

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT

Date: 20th February, 2023

Time: 10.30 AM

Venue: Conference Hall, Deputy Commissioner's Office, Udalguri

Members Present: At Annexure-A

The meeting was presided over by Dr. Sadnek Singh, IAS, Deputy Commissioner, Udalguri.

At the Outset, Chairman welcomed all the members present in the meeting and explained briefly about the purpose of the meeting.

Thereafter, the Chairman went through the Actions Taken by each department on the Minutes of previous District Development Committee (DDC) meeting held on 27th January, 2023.

After thorough discussion, the following decisions and resolutions were taken and concerned Officers were affixed responsibilities for the action taken

Department	Desicision Taken	Action to be taken by
Education	The Inspector of Schools, UDC, Udalguri informed the house that 100% rationalization of Teachers will be completed within 1 (one) week.	IS, UDC, Udalguri
	The Chairman directed IS, UDC, Udalguri & Executive Engineer, PHE, Tangla to ensure completion of water supply connection in remaining 4 (four) nos. of left over Schools within 1 (one) week.	EE, PHE, Tangla IS, UDC, Udalguri
	The Chairman requested IS, UDC, Udalguri & EE, PHE, Tangla to work collectively in tracing out the left out schools where water supply connection is not available if any.	IS, UDC, Udalguri EE, PHE, Tangla
	The Chairman directed Circle Officer, Udalguri to enquire the matter of Broken Floor of the Bhairabkunda LP School and submit the enquiry report within two weeks.	Circle Officer, Udalguri Rev. Circle IS, UDC, Udalguri
	The Chairman requested all the Circle Officers, Block Development officers & Assistant commissioners of Udalguri district to visit at least 5 (five) nos. of nearby schools and to check the status, regularity & quality of Mid Day Meal served to the children in the schools before next DDC meeting. The Chairman also requested Sub-Divisional Officer(Civil), Bhergaon & Sub-Divisional Officer (Sadar), Udalguri to supervise the same.	Sub-Divisional Officer(Civil), Bhergaon Sub-Divisional Officer (Sadar), Udalguri All Circle Officers, Udalguri district All BDOs, Udalguri district All Assistant Commissioners, Udalguri
	The Chairman also directed Concerned Circle Oficers, Udalguri district & Block Development Officers, Udalguri district to visit Model Schools and to check the status, regularity & quality of Mid Day Meal served to the children in the schools before next DDC meeting.	Concerned Circle Oficers, Udalguri district Concerned BDOs, Udalguri District
	The Inspector of Schools, UDC, Udalguri to submit a consolidated report on visit by DPOs, SIs to schools along with time, date & their findings before next DDC meeting.	IS, UDC, Udalguri
	The Chairman requested all HoDs to continuously monitor the assigned schools & guide their students who are appearing in Higher Secondary and HSLC examinations.	All HoDs, Udalguri
	The Chairman directed Inspector of Schools, UDC, Udalguri to convene Vidyalaya Management Committee meeting in Model Schools at the earliest. He also instructed Smt. Nilakhi Baishya, ACS, AC, Udalguri to follow up the matter with IS, UDC, Udalguri.	IS, UDC, Udalguri
	The Inspector of Schools, UDC, Udalguri to issue instructions to all Head Teachers of Schools to organize awareness campaigns against "Child Marriage" and to create awareness on Prohibition of Child Marriages Act and its provisions.	IS, UDC, Udalguri
The Inspector of Schools, UDC, Udalguri to share the audio clip of Hon'ble Prime Minister's Speech on "Pariksha Pe Charcha" with the students which will help them to deal with exam stress and improve their performance.	IS, UDC, Udalguri	
SOCIAL WELFARE	The Chairman also directed DSWO, Udalguri to closely monitor the performance of the district under PMMVY and to ensure that the Maternity scheme reaches all the intended beneficiaries of the district.	DSWO, Udalguri

