

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF JULY, 2024.

Subject	Minutes of the District Development Committee meeting for the month of July, 2024
Date & Time	9 th July, 2024 at 10:00 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The meeting was presided over by **Shri Javir Rahul Suresh, IAS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present at the meeting and briefly explained the purpose of the meeting.

Thereafter, the Chairman reviewed the Actions Taken by each department regarding the minutes of the previous District Development Committee (DDC) Meeting held on 13th June, 2024.

After thorough discussion, the following decisions and resolutions were made and the respective Head of Offices were assigned responsibility for the actions taken

Sl. No	Department	Scheme/ Project/ Programme	Decision/ Action Taken	Action to be taken by
1	Udalguri Rev. Circle	Revenue Services	The Circle Officer, URC, Udalguri briefed the house about the status of various revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification for the month of July, 2024.	
2	Khoirabari Rev. Circle	Revenue Services/ ARPTS ACT	The Circle Officer, KRC, Khoirabari briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July, 2024.	
3	Harisinga Rev Circle	Revenue Services/ ARPTS ACT	The Circle Officer, HRC, Tangla briefed the house about the status of revenue services viz. Mutation, Partition, Conversion AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services under ARPTS ACT for the month of July, 2024.	
4	All Revenue Circle		The Chairman requested all Circle Officers to check the Sewa Setu Portal and try to clear all the applications in a time bound manner.	All COs, Udalguri
5	Transport		The Chairman requested DTO, Udalguri to ensure conduct of immediate spot inspection at the accident sites.	DTO, Udalguri
			The District Transport Officer, Udalguri to take necessary steps for reducing accident/ fatalities in the District.	
6	Environment & Forest	Revenue Collection/ FRA.2006/ SOPD Scheme	Status of FRA.2006, SOPD Schemes, and Ex-gratia payment along with Revenue Collection was reviewed. The Chairman requested to expedite the progress accordingly. The Divisional Forest Officer, DFD, Udalguri was requested to check and randomly inspect Timber/ Saw Mills and ensure their timely payment of royalty and submit a detailed report by next DDC. Further, chairman requested to Divisional Forest Officer, DFD, Udalguri to analyse the all seizure items and disposed the seized items as per the norms and submit the item wise action taken report by next DDC.	DFO, Udalguri
		ABA, 2024	The Divisional Forest Officer, DFD, Udalguri to identify the Distribution Points for Amrit Brikshya Andolan, 2024.	DFO, Udalguri
7	Sub-Registrar		It was informed to the house that registration fees of Rs. 7,17,100/- was collected for the month of June, 2024.	
8	Water Resources	RIDF & SOPD	The Executive Engineer, Water Resource, Udalguri briefed the status of physical & financial progress of various schemes/ projects under RIDF/ SOPD-G. Accordingly, it was requested to expedite the progress of the pending projects.	EE, WRD, Udalguri

