under SOPD-BTC RIDF & SOPD-G, 2022-23, WDC-PMKSY 2.0 (BHORLA IWMP) was reviewed in detail. The Chairman instructed the Divisional Officer, Soil Conservation, Udalguri to expedite the works of the ongoing projects accordingly.	Divisional Officer, Soil Conservation, Udalguri
26	Irrigation	AIBP-STATE/AIBP-BTC/TSP/PMKSY/SOPD-G/SOPD-FDR	The Executive Engineer, Irrigation, Udalguri-Mazbat Division, Udalguri briefed the house regarding physical and financial progress of various schemes being implemented under AIBP-STATE/AIBP-BTC/TSP/PMKSY/SOPD-G/SOPD-FDR. Further, the Chairman instructed the Executive Engineer, Udalguri-Mazbat Division, Udalguri to expedite the ongoing projects during this working season. The House further noted the absence of the Executive Engineer, Irrigation, Panery-Kalaigaon Division, Udalguri in the meeting.	EE, Irrigation, Udalguri-Mazbat and Panery-Kalaigaon Division, Udalguri
27	Fire & Emergency Services		The Station Officer, F&ES, Udalguri informed the house regarding the status of various activities being carried out by the department in Udalguri district.	Station Officer, F&ES, Udalguri
			The Chairman instructed the Station Officer, F&ES, Udalguri to visit the Model School, Kajiamati immediately for issuance of Fire Safety Certificate.	
28	Tangla Municipal Board	PMAY-U	Implementation of PMAY-U was reviewed thoroughly under Tangla Municipal Board and it was instructed to expedite the completion rate of houses under PMAY-U.	EO, TMB
		SBM-U	The Executive Officer, Tangla Municipal Board briefed the House regarding the physical progress of various components under Swachh Bharat Mission-Urban.	
		PMSVA Nidhi	The Executive Officer, Tangla Municipal Board briefed the house about the progress under PMSVA Nidhi.	
29	Udalguri Municipal Board	PMAY-U	Implementation of PMAY-U was reviewed thoroughly under Udalguri Municipal Board and it was instructed to expedite the completion rate of houses.	EO, UMB

		SBM-U	The Executive Officer, Udalguri Municipal Board briefed the House regarding the physical progress of various components under Swachh Bharat Mission-Urban.	
30	P&RD	MGNREGA	Implementation of MGNREGA was reviewed block wise. The Chairman instructed the PD, DRDA, Udalguri to share the percentage of asset creation under MGNREGA in the district.	PD, DRDA, Udalguri
		Tea Garden	Implementation of MGNREGA, PMAY-G was reviewed thoroughly in tea garden areas. Further, the Chairman directed the department to improve the progress in Tea Garden areas accordingly which is directly monitored at the state level.	
		PMAY-G	Implementation and progress of PMAY-G was reviewed in detail. The Chairman instructed the PD, DRDA, Udalguri to hold a meeting with GPC/GRS/Nodal Officers of PMAY-G to complete the house target at the earliest.	PD, DRDA, Udalguri and All BDOs, Udalguri
			The Chairman instructed all BDOs, Udalguri district to substantially reduce the gap between 3 rd installment and completion of houses before the next DDC meeting.	
		NSAP	The performance of the department in the implementation of NSAP was reviewed thoroughly and it was instructed to improve the performance under NSAP substantially.	PD, DRDA, Udalguri
31	Women and Child Development Department	UDID Report	The District Social Welfare Officer, Udalguri informed the house that the percentage of application disposal under UDID Portal presently stands at 99.87%.	DSWO, Udalguri
		Poshan Abhiyan	The District Social Welfare Officer, Udalguri informed that Aadhar seeding percentage stands at 95.39%. Further, the Chairman instructed the District Social Welfare Officer, Udalguri to complete the Aadhar seeding at the earliest.	
		Model AWCs	The Chairman instructed Circle Officer, HRC, Tangla, BDO, Khoirabari, IS, UDC, Udalguri and DSWO, Udalguri to jointly visit and resolve the issues relating to the construction of Model AWC at Npnaipara TE immediately and expedite the progress.	CO, HRC, Tangla/BDO, Khoirabari/IS, Udalguri/DSWO, Udalguri
			The Chairman instructed ADC (SW), Udalguri to convene a review meeting regarding progress of Model AWCs under Phase-II with all the stakeholders at the earliest.	ADC (SW), Udalguri and DSWO, Udalguri
			The Chairman instructed all BDOs, Udalguri district to start the works of non-started Model AWCs in this construction season at the earliest.	All BDOs, Udalguri/ DSWO, Udalguri
			The Chairman instructed the SDO (Sadar), Udalguri to make a visit to Kachubil Nepaligaon MAWC to check the progress of work and submit a compliance report.	SDO (Sadar), Udalguri
			The Chairman instructed all the BDOs, Udalguri district to submit Utilization Certificate, Bill/Voucher etc. for release of subsequent installment under Model AWCs.	All BDOs, Udalguri/ DSWO, Udalguri
			The Chairman instructed all BDOs, Udalguri district to submit the bank accounts to DSWO, Udalguri at the earliest for release of fund. Further, DSWO, Udalguri was also instructed to immediately release the fund against the bank accounts already submitted.	All BDOs, Udalguri/ DSWO, Udalguri
		SAM Children	The Chairman instructed the JDHS, Udalguri to take necessary steps for re-screening of all 393 nos. of SAM Children detected in the month of November, 2023 by the Social Welfare department. The Chairman further instructed the JDHS, Udalguri to mobilize the RBSK team for re-screening and bring them to NRC.	JDHS, Udalguri
			The Chairman also instructed all Circle Officers, Udalguri district to provide necessary support to the health department	All COs, Udalguri