P&RD	The Project Director (I/c), DRDA, Udalguri informed the house that Aadhar seeding has increased slightly in the month of February, 2023. Further, the Chairman directed PD, DRDA, Udalguri strictly monitor and expedite the progress of Aadhar seeding.	PD, DRDA, Udalguri All BDOs, Udalguri district
	The Charman directed the Circle Officer, Kalaigaon Rev. Circle to visit the Block Development Office of Kalaigaon and monitor the progress of kutcha house construction under PMAY-G.	Circle Officer, Kalaigaon
	The Chairman instructed PD, DRDA, Udalguri to monitor the tour diary of their officials who are working in the field.	PD, DRDA, Udalguri
	The Chairman instructed all BDOs, Udalguri district to immediately pushup the completion of kutcha house construction under PMAY-G	PD, DRDA, Udalguri All BDOs, Udalguri district
	All BDOs, Udalguri district were instructed to take appropriate measure to complete the Aadhar seeding within a given period of time.	All BDOs, Udalguri district
	Shri Gaya Prasad Agarwal, ACS, Addl. Deputy Commissioner, Udalguri to visit Mazbat Dev. Block to monitor & look over progress of kutcha house construction which is not upto mark.	Shri Gaya Prasad Agarwal, ASC, ADC, Udalguri BDO, Mazbat Dev. Block
	The Chairman directed PD, DRDA, Udalguri to expedite the house construction under PMAY-G during this construction season.	PD, DRDA, Udalguri All BDOs, Udalguri
	SDO (Civil), Bhergaon to visit Kalaigaon Block Dev. Office by 21st February, 2023 and to do a masgistrate enquiry of why house completion rate is less as compared to other Blocks of the district.	SDO (Civil), Bhergaon BDO, Kalaigaon Dev. Block
	SDO (Civil), Bhergaon to convene a meeting with all GPCs of Kalaigaon Dev. Block regarding completion of house construction under PMAY-G.	SDO (Civil), Bhergaon BDO, Kalaigaon Dev. Block
	All BDOs, Udalguri district were instructed to improve their performance under Awaas plus.	PD, DRDA, Udalguri All BDOs, Udalguri district
	All BDOs, Udalguri district were instructed to send all their officials at the ground level and take daily review of their status of work done and also instructed to check their tour diary regularly.	PD, DRDA, Udalguri All BDOs, Udalguri
Agriculture	The District Agriculture Officer, Udalguri to organise Branch wise camps in consultation with LDM, Udalguri in all the Branches where e-KYC is pending within next 10 (ten) days and attach one Agriculture Development Officer, Udalguri in each Branch for resolving the issues of the beneficiaries. The Chairman also directed DAO, Udalguri to issue an official order for the Branch wise Camps & to inform the concerned farmers to attend the same. He further requested all concerned Circle Officers, Udalguri district to provide necessary support to Agriculture Department through Lot Mandals for tracing out & bringing the left out farmers to the Branch camps.	Circle Officers, Udalguri district District Agriculture Officer, Udalguri LDM, Udalguri
	The District Agriculture Officer, Udalguri to share the list of Farmers with all concerned Circle Officers, Udalguri district.	DAO, Udalguri
	The Chairman instructed Sub-Divisional Officer (Sadar), Udalguri to monitor the overall exercise of solving the pending e-KYC issues under PM-KISAN along with the Branch camps to be organised for the same.	Sub-Divisional Officer (Sadar), Udalguri
	The Circle Officer, Kalaigaon to convene a meeting with all the stakeholders regarding PMFBY by 21st February, 2023 and to resolve the issues thereof if any.	Circle Officer, Kalaigaon
	The Chairman also requested all Circle Officers, Udalguri district to take feedback from the concerned farmers regarding Pradhan Mantri Fasal Bima Yojana (PMFBY) and to ensure effective implementation in coordination with the Agriculture Department.	All COs, Udalguri district
	The Chairman directed DAO, Udalguri to submit weekly status report regarding Agriculture Call Centres and instructed to closely monitor daily progress.	DAO, Udalguri

