

ADVERTISEMENT

No.DM-19/30/2023/E-68201/250: Walk-in interview will be held on **26th February, 2026** in the Office of the District Commissioner, Udalguri for engagement of 01(One) Field Officer (Disaster Management), on contractual basis, to be placed at Revenue Circle.

1. **Name of Post :** Field Officer (Disaster Management) on contractual basis.
2. **Nos. of Post :** 01 (One).
3. **Essential Qualification:**
 - Bachelor's degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject, or Diploma in Civil Engineering or Architecture from a recognized University/ Institution.
 - Should not be below 21 years and above 35 years as on the **1st day January of 2026**.
 - Computer skills specially MS Word/ Excel/ Power Point/ Internet Usage/ e_mails.
 - Preference will be given to candidates having done B.C.A or equivalent course on Computer Science.
4. **Duty Station:**
 - He/ She will be stationed in the Revenue Circle Office and will work under the direct control of District Project Officer and supervision of the Circle Officer, who will be the authority to sanction leave and Reporting Officer in respect of Performance appraisal.
5. **Transfer:**
 - The Field Officer is liable to be transferred within the District by the Chairman, DDMA and in case of Inter-District by Chief Executive Officer, ASDMA with proposal from Chairman, DDMA concerned.
6. **Duration of contract:**
 - The contract will initially be for a period of **one year** subject to renewal on the basis of performance appraisal.
7. **Remuneration:**
 - An amount of **Rs. 28,500/-** will be paid as fixed and consolidated monthly remuneration which includes:

Pay	: Rs. 22,500/-
Mobility Allowances	: Rs. 5,000/-
Telephone Charges	: Rs. 1,000/-
8. No TA/DA will be provided to the candidates appearing in the interview, candidates should bring all original documents relating to educational qualification, Caste and age proof certificate, Permanent Residence Certificate and other certificates relating to additional qualifications.
9. Time of interview: **10:00 A.M. onwards.**
10. Venue – **2nd floor, D.C.'s Office, Udalguri.**
 - ❖ Interested candidates should attend the interview along with all required educational testimonials (certificates, marksheets etc.). one set of photostate copy along with originals.
 - ❖ Details of terms & conditions, duties & responsibilities etc. may be obtained from Disaster Management Branch, DDMA, Udalguri.

District Commissioner-cum-Chairman
DDMA, Udalguri.

Memo No. E-68201/DM-19/30/2023/250-A

Copy to:

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Guwahati-06 for kind information.
2. The Addl. District Commissioner cum i/c, Bhergaon Sub-Division, Bhergaon for information and necessary action.
3. The Circle Officer, Udalguri/ Mazbat/ Kalaigaon/ Khoirabari & Harisinga for information with a request to display the advertisement in their respective office.
4. The District Informatics Officer, NIC, Udalguri. He is requested to upload the advertisement in official website / web portal & facebook official page etc. and submit compliance.
5. The District Information & Public Relation Officer, Udalguri for wide publicity and to publish the advertisement in the Assam Tribune and Niyomia Barta.
6. The Asstt. Employment Officer, District Employment Exchange, Udalguri for information and necessary action.
7. Head Asstt. i/c, D.C.'s Office, Udalguri for information and to display the advertisement to the notice board of District Commissioner's Office, Udalguri.
8. Office file.

(e-signed)

District Commissioner-cum-Chairman
DDMA, Udalguri.