



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:: UDALGURI::ASSAM**  
**(Disaster Management Branch)**

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**Minutes of the thematic meeting of District Disaster Management Authority, Udalguri on**  
**“Critical Infrastructure Preparedness” held on 25-04-2025 at the Conference Hall of**  
**District Commissioner’s Office, Udalguri.**

**Members Present at Annexure-I**

The District Level thematic meeting on “Critical Infrastructure Preparedness” for upcoming flood season of Udalguri District was held on 25-04-2025 at 11:00 A.M in the Conference Hall of District Commissioner’s Office, Udalguri. The meeting was chaired by Shri Pulak Patgiri, ACS, District Commissioner cum Chairman, DDMA, Udalguri District.

At the outset, the District Commissioner, Udalguri welcomed all the members present in the meeting and discussed about the necessity of preparedness to be undertaken by all the stakeholders of the district for ensuing flood season. A brief presentation was made on the roles and responsibilities of the concerned departments/stakeholders regarding Critical Infrastructure Preparedness during the upcoming flood season.

After threadbare discussion, the following decisions/resolutions were taken:

- a. The DPO, DDMA informed the house that water level data is currently being received only for the River Golandi from the Water Resources Department and requested that similar data for other major rivers in the district are also submitted. In response, the Assistant Engineer/Nodal Officer of the Water Resources Department informed the house about shortage of manpower, which has hindered the collection of water level data from other rivers. In this regard, the Chairman, DDMA instructed the Water Resources Department to submit a proposal for the installation of an automatic gauge system to the undersigned for onward submission to the Government.
- b. The CEO, DDMA instructed Railway, BSNL, PWD (Building & NH) & Dhansiri Irrigation Project (Irrigation) Deptt., Udalguri to nominate a Nodal Officer for Disaster Management and submit the same to DDMA, Udalguri.
- c. The Circle Officer of Udalguri Revenue Circle requested the APDCL Department to submit their flood damage report on time for uploading on DRIMS portal. He also cited the absence of responsible official from CLTF meetings and urged all department/stakeholders to attend the CLTF meetings as and when called.
- d. The Circle Officer, Harisinga Revenue Circle requested Irrigation & Water Resource Deptt. to survey and submit the list of vulnerable points of canals & embankments located at vulnerable areas for timely response. Accordingly, the CEO, DDMA instructed the concerned Nodal Officers to submit the same to the Circle Officers before 1<sup>st</sup> May, 2025.

- e. The District Consultant, SFDRR, DDMA, Udalguri, requested the representative from Dhansiri Irrigation Project (Irrigation Department) to provide data regarding level of water flow of the Dhansiri river during the ensuing flood season.
- f. The CEO, DDMA instructed all the departments/stakeholders to constitute the District level and Division Level Flood Management Task Teams, monitoring committees, patrol teams and Emergency Response Teams for upcoming flood season.

The meeting ended with vote of thanks from the CEO, DDMA, Udalguri.

District Commissioner &  
Chairman DDMA, Udalguri

Memo No. DM-20/29/2025/21-22 (E.145572)

Copy to:

1. The Addl. Chief Executive Officer, Assam State Disaster Management Authority, Dispur Guwahati-06.
2. All Members present for kind information and necessary action.
3. The DIO, NIC for uploading the minutes in official website.
4. Office file.

**(e-Signed)**  
District Commissioner &  
Chairman DDMA, Udalguri