	The District Agriculture Officer, Udalguri to prepare a monthwise comparative statement of Paddy Procurement & nos. of Farmers registered with the FY2022 & FY2023 and submit the same before next DDC meeting.	DAO, Udalguri
	The District Agriculture Officer, Udalguri to ensure 100% achievement of the given target viz. 500 nos. of Solar Pump Sets with STW; 150 nos. of Diesel Pump Sets with STW; 20 nos. of Electrical Pump Sets with STW under RIDF, 2022-23 within a stipulated time frame.	DAO, Udalguri
Agriculture	The Chairman directed District Agriculture Officer, Udalguri & Lead Bank Manager, Udalguri to work collectively for finding out the realistic figure of the district regarding nos. of farmers getting benefit under PM-KISAN, nos of farmers left out & nos. of farmers against whom e-KYC is pending at the earliest. The Chariman also requested Sub-Divisional Officer (Sadar), Udalguri & Syed Wasbir Subhani, ACS, AC, Udalguri to closely work on that particular exercise & to closely monitor the implemntation of the central sector scheme in the district.	SDO (Sadar), Udalguri, Syed Wasbir Subhani, ACS, AC, Udalguri DAO, Udalguri LDM, Udalguri
	The District Agriculture Officer, Udalguri informed the house that out of 65409 nos. of eligible farmers as per portal under PM-KISAN, 26576 nos. of beneficiaries are inactive and accordingly the list of inactive farmers has already been shared with LDM, Udalguri. The Chairman directed DAO, Udalguri & LDM, Udalguri to trace out those inactive beneficiaries at the earliest.	DAO, Udalguri LDM, Udalguri
	The District Agriculture Officer, Udalguri to Prepare a Plan of Action to trace out those left out beneficiaries & inactive beneficiaries of the district under PM-KISAN and to submit the same in written at the earliest. The Chairman also requested Sub-Divisional Officer (Sadar), Udalguri; Syed Wasbir Subhani, ACS, AC, Udalguri; Shri Jay Vikas, IAS, AC(P), Udalguri; Shri Abhijit Rajkhowa, ACS, AC, Udalguri to work on the issues related with the same so that all the registered eligible farmers of the district can be covered up under PM KISAN.	SDO (Sadar),Udalguri; Syed Wasbir Subhani, ACS, AC, Udalguri; Shri Jay Vikas, IAS, AC(P), Udalguri; Shri Abhijit Rajkhowa, ACS, AC, Udalguri DAO, Udalguri LDM, Udalguri
Animal Husbandry & Veterinary	The District Animal Husbandry & Veterinary Officer (DAH&VO), Udalguri informed the hosue that 62077 nos.of FMD Vaccinations have been completed in the month of January, 2023 as compared to 13981 nos. in the month of December, 2022 against the targeted bovine population of 231,000 nos. The Chairman directed District Animal Husbandry & Veterinary Officer (DAH&VO) to expedite the progress FMD Vaccination process.	DAH&VO, Udalguri
	The Chairman also directed District Animal Husbandry & Veterinary Officer (DAH&VO), Udalguri to have a clarity on the target given by the Government for FMD Vaccination & achivement against the allotted target for the District and to bring a comprehensive PPT in the next DDC meeting.	DAH&VO, Udalguri
Sports	The Chairman directed Sub-Divisional Sports Officer (SDSO), Udalguri to make necessary arrangements for inaguration of all the completed projects at the earliest.	SDSO, Udalguri
PWD (Building)	EE, PWD (B & NH), Udalguri informed the house that Water Tank in the Campus of the Deputy Commissioner's Office, Udalguri will be completed by the Month of March 2023.	EE, PWD (B & NH), Udalguri
Handloom & Textile	Asstt. Director, Handloom & Textile, Udalguri informed the house regarding progress of economic upliftment of Weavers in the month of January 2023.	Asstt. Director, Handloom & Textile, Udalguri
Sericulture	The Chairman directed Assistant Director of Sericulture to immediately start the training and submit compliance report before next DDC meeting.	Assistant Director of Sericulture, Udalguri
	Assistant Director of Sericulture to mention scheme wise monthly physical & financial progress in next DDC meeting.	Assistant Director of Sericulture, Udalguri