			and social welfare department through LMs, Gaon Pradhans etc. to trace them out for re-screening at the earliest.	
		Supplementary Nutrition Programme (SNP)	The Chairman instructed DSWO, Udalguri to submit status report on the distribution of supplementary nutrition block-wise including details of stocking points, nos. of beneficiaries and quantity of nutrition distributed by tomorrow i.e. on 16/12/2023 along with pictorial evidences.	DSWO, Udalguri
			The Chairman instructed the Circle Officers, Udalguri district to do a sample survey regarding the distribution of supplementary nutrition to pregnant women under their respective jurisdiction and submit compliance before the next DDC meeting.	All COs, Udalguri
		DCs Monitorable Point	The Chairman instructed the DSWO, Udalguri to ensure that at least 400 nos. of AWCs should be visited in this month.	DSWO, Udalguri
			The Chairman instructed all the Magistrates and Head of Offices, Udalguri to visit at least one AWC in this month itself.	All Magistrates/HoDs, Udalguri
		One Stop Centre	The status of various cases registered and their disposal under One Stop Centre, Udalguri was reviewed in detail and it was instructed to expedite the disposal of ongoing cases.	
		PMMVY	The Chairman instructed the DSWO, Udalguri to share the month-wise registration data under PMMVY w.e.f. April, 2023 to December, 2023. The Chairman also instructed to substantially increase the registration of beneficiaries immediately.	DSWO, Udalguri
32	APDCL	Distribution System Enhancement and Loss Reduction Scheme	The AGM, APDCL, Udalguri informed the house about the status and progress of AIB funded scheme including the 12 nos. of 33/11 KV sub-station constructed in Udalguri district.	
		Miscellaneous	The Chairman instructed the AGM, APDCL, Udalguri to take necessary steps for removing all the bamboo electric posts present in the district, which is a potential risk for the public and submit compliance report.	AGM, APDCL
			The Chairman also instructed the AGM, APDCL to make necessary arrangements for internal electrification in the polling stations in consultation with the Election Officer, Udalguri.	
			The Chairman also instructed the AGM, APDCL to install electric meter in the Anganwadi centres where it is yet to be installed in consultation with the DSWO, Udalguri.	
			The Chairman also instructed the AGM, APDCL to take necessary action for barricading all the unfenced low-lying transformers located nearby schools and crowded places.	
33	PWD (Building)	State Projects/BTR Projects/RMSA Projects	Implementation of various projects by the EE, PWD (B&NH), Udalguri Baksa District Territorial Division, Udalguri was reviewed in detail. Further, the Chairman instructed to expedite the pending projects in this working season.	EE, PWD (B&NH), Udalguri
			The Chairman instructed the EE, PWD (B&NH), Udalguri Baksa District Territorial Division, Udalguri to submit a detailed report on the status of Construction of Ashram School (Girls) in Udalguri immediately.	
34	PWD (Roads)	RIDF	The EE, PWD (Roads), Udalguri informed the house about various ongoing projects under RIDF implemented by the department. Further, the Chairman directed the EE, PWD (Roads), Udalguri to expedite the progress of all ongoing projects during this working season.	EE, PWD (Roads), Udalguri
		SOPD (G)	The EE, PWD (Roads), Udalguri informed the house about the progress of various ongoing projects under SOPD-G for the year 2018-19 to 2021-22 implemented by the PWD	

