

Minutes of The District Development Committee (DDC) Meeting of Udalguri District

Date: 15th March, 2023

Time: 10.00 AM

Venue: Conference Hall Deputy Commissioner's Office, Udalguri

Member Present: At Annexure-I.

The meeting was presided over by Dr. Sadnek Singh, IAS, Deputy Commissioner, Udalguri.

At the outset, the chairman welcomed all the members present in the meeting and explained briefly about the purpose of the meeting.

Thereafter the chairman went through the action taken by each department on the minutes of the previous DDC meeting held on 20th February 2023.

After thorough discussion, the following decision and resolutions were taken and concerned officers were affixed responsibilities for the action taken.

Department	Decisions Taken	Action to be taken by
Public Health Engineering	The Chairman instructed Executive Engineer, PHE, Udalguri to submit the specific status of ongoing works. He also asked Executive Engineer, PHE, Udalguri to complete the remaining work of water supply in various schools in Udalguri district by 15th July 2023.	Executive Engineer, PHE, Tangla
	The Chairman instructed all BDOs to make a joint visit with PHE officials in all the completed works which have not yet been handed over and submit a compliance report to Deputy Commissioner by 22nd March 2023. He also directed all BDOs to complete their Physical Verification by the next 10 days and submit the status reports daily in the WhatsApp group.	All BDOs, Udalguri District Executive Engineer, PHE, Tangla
	The Chairman instructed all Circle Officers to verify the not working FHTCs and does not exist based on the report submitted by ASRLM/ PHE.	All COs, Udalguri EE, PHE, Tangla DPM, ASRLM, Udalguri
	The Chairman instructed all Block Development Officers, Udalguri District to ensure the protection of all FHTC under their respective jurisdiction.	All BDOs, Udalguri District
	The Chairman instructed the Executive Engineer, PHE, Udalguri district to improve the scorecard of Jal Jeevan Survekshan.	Executive Engineer, PHE, Tangla
	All BDOs were instructed to submit a written report of villages selected for ODF plus.	All BDOs, Udalguri District
Agriculture	The Dist. Agriculture Officer, Udalguri to send the soft copy of the farmers, whose E-KYC is pending to LDM, Udalguri and LDM, Udalguri will resolve the issue in coordination with different bank branches in udalguri District.	Dist. Agriculture Officer, Udalguri LDM, Udalguri
	The Dist. Agriculture Officer, Udalguri will share the list of registered farmers with the concerned Circle Officer by 16th March 2023.	Dist. Agriculture Officer, Udalguri
	The Chairman instructed LDM, Udalguri to push up the Aadhar lining with Bank Account for getting the benefits of PM-KISAN by the farmers.	LDM, Udalguri
	The Chairman instructed Dist. Agriculture Officer to do Aadhar link with Bank Account and E-KYC updation in camp mood. The Dist. Agriculture Officer asked to inform the farmers to come to the camp for Aadhar linking with bank Account.	Dist. Agriculture Officer, Udalguri
	The Chairman instructed DAO to make a plan for Aadhar linking and directed Sri Bhaskar Mazaumdar, ACS, Asstt. Commissioner, Udalguri to work with DAO to make the plan. The plan will be ready by 16th march 2023 and circulated to all BDOs and Circle Officers accordingly.	Sri Bhaskar Mazaumdar, ACS, AC, Udalguri Dist. Agriculture Officer, Udalguri