Soil Conservation	Divisional Officer, Soil Conservation, Udalguri informed the house that all ongoing project under Soil Conservation will be completed very soon.	Divisional Officer, Soil Conservation, Udalguri
APDCL	AGM, APDCL, Udalguri informed the house that the issue of ROW in Orangajuli will be solved, if the post is shifted from the current place.	AGM, APDCL, Udalguri
Sub-Registrar, Udalguri	The Chairman directed Sub-Registrar, Udalguri to include all the projects/ day to day works normally being done in the Office in the PPT from next DDC meeting.	Sub-Registrar, Udalguri
Town & Country Planning	Assistant Director, T&CP, Udalguri briefed the house regarding GIS based Draft Master Plan of Tangla town for 2041.	Assistant Director, T&CP, Udalguri
Udalguri Municipal Board	The Chairman directed Executive Officer, Udalguri Municipal Board, Udalguri to expedite the progress under PMAY-U.	Executive Officer, UMB, Udalguri
Tangla Municipal Board	The Chairman directed Executive Officer, Tangla Municipal Board, Udalguri to expedite the progress of all projects including PMAY-U being implemented under Tangla Municipal Board	Executive Officer, TMB, Udalguri
Health	The Chairman directed Joint Director of Health Services, Udalguri to improve the Health indicators of Aspirational District Programme as instructed by Hon'ble Union Minister of State for Chemicals and Fertilizer and New & Renewable Energy, Govt. of India during his visit at Udalguri District.	JDHS, Udalguri
	The Chairman instructed SDO (Civil), Bhergaon to visit and inspect construction of Tangla Civil Hospital by 21st February, 2023 and to resolve the issues if any.	JDHS, Udalguri
Irrigation, Udalguri-Mazbat Division	The Chairman directed Executive Engineer, Irrigation, Udalguri-Mazbat Division to expedite ongoing projects/ Schemes implemented by the Division during this working season.	EE, Irrigation, Udalguri-Mazbat Division
Irrigation, Panery-Kalaigaon Division	The Chairman directed Executive Engineer, Irrigation, Panery-Kalaigaon Division to expedite ongoing projects/ Schemes implemented by the Division during this working season.	EE, Irrigation, Panery-Kalaigaon Division
FCS&CA	Dy. Director, FCS&CA, Udalguri to include monthly status of new Ration Cards in the next DDC meeting.	Dy. Director, FCS&CA, Udalguri
	The Chairman directed Dy. Director, FCS&CA, Udalguri to submit status report of New Ration Cards, Sub-Division (Civil), Block & Circle wise and also the table of steps to be followed for issuing new Ration Cards by 20th February, 2023.	Dy. Director, FCS&CA, Udalguri
	The Chairman directed Dy. Director, FCS&CA, Udalguri to ensure that the Department shall not miss the target & timeline this time regarding New Ration Cards	Dy. Director, FCS&CA, Udalguri
	The Chairman directed Dy. Director, FCS&CA, Udalguri that at least one of the Department Officials shall visit Mills to ensure that the Millers have FRK & blending Machines installed.	Dy. Director, FCS&CA, Udalguri
	Dy. Director, FCS&CA, Udalguri also to include the monthly status report of Millers in the next DDC meeting.	Dy. Director, FCS&CA, Udalguri
Transport	The Chairman directed District Transport Officer, Udalguri to ensure the achievement of Revenue collection target for the Financial Year 2022-23 which is currently stands at 76.70% of the target allotted.	DTO, Udalguri
	The Chairman directed DTO, Udalguri to immediately expedite the enforcement drive in coordination with the Police & Excise department and submit compliance report before next DDC meeting.	DTO, Udalguri
	The District Transport Officer, Udalguri to immediately make a written plan on Team deployment for the daily enforcement drive after due consultation with the Addl Deputy Commissioner (Transport), Udalguri.	DTO, Udalguri
	The Chairman also directed DTO, Udalguri to ensure reduction in the nos. of accidents & fatality rate as compared to the previous year and submit comparative report in next DDC meeting.	DTO, Udalguri

Transport	The Chairman also instructed DTO, Udalguri to start special enforcement drive against overloaded Dumpers, particularly in the Mazbat & Kalaigaon area and submit compliance report before next DDC meeting.	DTO, Udalguri
LDM	LDM, udalguri informed the house that the percentage of beneficiaries of Mudra Loan, Atal Pension Yojana etc. has increased recently and also informed that percentage of Adhar Seeding increased by 18.4 % in the month of January 2023.	LDM, Udalguri
Water Resource	The Assistant Executive Engineer, Water Resource Sub-Division, Udalguri informed the house that ongoing projects will be completed very soon.	AEE, Water Resource Sub-Division, Udalguri
PWD (Roads)	The Chairman instructed E.E, PWD (Roads), Udalguri to complete the work of Bhairabkund Bridge under BADP and to share the completed photographs.	Executive Engineer, PWD (Roads), Udalguri
	The Chairman also directed EE, PWD (Roads), Udalguri to fix date for next DRSC meeting at the earliest.	Executive Engineer, PWD (Roads), Udalguri
Skill Development	DPM, ASDM, Udalguri informed the house that skill development training will start from the month of March 2023.	DPM, ASDM, Udalguri
PHE	The Chairman directed Project Director (I/c), DRDA, Udalguri Block Development Officer, Udalguri, Block Development Officer, Bhergaon & Executive Engineer, PHE, Tangla to immediately complete pending 19 nos. of Joint Visit of various PWSS under Water Users Committee.	Project Director (I/c), DRDA, Udalguri Block Development Officer, Udalguri, Block Development Officer, Bhergaon Executive Engineer, PHE, Tangla
	The Chairman directed EE, PHE, Tangla to discuss with ADC (PHE), Udalguri along with all Team Members by 7.30 PM on 20th February, 2023 to expedite the progress of JJM for the month of February, 2023.	EE, PHE, Tangla
	The Chairman also requested all Block Development Officers, Udalguri district to coordinate and provide necessary support to the PHE department regarding Swachh Bharat Mission-G (SBM-G) as Udalguri district is lagging behind compared to other districts.	All BDOs, Udalguri district EE, PHE, Udalguri
	The Chairman directed all Block Development Officers, Udalguri district to submit list of at least 6 nos. of villages priority-wise to ADC (PHE), Udalguri for selection of Open Defecation-Free (ODF) plus villages under Swachh Bharat Mission-G Phase-II of the District at the earliest. He also directed all BDOs, Udalguri district & EE, PHE to immediately open Joint Account for the same.	All BDOs, Udalguri district EE, PHE, Udalguri
FOREST	The Divisional Forest Officer, Dhansiri Forest Division, Udalguri informed the house that Rs.41,84,182.00 revenue has been collected and Ex-Gratia Payment of Rs. 72,48,300.00 has been made in the Month of January, 2023.	DFO, DFD, Udalguri
	The Chairman directed DFO, Dhansiri Forest Division, Udalguri to share all the information immediately with District Administration regarding seizure of various Forest produce immediately whenever they are seized.	DFO, DFD, Udalguri
Udalguri Rev. Circle	The Circle Officer, Udalguri Rev. Circle briefed the house regarding details of the Circle along with the various ongoing works being implemented in the Rev. circle.	Circle Officer, Udalguri Rev. Circle
Udalguri Rev. Circle	Further, the Chairman directed the Circle Officer, Udalguri to include the different developmental projects/ Digitization of land records/ status of revenue collection/ status of Mutation/ the day to day works normally being done in the Revenue Circle.	Circle Officer, Udalguri Rev. Circle
Mazbat Rev. Circle	The Circle Officer, Mazbat Rev. Circle briefed the house regarding details of the Circle along with the various ongoing works being implemented in the Rev. circle.	Circle Officer, Mazbat
	Further, the Chairman directed the Circle Officer, Mazbat to include the different developmental projects/ Digitization of land records/ status of revenue collection/ status of Mutation/ the day to day works normally being done in the Revenue Circle.	Circle Officer, Mazbat