9	Sports & Youth Welfare		The District Sports Officer, Udalguri was requested to include the status of Playground development projects from next DDC meeting onwards	DSO, Udalguri
			The Chairman requested Shri Abhijit Rajkhowa, ACS, AC, Udalguri & District Sports Officer, Udalguri to make a plan for the Durand Cup 2024 Trophy Tour.	Shri Abhijit Rajkhowa, ACS, AC, Udalguri DSO, Udalguri
10	Co-Operation	Cooperative Societies/ PACS as CSC	The DRCS, Udalguri briefed the house about the present status of various projects/ activities being carried out by the department in the district. Further, the Chairman requested DRCS, Udalguri to expedite the progress.	DRCS, Udalguri
11	FCS&CA	ONORC/PMUY Paddy Procurement/ Ration Card to new eligible beneficiaries	Status of ONORC/PMUY/ Paddy Procurement/ Ration Card to new eligible beneficiaries was reviewed in detail. The Chairman requested Dy. Director, FCS&CA, Udalguri to take necessary steps for improving performance under ONORC.	Dy. Director, FCS&CA, Udalguri
12	PHE	JJM/ SBM-G	Implementation and status of FHTC under JJM & progress under SBM-G was reviewed in detail. Further, the Chairman was concerned about the pending status of payment of remuneration to Jal Mitras. He requested both PD, DRDA, Udalguri & EE, PHE, Tangla Division, Tangla to communicate with the CHDs, BTC to find out a solution for timely payment of remuneration to Jal Mitras from now onwards. In addition to this chairman requested PD, DRDA to prepare a mechanism for smooth functioning of all JJM schemes. Also EE, PHE is requested to meet the target of declaration of Har Ghar Jal villages by next DDC.	PD, DRDA, Udalguri EE, PHE, Tangla, Division, Tangla
			The Circle Officer, URC, Udalguri to identify land for the FHTC at No.1 Sapkhaiti. Smt. Kashyapee Kashyap, ACS, AC, Udalguri to follow up the matter with the Department.	CO, URC, Udalguri Smt. Kashyapee Kashyap, ACS, AC, Udalguri EE, PHE, Tangla
		WUC	The Chairman requested EE, PHE, Tangla Division, Tangla & DPM, ASRLM, Udalguri to work out a plan of action to complete all pendency in respect of formation of WUC before next DDC meeting.	EE, PHE, Tangla DPM, ASRLM, Udalguri
			The Executive Engineer, PHE, Tangla Division, Tangla was requested to complete the bank account opening process against WUCs in close co-ordination with LDM, Udalguri. The Lead Bank Manager, Udalguri was also requested to follow up the matter with Branch Heads.	EE, PHE, Tangla
			The Executive Engineer, PHE, Tangla Division, Tangla to ensure regular water quality testing by the department.	EE, PHE, Tangla
13	Education	DCs Monitorable Point/ Tea Garden Schools/ RIDF XXIII/ Civil Works	Status of various monitorable points for DCs/Tea Garden Schools/ RIDF XXIII/ Civil Works in respect of Education department was reviewed.	IS, UDC, Udalguri
			The Chairman requested IS, UDC, Udalguri to take necessary steps to provide training to all School Teachers on Computer.	IS, UDC, Udalguri
			The Chairman also requested IS, UDC, Udalguri to take necessary steps for making ATLS established Schools as mentor institution so that the other peripheral schools get benefit from that.	IS, UDC, Udalguri
14	Agriculture	PM KISAN/ ODOP	Present status of PM KISAN, ODOP was reviewed in detail. Further, the District Agriculture Officer, Udalguri was requested to expedite all the pendency in respect of PM KISAN.	DAO, Udalguri
		PMKSY/ RIDF/ PMFBY/ RKVY	Physical & financial progress of PMKSY/ RIDF/ PMFBY/ RKVY in the district was reviewed. The Chairman requested to enhance the progress of the ongoing works accordingly.	DAO, Udalguri

			The District Agriculture Officer, Udalguri to prepare a success story on distribution of solar pumps under RIDF. Chairman also requested DIPRO to ensure the wide publicity of the success story.	i/c DIPRO, Udalguri DAO, Udalguri
			The District Agriculture Officer, Udalguri to explore possibility to bring the group undertaking Summer Mushroom Spawn Production under ASLRM.	DAO, Udalguri
			The Chairman requested DAO, Udalguri to prepare a plan for development of Dragon/ Strawberry cluster with the help of DDM, NABARD.	DAO, Udalguri
15	Animal Husbandry & Veterinary	Vaccination status under LHDCP/ Bodoland Pig Mission	Vaccination status under LHDCP & Bodoland Pig Mission was reviewed. Further, DAH&VO, Udalguri was requested to expedite the progress under LHDCP.	DAH&VO, Udalguri
16	Fishery	PMMSY/RIDF/ ADP/ NFDB funded project	Implementation and progress of various projects under PMMSY for the year 2021-22, 2022-23, 2023-24/RIDF/NFDB funded project/ ADP was reviewed. The District Fishery Development Officer, Udalguri was requested to immediately expedite the progress. Further, the Chairman also requested DFDO, Udalguri to complete the pending 3 (three) nos. of projects under PMMSY, 2021-22 by end of July, 2024. Further chairman showed dissatisfaction regarding the lack of coordination among fishery department, ASRLM and DRDA. He requested the departments to maintain coordination among all the departments. The chairman requested DFDO, Udalguri to submit a feasibility report of Amrit Sarovar which are handing over to the CLF for the pisciculture. Also chairman requested DFDO, Udalguri to conduct a district level training on fishery to all the CLFs in coordination with DPM, ASRLM by next DDC meeting.	PD, DRDA DFDO, Udalguri DPM, ASRLM
17	Handloom & Textile	Swanirbhar Nari Programme/ Bodoland Handloom Mission/	Status of Swanirbhar Nari Scheme under Phase-I & phase-II and Bodoland Handloom Mission 2023-24 was reviewed. Accordingly, it was requested to expedite the progress.	Asstt. Director, H&T, Udalguri
		Cluster Development Program/ Yarn Bank/ Mudra Loan	Status of Cluster Development Program/ Yarn Bank/ Mudra Loan was also reviewed. Accordingly, it was requested to expedite the progress.	
18	DI&CC	PMEGP/ PMFME/ PM VISWAKARMA/ UNNATI	Status of PMEGP, PMFME, PM VISWAKARMA, UNNATI was reviewed in detail. The Chairman instructed GM, DI&CC, Udalguri to improve the progress under the programmes.	GM, DI&CC, Udalguri LDM, Udalguri
19	Sericulture	Silksamagra-2/ VANNYA COCOON BANK	Status of Silksamagra-2/ Cocoon Transaction Report of Vannya Cocoon Bank, Udalguri/ APART/ IIE/ Samarth scheme was reviewed. Further it was requested to enhance the progress accordingly.	Assistant Director of Sericulture, Udalguri
20	Irrigation	AIBP-STATE/ AIBP-BTC/ TSP/ PMKSY/ SOPD-G/ SOPD-FDR	Physical and financial progress of various schemes being implemented under AIBP-STATE/ AIBP-BTC/ TSP/ PMKSY/ SOPD-G/ SOPD-FDR by both the Panery-Kalaigaon & Udalguri-Mazbat Division was reviewed in detail. The Chairman requested the both the Executive Engineers to expedite the progress accordingly. share the list of major repairing works, if any with PD, DRDA, Udalguri immediately. Further, the Chairman requested ADC (Agriculture), Udalguri ADC (Dev), Udalguri, PD, DRDA, Udalguri to collectively assess gaps in the District Irrigation Plan, if any so that can be taken up under MGNREGA for revival.	EE, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon Division
			The Chairman also requested both the Executive Engineers to submit District Irrigation map indicating all the water distribution network within next 3 (three) weeks.	EE, Irrigation, Udalguri-Mazbat & Panery-Kalaigaon