	The Chairman instructed all Circle Officers to visit the camps held for Aadhar linking of Bank Account of PM-KISAN.	All Circle Officers, Udalguri District
	LDM, Udalguri to break up the bank branches which have maximum pendency and deploy employees for the camp. He also asked all BDOs to deploy allied staffs for this matter. The Chairman instructed DAO to deploy ADO level officers for this mission.	All BDOs, Udalguri District LDM, Udalguri
Handloom & Textile	The Asstt. Director, Handloom & Textile informed the house that the project for Economic Upliftment of Weavers through Handloom weaving will be completed by March 2023.	Asstt. Director, Handloom & Textile, Udalguri
	The Chairman instructed all ADCs and Circle Officers, Udalguri District to inspect shops for preventing sale of Powerloom Gamosa. The Asstt. Director, Handloom & Textile to provide technical persons to accompany the Magistrate in this matter.	All ADCs, Udalguri All Circle Officers, Udalguri Asstt. Director, Handloom & Textile
FCS & CA	The Chairman instructed the Dy. Director (i/c), FCS & CA, Udalguri to process the pending bills of PMGKAY (Transportation & Dealers Margin) and NFSA (Dealers Margin) of 2021 immediately.	Dy. Director, FCS & CA, Udalguri
	The Chairman instructed the Dy. Director, Food & Civil Supply, Udalguri to give the status of the new Ration Card immediately. He also instructed to submit a compliance report of new millers by 31st March 2023.	
Transport	The Chairman instructed the District Transport Officer, Udalguri to complete the Crash Investigation of the accidents happened and submit report to Deputy Commissioner, Udalguri.	DTO, Udalguri
	The Chairman also asked to submit the accident status report for January and February 2023 immediately.	DTO, Udalguri
Excise	The Superintendent of Excise, Udalguri briefed the house about revenue collection and reported that revenue collection for this year has improved compared to the previous year.	Superintendent of Excise, Udalguri
Sericulture	The Asstt. Director, Sericulture, Udalguri District informed the house about the physical and financial progress of various ongoing projects and assured that the remaining skill upgradation training center will be completed by the month of March 2023.	Asstt. Director Sericulture, Udalguri
Sports	The Chairman instructed the Dist. Sports Officer, Udalguri to issue a letter to the Director, Sports, Govt. of Assam to release the remaining fund for the development of playgrounds in Udalguri District.	Dist. Sports Officer, Udalguri
	The Chairman instructed the ADC (Sports) to hold a meeting with District Sports Officer, Nehru Yuva Kendra, and with concerned departments regarding the celebration of International Youth Day in Udalguri district, which will be started on 3rd April 2023 and prepare minutes of the meeting. He also asked the Dist. Sports Officer, Udalguri to coordinate with ADC (Sports) for the program.	ADC (Sports), Udalguri District Sports Officer, Udalguri
A.H & Veterinary	The Dist. Veterinary Officer briefed the house about the Vaccination status of the district and also informed that FMD Vaccination is finished on 10th February, 2023	Dist. A.H & Veterinary Officer, Udalguri
Sub-Registrar	The Sub-Registrar, Udalguri District informed the house about the Deeds registration and Marriage registration for the month of January and February 2023.	Sub-Registrar, Udalguri
Town & Country Planning	The Asstt. Director, T & CP, Udalguri informed the house that the Master Plan of Tangla Municipal Board has already been submitted to govt. of Assam.	Asstt. Director, T&CP, Udalguri