			(Roads) in Udalguri district. Further, the Chairman instructed the EE, PWD (Roads), Udalguri to expedite the progress of all ongoing projects during this working season.	
		Goodwill Project	Progress of various ongoing Goodwill Projects for the year 2020-21 was reviewed in detail. Accordingly, it was instructed to expedite the progress at the earliest.	
		SOPD, FDR	The status of SOPD, FDR Projects was reviewed in detail by the Chairman and the EE, PWD (Roads), Udalguri informed the house that only one project is ongoing out of a total number of 32 projects. Further, the EE, PWD (Roads), Udalguri provided assurance of completing the pending projects at the earliest.	
		Conversion of 1000 SPT Bridge	Regarding the progress of Conversion of 1000 SPT Bridge, the EE, PWD (Roads), Udalguri informed that only one project has been ongoing and will be completed shortly.	
		Asom Mala	Progress of Asom Mala project under Udalguri was reviewed and EE, PWD (Roads) was instructed to expedite the progress of the work.	
		NERDS	It was informed to the house regarding the physical and financial progress of the schemes under NERDS (2021-22). Accordingly, the Chairman instructed the EE, PWD (Roads), Udalguri to enhance the progress of the scheme during this working season.	
		Mukhya Mantrir Paki Path Nirman Achani (MMPPNA)	Physical and financial progress of 20 nos. of projects under MMPPNA for the year 2022-23 was reviewed in detail. The EE, PWD (Roads), Udalguri was instructed to expedite the progress of the schemes during this working season accordingly.	
		Mukhya Mantrir Unnoto Paki Path Nirman Achani (MMUPPNA)	Implementation of the projects under MMUPPNA was reviewed thoroughly. The Chairman instructed EE, PWD (Roads), Udalguri to expedite the progress of the schemes without compromising the quality of the work.	
		Mukhya Mantrir Path Nabikaran Achoni (MMPNA)	Implementation and present status of the projects under MMPNA was reviewed thoroughly. The Chairman instructed the EE, PWD (Roads), Udalguri to expedite the progress of the schemes without compromising the quality of the work during this working season.	
		PMGSY	The Chairman instructed the EE, PWD (Roads), Udalguri to complete the remaining 6 nos. of projects under PMGSY at the earliest.	
		Miscellaneous	The Chairman instructed the EE, PWD (Roads), Udalguri to complete the work related to roads in the district immediately. He was also instructed to submit a weekly report on road furnishing including the erection of road safety signage and signs. The Chairman also instructed to complete the drain works of the approach road to DC's Office, Udalguri.	
35	Excise		The Superintendent of Excise, Udalguri informed the house about the revenue collection and other various activities of the Excise department for the month of November, 2023.	Superintendent of Excise, Udalguri
			The Chairman instructed to carry out regular enforcement drives throughout the entire district. He further instructed Superintendent of Excise, Udalguri to report to the ADC (Magistracy), Udalguri along with field level officials everyday including off days at 5:45 PM before moving out for enforcement.	
			The Chairman instructed the Superintendent of Excise, Udalguri to submit a seizure report every day to the ADC (Magistracy), Udalguri.	
			The Superintendent of Excise, Udalguri was instructed to	