				Division
21	Fire & Emergency Services		The Station Officer, F&ES, Udalguri informed the house regarding the status of various activities being carried out by the department in Udalguri District.	
22	ULBs	PMAY-U/ SBM-U/ AMRUT2.0/ DAY-NULM	Status of house completion under PMAY-U, SBM-U/ AMRUT2.0/ DAY-NULM was reviewed. Accordingly, it was requested to improve the house completion rate.	EO, TMB/ EO, UMB
			Both the Executive Officers were requested to carry out drive against use of plastic.	EO, TMB/ EO, UMB
			The Chairman requested Executive Officer, Udalguri Municipal Board to immediately start the work of Aspirational Public Toilet.	EO, UMB
23	P&RD	MGNREGA/ PMAY-G/ NSAP/ Amrit Sarovar	The Project Director, DRDA, Udalguri to take necessary steps for completing Aadhar seeding by end of this month. The Chairman also requested PD, DRDA, Udalguri to assign the target block wise and to monitor accordingly.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman requested PD, DRDA, Udalguri and BDO, Bhergaon Block to enhance the performance under Asset creation as the progress of the block is lowest among the other full Blocks.	PD, DRDA, Udalguri BDO, Bhergaon
			The Chairman requested PD, DRDA, Udalguri and all BDOs to ensure that 95 days wages should be released against all physically completed projects by 17th July, 2024	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman also requested PD, DRDA, Udalguri and all BDOs to substantially reduce the gap between 1st & 2nd and 2nd & 3rd installment.	PD, DRDA, Udalguri All BDOs, Udalguri
			The Chairman requested Executive Officers of both the ULBs to expedite the progress of Aadhar seeding under NSAP and to work out on deleting the death beneficiaries in coordination with the DPM, NSAP, Udalguri.	PD, DRDA, Udalguri EO, TMB/UMB DPM, NSAP, Udalguri.
			The Project Director, DRDA, Udalguri was requested to carry out one-time bound exercise for updating KYC of NSAP beneficiaries just to find out the death beneficiaries.	PD, DRDA, Udalguri
			The Chairman requested PD, DRDA, Udalguri to include the status of AWCs constructed under MGNREGA.	PD, DRDA, Udalguri
			The Chairman also requested all BDOs to regularly conduct BLBC and to submit minutes of BLBC in next DDC meeting	PD, DRDA, Udalguri All BDOs, Udalguri
24	WCD	Model AWCs	All BDOs were requested to ensure completion of all Model AWCs by 10th August, 2024. Further, the Chairman requested all BDOs to immediately submit pending UC/ Bill-Voucher etc if any for release of subsequent installment. The District Social Welfare Officer, Udalguri to co-ordinate with all BDOs.	DSWO, Udalguri
			The Chairman requested PD, DRDA, Udalguri to set an agenda regarding functioning of AWCs at Gram Sabha in coordination with DSWO Udalguri so as to make public aware about the same. Further the Chairman also requested DSWO, Udalguri to make mandatory attendance of Anganwadi Management Committee at Gram Sabhas in respective VCDC	DSWO, Udalguri
25	APDCL		The Assistant General Manager, APDCL, Udalguri briefed the house about progress of AIIB funded scheme being constructed in Udalguri District	
26	PWD (Building)	State Projects/BTR Projects/ RMSA Projects	Physical & financial status of various projects being implemented by EE, PWD (B&NH), Udalguri Baksa District Territorial Division, Udalguri was reviewed in detail. The Chairman requested EE, PWD (B&NH), Udalguri Baksa District Territorial Division, Udalguri to expedite the progress of ongoing projects and ensure timely completion of the works.	EE, PWD (B&NH), Udalguri
27	PWD (Roads)	RIDF/ SOPD (G)/ Goodwill project	Progress of various ongoing projects under RIDF/ SOPD (G)/ Goodwill project was reviewed. Further, it was requested to expedite the progress accordingly.	EE, PWD (Roads), Udalguri
		SOPD, FDR/ Asom Mala/	Status of various projects under SOPD, FDR/ Asom Mala/ NERSDS/ PMGSY projects was reviewed in detail and it was	EE, PWD (Roads), Udalguri