Taxation	The Asstt. Commissioner of State GST, informed the house about the status of State GST collection and informed that the collection of GST and Non GST is above the target level.	Asstt. Commissioner of State GST
Water Resources	The Executive Engineer, water Resources informed the house that the ongoing projects of SDRF and RIDF will be completed by March and April 2023.	Executive Engineer, Water Resources, Udalguri
	The Chairman instructed to Executive Engineer, Water Resources to issue a notices to the contractors for immediate restoration of work of those schemes in which progress is Zero in the month of February 2023.	Executive Engineer, Water Resources, Udalguri
	The Chairman instructed Executive Engineer, Water Resources to issue a letter to Baksa, Water Resources Division, and Water Resources Department, Govt. of Assam for transfer of Administrative Control of the schemes running within in Udalguri District.	Executive Engineer, Water Resources, Udalguri
	The Chairman instructed Executive Engineer, Water Resources to hold a joint meeting with ADC Udalguri for the completion of the ongoing projects	ADC, Udalguri Executive Engineer, Water Resources, Udalguri
	The Chairman asked the Executive Engineer, water Resources to sort out all administrative problems within 3 (Three) Days.	Executive Engineer, Water Resources, Udalguri
	The Chairman asked for a general resolution to complete the ongoing work by April 2023.	Executive Engineer, Water Resources, Udalguri
	The Chairman instructed the Circle Officer, Kalaigaon Rev. Circle to visit the site of the work "A/E measures at different reaches Bananguri village Garo chuba from river Kawadanga on its bank under RIDF XXVI" and issue notice to the contractor.	Circle Officer, Kalaigaon Rev. Circle
	All Circle Officers, Udalguri District were instructed to give importance to minor repairing of Breaches by joint visit with Line Departments.	All Circle Officers, Udalguri
Soil Conservation	The Executive Engineer, Soil Conservation informed the house that the physical progress of all works is 100%, but financial progress is NIL.	DO, Soil Conservation, Udalguri
Irrigation	The Executive Engineer, Panery-Kalaigaon & Udalguri-Mazbat Division, Irrigation informed the house that ongoing projects will be completed by March and April 2023.	Executive Engineer, Irrigation Kalaigaon-Panery & Udalguri-Mazbat Division
Fishery	The Dist. Fishery Development Officer, Udalguri informed the house about various ongoing activities in Udalguri District.	Dist Fishery Dev. Officer, Udalguri
Social Welfare	The Chairman instructed DSWO, Udalguri to submit a report on total nos. of Detailed Application Forms (DAF) filled up for Dyvyangjan under ORUNODOI 2.0. He also asked DSWO, Udalguri to coordinate with Election Officer, Udalguri to find out the real figure of Dyvyangjan in the District.	DSWO, Udalguri
	The Chairman instructed Smt. Supriya Bawlari, ACS, Asstt. Commissioner, Udalguri to monitor the progress of the construction of Model Anganwadi Centres in Udalguri District	Smt. Supriya Bawlari, ACS, AC, Udalguri DSWO, Udalguri
	The Chairman asked the Social Welfare and Health Department to take a holistic approach to check the beneficiaries of PMMVY and to release payment on time.	DSWO, Udalguri JDHS, Udalguri
	The Chairman instructed Smt. Kranti Devi, ACS, Asstt. Commissioner, Udalguri to take a proper review of PMMVY with Smt. Supriya Bawlary ACS, Asstt. Commissioner, Udalguri and sort out the problems, if any.	Smt. Supriya Bawlari, ACS, AC, Udalguri Smt. Kranti Devi, ACS, AC, Udalguri