			carry out a minimum of 50 breath analyzer tests on a daily basis.	
36	Lead Bank	KCC, PMMY, NRLM, PM SVANIDHI (NULM), PMJJBY, PMSBY, APY and PMJDY	Month wise progress of KCC, PMMY, NRLM, PM SVANIDHI (NULM), PMJJBY, PMSBY, APY and PMJDY was reviewed thoroughly and LDM, Udalguri was instructed to complete the pendency at the Bank level at the earliest.	LDM, Udalguri
37	District Child Protection Unit		The District Child Protection Officer, Udalguri briefed the house about the status of CWC cases and Child Care Institutions.	
38	Health	Maternal Death	The Chairman expressed dissatisfaction over non-compliance of the instructions given in the previous DDC meeting. The Chairman instructed the JDHS, Udalguri to immediately submit the Maternal Death Review report w.e.f. April, 2023 to October, 2023 for further review by the District Magistrate.	JDHS, Udalguri
		ANC	The Chairman instructed the JDHS, Udalguri and DPM, NHM, Udalguri to analyse the cause of decreasing trend regarding registration of pregnant women block wise in the district and submit compliance report at the earliest.	
	The Chairman instructed the JDHS, Udalguri to provide orientation cum capacity building training to the ASHA workers regarding ANC registration and check-up at the earliest which will help in motivating the pregnant women for ANC check-up.			
	The Chairman instructed the JDHS, Udalguri to issue directions to the District Media Expert, NHM, Udalguri for creating awareness and disseminating information regarding benefits of ANC registration and check-up and submit compliance report.			
			The Chairman instructed the JDHS, Udalguri and DPM, NHM, Udalguri to visit hospitals and health sub-centers along with SDM&HOs/CHOs for testing the knowledge of the staff to use the medical equipment/instruments/other laboratory diagnostic equipment present in the hospitals/health sub centers. He also instructed all the Circle Officers, Udalguri to visit along with the health team for the said purpose.	
		Severe Anemia	On being informed about the treatment of only 8 severe anemia patients out of the 23 detected in the month of November, 2023, the Chairman instructed the JDHS, Udalguri to share the list of patients immediately with the concerned Circle Officers of Udalguri. The Chairman further instructed Circle Officers of Udalguri to send their concerned Gaon Pradhans/Lot Mandals to approach the patients for treatment immediately.	All COs, Udalguri and JDHS, Udalguri
		Child Immunisation-Vitamin K (Birth Dose)	It was informed to the house that percentage of child immunization-vitamin K (Birth Dose) for the month of October, 2023 and November, 2023 stands at 94.93% & 98.85% respectively. The Chairman instructed the JDHS, Udalguri to share the list of children who were not given Vitamin K (Birth Dose) in the month of October, 2023 and November, 2023 along with all details at the earliest and also instructed the JDHS, Udalguri to enquire into the matter and submit compliance report before the next DDC meeting.	JDHS, Udalguri
	NRC/SAM Children	The Chairman instructed the JDHS, Udalguri to take necessary steps for re-screening of all 393 nos. of SAM children detected in the month of November 2023 by the Social Welfare department. The Chairman further instructed the JDHS, Udalguri to mobilize the RBSK team for re-screening and bring them to the NRC after confirmation.		