		NERSDS/ PMGSY MukhyaMantrir Paki Path Nirman Achani (MMPPNA)/ MukhyaMantrirUnn oto Paki Path Nirman Achani (MMUPPNA)/ MukhyaMantrirPat h nabikaranAchoni (MMPNA)	requested to expedite the progress accordingly. Physical & financial progress of various projects under MukhyaMantrir Paki Path Nirman Achani (MMPPNA)/ MukhyaMantrirUnnoto Paki Path Nirman Achani (MMUPPNA)/ MukhyaMantrir Path nabikaranAchoni (MMPNA) was reviewed. Accordingly, it was requested to expedite the progress of the same.	EE, PWD (Roads), Udalguri
28	Excise		The Superintendent of Excise, Udalguri informed the house about status of case detection against illicit liquor & revenue collection by the department for the month of July, 2024. Further the Chairman requested Superintendent of Excise, Udalguri to continue the enforcement drive in the District.	Superintendent of Excise, Udalguri
29	Lead Bank	KCC, PMMY, NRLM, PM SVANIDHI(NULM) , PMJJBY, PMSBY, APY, PMJDY	Status of KCC, PMMY, NRLM & PM SVANIDHI (NULM), PMJJBY, PMSBY, APY, PMJDY was reviewed. The Chairman requested LDM, Udalguri to substantially enhance the progress.	LDM, Udalguri
30	District Child Protection Unit		The District Child Protection Officer, Udalguri briefed about the status of various activities/ awareness programmes being carried out by the District Child Protection Unit in the month of June & July, 2024.	
31	ASRLM		The DPM, ASLRM, Udalguri informed the house that More than 700 nos. loan proposals under SHG individual Member Enterprise Financing are pending at Bank level. The Chairman requested DPM, ASLRM, Udalguri to share the branch wise pendency list with LDM, Udalguri. Further, the Lead Bank Manage, Udalguri was requested to take up the matter with all the Branch Heads.	LDM, Udalguri DPM, ASRLM, Udalguri
32	Labour Welfare		The Labour Inspector, Udalguri informed the house about the present status & progress of various activities under BOCW/Child and Adolescent Labour (Prohibition & Regulation Act, 2016	
33	ASDM		The DPM, ASDM, Udalguri briefed the house about the status of various activities being carried out by the department.	DPM, ASDM, Udalguri
34	Town & Country Planning		The Assistant Director, T&CP, Udalguri briefed the house about the status various ongoing projects along with status of activities under Tangla Master Plan.	
35	Library		The District Librarian, Udalguri informed the house about the activities being carried out at the District Library for the month of July, 2024	
36	Treasury		The Treasury Officer, Udalguri briefed the house about the status of Forest Royalty collected for the month of June & July, 2024. Further, the Treasury Officer, Udalguri requested all Head of Offices, Udalguri to opt for e-Grass portal for challan.	
37	Legal Metrology		The Assistant Controller, Legal Metrology, Udalguri briefed the house about the various activities being carried out by the department in the month of July, 2024. Further, it was instructed to share the pictorial evidence of inspection of Petrol Pumps/ other establishments through WhatsApp being carried out by the department on regular basis	Assistant Controller, Legal Metrology, Udalguri
38	Employment Exchange		The Assistant Employment Officer, Udalguri briefed the house about the present status of various activities carried out by the department in the district.	
39	RSETI		The Lead Bank Manager, Udalguri briefed the house about the status of various training programme conducted by the department and settled candidates thereon for the FY2024-25.	