Khoirabari Rev. Circle	The Circle Officer, Khoirabari Rev. Circle briefed the house regarding details of the Circle along with the various ongoing works being implemented in the Rev. circle.	Circle Officer, Khoirabari Rev. Circle
	Further, the Chairman directed the Circle Officer, Khoirabari to include the different developmental projects/ Digitization of land records/ status of revenue collection/ status of Mutation/ the day to day works normally being done in the Revenue Circle.	Circle Officer, Khoirabari Rev. Circle
Harisinga Rev. Circle	The Circle Officer, Harisinga Rev. Circle briefed the house regarding details of the Circle along with the various ongoing works being implemented in the Rev. circle.	Circle Officer, Harisinga Rev. Circle
	Further, the Chairman directed the Circle Officer, Harisinga to include the different developmental projects/ Digitization of land records/ status of revenue collection/ status of Mutation/ the day to day works normally being done in the Revenue Circle.	Circle Officer, Harisinga Rev. Circle
Kalaigaon Rev. Circle	The Circle Officer, Kalaigaon Rev. Circle briefed the house regarding details of the Circle along with the various ongoing works being implemented in the Rev. circle.	Circle Officer, Kalaigaon Rev. Circle
	Further, the Chairman directed the Circle Officer, Kalaigaon to include the different developmental projects/ Digitization of land records/ status of revenue collection/ status of Mutation/ the day to day works normally being done in the Revenue Circle.	Circle Officer, Kalaigaon Rev. Circle
Fishery	The District Fishery Development Officer, Udalguri informed the house regarding physical & financial progress of Pradhan Mantri Matsya Sampada Yojana (PMMSY ) 2021-22 for the month of January, 2023.	DFDO, Udalguri

With an urge to all the members present in the meeting to work collectively for bridging the gap in implementation of various developmental works, the meeting ended with vote of thanks from the Chair

**Sd/-**  
Deputy Commissioner, Udalguri &  
Secretary, BTR.

Memo No.UDP/65/DDC/2022/58-63

Dated: 0110312023.

Copy to:-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary to the Government of Assam, Transformation & Development Department, Dispur, Guwahati-06 for kind information.
3. The Secretary Co-ordination to the Chief Secretary, Assam for kind appraisal.
4. All Addl. Deputy Commissioner, Udalguri District for information and necessary action.
5. The Sub-Divisional Officer (Sadar), Udalguri for information and necessary action.
6. All Assistants Commissioners, Udalguri for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office copy.

**Sd/-**  
Deputy Commissioner, Udalguri &  
Secretary, BTR.