			The Chairman instructed JDHS, Udalguri to ensure full duration treatment and further follow up with the concerned parents/guardians of the SAM children for next 3 months after discharge from the NRC.	
		RBSK	It was instructed to share the monthly figure regarding RBSK performance from the next DDC meeting onwards.	
		NTEP	The Chairman instructed the Superintendent of Excise, Udalguri/Deputy Director of Supply, FCS&CA, Udalguri/Labour Inspector, Udalguri to ensure adoption of at least one TB patient by the non-adopted Wine Shops (17 nos.)/Petrol Pumps (22 nos.)/Tea Gardens (13 nos.) within the next 15 days. Further, the Chairman instructed the Superintendent of Excise, Udalguri to hold a meeting with the owners of wine shop regarding the same at the earliest. The Chairman also instructed the DPM, NHM, Udalguri to be present at the meeting.	Superintendent of Excise/Deputy Director of Supply, FCS&CA/Labour Inspector/DPM, NHM, Udalguri
		Child Death	The Chairman instructed the JDHS, Udalguri and DPM, NHM, Udalguri to submit a critical analysis report against the 10 nos. of child death reported in the month of November, 2023 before the next DDC meeting.	JDHS, Udalguri and DPM, NHM, Udalguri
		Wage Compensation Scheme for Pregnant Women	The status of Wage Compensation Scheme for Pregnant Women was reviewed in detail. The Chairman instructed the JDHS, Udalguri to enhance the performance under Wage Compensation Scheme for Pregnant Women accordingly.	JDHS, Udalguri
39	ASRLM	DMMU	The DPM, ASRLM, Udalguri briefed the house about the status of SHG which received RF under DMMU for the month of November, 2023.	DPM, ASRLM, Udalguri
		WUC, JJM	The DPM, ASRLM, Udalguri briefed about the formation of water users' committees by CLF for the month of November, 2023. Further it was instructed to complete the opening of bank accounts of the remaining water users' committees immediately.	
		DDU-GKY	The DPM, ASRLM, Udalguri also briefed the house about the status of training provided to the youth of Udalguri under DDU-GKY. The DPM, ASRLM, Udalguri informed that 347 nos. of trained youth appeared in interview in the Job Mela conducted on 23 rd November, 2023 of which job letter was issued against 189 nos. of candidates.	
40	108, EMRI Services		The Emergency Management Executive, 108, EMRI Services informed the house about the status of various activities being carried out by the 108, EMRI Services in Udalguri.	
41	Cultural Affairs	Asom Sanskritik Mahasangram, 2023-24	The Cultural Officer, Udalguri briefed the house about the progress of Asom Sanskritik Mahasangram, 2023-24. The Chairman instructed the Cultural Officer (i/c), Udalguri to ask for specific report of winners under Assam Sangskritik Mahasangram, 2023-2024 from all the Block Development Officers, Udalguri along with their ID, bank passbook and other relevant documents for DBT of award money. The Chairman also instructed to keep the records and details regarding winners and payment made properly.	Cultural Officer (i/c), Udalguri and all BDOs, Udalguri
42	State Tax, Tangla Unit		The Assistant Commissioner, State Tax, Tangla Unit briefed the house about the collection of GST and non-GST revenue for the month of November, 2023.	
43	RSETI		The Director, RSETI informed the house regarding various activities/training being provided by the department. The Chairman asked the Director, RSETI to take up more skill-based training for the youth and handhold them to get loans/schemes under different projects.	Director RSETI

44	Viksit Bharat Sankalp Yatra		The Chairman instructed all the concerned Head of Offices, Udalguri to increase the number of people substantially along with the potential beneficiaries in the VCDC level meetings.	Concerned HoD, Udalguri
			The Chairman instructed the PD, DRDA, Udalguri and all the BDOs, Udalguri for maximum utilization of the given fund to mobilise the people/potential beneficiaries to increase the footfall at the VCDC level meetings.	PD, DRDA, Udalguri and all BDOs, Udalguri
			The Chairman instructed the PD, DRDA, Udalguri and DPM, ASRLM, Udalguri to mobilise the SHG members to bring the potential beneficiaries under MGNREGA, PMAY-G etc. at the VCDC level meetings.	PD, DRDA, Udalguri and DPM, ASRLM, Udalguri
			The Chairman instructed the PD, DRDA, Udalguri along with all BDOs, Udalguri to mobilise a minimum of 2500 beneficiaries in the meeting.	PD, DRDA, Udalguri and all BDOs, Udalguri
45	Election	AMF	The Minimum Assured Facilities in the Pooling Stations were reviewed. The Chairman instructed the IS cum DEEO, Udalguri to look in to the status and take up the matter of AMF in the polling stations with BTC authorities for fund.	IS, Udalguri

In conclusion, the Chairman directed:

1. To execute the works in a speedy manner.
2. Increase the personal involvement in monitoring the execution.
3. Submit the Action Taken Report 3 (three) days before the next DDC meeting.
4. Submission of PPT 1 (one) day before the scheduled date.

The meeting ended with a vote of thanks from the Chair.

District Commissioner,
Udalguri &
Secretary, BTR

Memo No. E-63415/189-200

Copy to:

1. The Principal Secretary, BTR, Kokrajhar for kind information.
2. The Secretary, Co-ordination of Chief Secretary, Assam for kind appraisal of the Chief Secretary.
3. The Secretary to the Government of Assam, Transformation & Development Department, Dispur, Guwahati-06 for kind information.
4. All Addl. District Commissioners, Udalguri for information and necessary action.
5. The Addl. District Commissioner i/c, Bhergaon for information and necessary action
6. All Assistants Commissioners, Udalguri for information and necessary action.
7. All Head of Offices, Udalguri for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office Copy.

(E-Signed)
District Commissioner,
Udalguri &
Secretary, BTR