40	108, EMRI Services		The Emergency management Executive, 108, EMRI Services briefed the house about the status of the service delivery by the 108, EMRI Services throughout the District.	
41	Sales Tax, Tangla Unit		The Assistant Commissioner of State Tax, Tangla Unit informed the house about the status of collection of GST & non-GST revenue for the month of June, 2024 & July, 2024.	
42	Soil Conservation	SOPD-BTC/RIDF/ PMKSY2.0	Status of physical & financial progress of various works under SOPD-BTC/RIDF/ PMKSY2.0 was reviewed. The Divisional Officer, Soil Conservation, Udalguri was requested to expedite the progress of the works accordingly.	
43	Health & Family Welfare		The Chairman requested ADC (Health), Udalguri to take stock of progress of all infrastructural projects and to ensure that all projects are completed on priority basis.	ADC (Health), Udalguri
			The Joint Director of Health Services, Udalguri informed the house that steps have been taken for operationalization of Dhupguri PHC by 20 th July, 2024. The Addl. District Commissioner (Health), Udalguri was requested to co-ordinate with the JDHS, Udalguri for the same.	ADC (Health), Udalguri JDHS, Udalguri
			The Circle Officer, HRC, Tangla to visit Tangla CHC to oversee the construction work	CO, HRC, Tangla
			The Chairman requested JDHS, Udalguri to put more effort for further improvement of the performance under Wage Compensation Scheme.	JDHS, Udalguri
			The Chairman requested ADC (Aadhar), Udalguri to conduct special camps to cover left out beneficiaries so as to ensure 100% saturation of wage compensation scheme and welfare schemes in Tea Garden areas.	ADC (Health), Udalguri JDHS, Udalguri
			The Joint Director of Health Services, Udalguri to devise a mechanism to regularly follow up the ongoing medication of TB Patients up to 6 (six) months by the field level functionaries.	JDHS, Udalguri
			The Joint Director of Health Services, Udalguri to explore possibility for IEC activities/ Counselling/ regular follow up by soft intervention through field level functionaries under NTEP.	JDHS, Udalguri
			The Chairman requested JDHS, Udalguri to co-ordinate with the EE, PHE, Tangla to conduct IEC & awareness activity under District Water & Sanitation Mission in Dolonibasti area.	JDHS, Udalguri
			The Chairman requested ADC (Health), Udalguri/ Branch Officer (Health)/ JDHS, Udalguri to ensure complete distribution of PMJAY cards by next DDC meeting.	ADC (Health), Udalguri/ Branch Officer (Health)/ JDHS, Udalguri
		The Joint Director of Health Services, Udalguri to ensure that the Hospital Management Committee meeting should be held monthly on regular basis as per norm. The Chairman requested JDHS, Udalguri to issue instruction to all concerned.	JDHS, Udalguri	
44	SDWO		The Sub-Divisional Welfare Officer, Bhergaon briefed the house about the status of various activities being carried out by the department.	

With a request to all the Head of Offices, Udalguri to execute the works in a speedy manner and submit the reports(all annexure a,b,c,d) in the format shared by T&D department within 5 days from the conduct of the DDC meeting, the meeting ended with a vote of thanks from the Chair.

District Commissioner,
Udalguri &
Secretary, BTR.

Memo EcfNo. E-63415/257-264

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Chief Secretary.

3. The Secretary to the Government of Assam, T&D Department, Dispur for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl. District Commissioner & In-charge, Bhergaon Sub Division, Bhergaon for information & necessary action.
6. Sub divisional officer(Sadar), Udalguri for information & necessary action.
7. All Assistants Commissioners, Udalguri district for information and necessary action.
8. All Head of Offices, Udalguri District for information and necessary action.
9. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
10. Office Copy.

e-signed
District Commissioner,
Udalguri &
Secretary, BTR.