Education	The Inspector of School, UDC, Udalguri informed the house that the rationalization of Teachers will be completed after the meeting of rationalization of teachers that will be held on 16th March 2023 at BTC Secretariat.	Inspector of Schools, UDC, Udalguri
	The Inspector of School, UDC, Udalguri informed the house that strict action has already been taken against those schools which had provided low-quality Mid-Day Meal.	Inspector of Schools, UDC, Udalguri
	The Chairman instructed to procure the uniforms for students, and once it is done will be randomly verified by Magistrates.	Inspector of Schools, UDC, Udalguri
	The Chairman asked IS, UDC, Udalguri to share the data on enrollment in private schools in Udalguri District.	Inspector of Schools, UDC, Udalguri
	The Chairman instructed I.S, UDC, Udalguri to issue notice to those schools which are not running as per RTE norms.	Inspector of Schools, UDC, Udalguri
	Regarding the opening of Zero Balance accounts for the students, the Chairman instructed IS, UDC, Udalguri to issue a letter to LDM Udalguri and Bank Branches to sort out the problem.	Inspector of Schools, UDC, Udalguri LDM, Udalguri
	The Chairman instructed I.S, UDC, Udalguri to make a plan for Govt. Sponsored UPSC/ APSC coaching programme for the aspirants, where IAS/ IPS/ ACS/ APS Officers will train them.	Inspector of Schools, UDC, Udalguri
	The Chairman instructed to track the Bank account in which the fund for Ashram school was credited by the Government.	Inspector of Schools, UDC, Udalguri
DRDA	The Chairman informed PD, DRDA, and all BDOs that he will visit their Offices in the next month and asked them to be ready with upto date records.	PD, DRDA, Udalguri All BDOs, Udalguri District
	The Chairman instructed all BDOs to expedite the work of Amrit Sarovar in their respective jurisdiction.	All BDOs, Udalguri District
	The Chairman instructed all BDOs that they should have at least 4 (Four) nos. well maintained Amrit Sarovars for visit of senior Officers.	All BDOs, Udalguri District
	All BDOs are instructed to push up the progress of old PWL completion rate.	All BDOs, Udalguri District
	The Chairman instructed PD, DRDA to review the progress of completion of old PWL every week and check the gap of 1st, 2nd, 3rd installments.	PD, DRDA, Udalguri
	The Chairman instructed all BDOs to work with full dedication to complete the construction of Kutcha houses.	All BDOs, Udalguri District
PWD(B)	The Executive Engineer, PWD (B), Udalguri briefed the house about the completed and ongoing projects under PWD (B), The Chairman asked to expedite the work and complete all 90% progress projects in this working season.	Executive Engineer, PWD (B), Udalguri
	The Chairman instructed Executive Engineer, PWD(B) to issue notice to the contractor to complete the work by intimating the same to Deputy Commissioner, Udalguri. He also instructed Executive Engineer, PWD (B), to expedite the work of the Engineering College of Udalguri.	Executive Engineer, PWD (B&NH), Udalguri
Health	The Chairman instructed Jt. Director of Health Services, Udalguri to ensure the treatment of identified anemia cases pregnant women in the reporting month.	JDHS, Udalguri
	He also instructed Jt. Director of Health Services, Udalguri and DPM, NHM, Udalguri to investigate why all ADP parameters are getting down compared to last month.	JDHS, Udalguri

	The Chairman instructed Jt. Director, Health services, Udalguri to communicate with Dist. TB Officer, Udalguri, that all TB patients should get NIKSHAY Mitra during this month. He also asked to prepare the list of NICHAY Mitra and share the same with Circle Officers and BDOs.	All Circle Officers/ BDOs, Udalguri District JDHS, Udalguri
PWR (R&B)	The Executive Engineer, PWD (R & B) briefed the house about various completed and ongoing projects implemented under PWD (R & B) Udalguri.	Executive Engineer, PWD (R&B), Udalguri
Forest	The Chairman instructed Asstt.General Manager, APDCL, Udalguri to sort out illegal electricity connections by the villagers adjoining Khalingduar reserve forest. He also asked to check the transmission lines laying much below the ground level endangering wild elephants/ animals.	AGM, APDCL, Udalguri
DICC	The Chairman instructed General Manager, Dist. Industries and Commerce, Udalguri to gear up all the pending issues and should be completed within the time frame.	G.M, DICC, Udalguri
Circle Office	The Chairman instructed all Circle Officers in Udalguri District to include the status of PFCs of their respective Circle in the PPT for the next DDC meeting.	All Circle Officers, Udalguri
	All Circle Officers are to monitor the works of all services provided by the PFCs in their respective Circle.	All Circle Officers, Udalguri

With an urge to all the members present in the meeting to work collectively for bridging the gap in the implementation of various development works, The meeting ended with a vote of thanks from the chair.

Sd/-
Deputy Commissioner,
Udalguri &
Secretary, BTR.
Date 23/03/2023

Memo No. UDP/65/DDC/2022/

Copy To: -

1. The Principal Secretary BTR, for favour of kind information.
2. The Secretary, Co-ordination of Chief Secretary, Assam for kind appraisal to Chief Secretary.
3. The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Ghy-06 for information.
4. All Addl. Deputy Commissioners, Udalguri District for information and necessary action.
5. All Assistant Commissioners, Udalguri District for information and necessary action.
6. All Head of Offices, Udalguri District for information and necessary action.
7. The District Informatics Officer, NIC, Udalguri for information and necessary action. He is requested to upload the minutes in the District Website.
8. Office File.

Sd/-
Deputy Commissioner,
Udalguri &
Secretary, BTR.