

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF MAY, 2025.**

Subject	Minutes of the District Development Committee meeting for the month of April, 2025
Date & Time	9 <sup>th</sup> May, 2025 at 10:00 AM
Venue	Conference Hall, District Commissioner's Office, Udalguri
Members Present	Annexure-1

The meeting was presided over by **Shri Pulak Patgiri, ACS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present at the meeting and briefly explained the purpose of the meeting.

Thereafter, the Chairman reviewed the Actions Taken by each department regarding the minutes of the previous District Development Committee (DDC) Meeting held on 5<sup>th</sup> April, 2025.

After thorough discussion, the following decisions and resolutions were made and the respective Head of Offices were assigned responsibility for the actions taken

Sl. No	Department	Scheme/ Project/ Programme	Decision/ Action Taken	Action to be taken by
1	Education	PTR/ Dropout rate	The Inspector of schools was requested to look into the issue of school dropout rate & to take corrective measures.	IS, UDC, Udalguri
			It was also requested to take necessary steps for Adjustment of teachers for PTR (Pupil Teacher Ratio) compliance.	
2	Health		The Chairman requested JDHS, Udalguri to ensure 100% immunization is being done with special focus on areas having pockets of low immunization.	JDHS, Udalguri
			Under the U-WIN portal, it was directed to ensure the provision of mandatory certificate of vaccination certificates in AWCs and schools by December 2025.	
			Availability of TB testing machine report to be submitted.	
3	Social Welfare		Status of POSHAN tracker was discussed and accordingly the Chairman requested DSWO, Udalguri to identify non-performing AWCs and take corrective measures. Further, the Chairman also instructed DSWO, Udalguri to submit report regarding the devices.	DSWO, Udalguri
4	PHE		It was instructed to ensure timely payment of remuneration to all Jal Mitras before the 10 <sup>th</sup> of every month.	EE, PHE
5	APDCL		The house also discussed about the status of installation of smart metres and also requested AGM, APDCL, Udalguri to submit report on the installation of smart meters and other issues related to it.	AGM, APDCL, Udalguri
6	H&UA		The Chairman requested Circle Officer, Udalguri/ Hairsinga (Tangla) Rev. Circle to identify land for setting up of waste processing units in both the ULBs.	
			Status of PMAY-U along with Geo Tagging in respect of both the ULBs was reviewed in detail and accordingly it was requested to expedite the progress.	
7	MMUA		Status of Mukhyamantri Mahila Udyamita Abhiyaan (MMUA) was discussed in detail and it was requested to ensure timely completion of the verification process.	DPM, ASLRM, EO, TMB/UMB
8	DI&CC		The Chairman requested GM, DI&CC, Udalguri to take necessary steps for identification of 100 bighas of land for development of Industrial land bank in co-ordination with the concerned COs.	GM, DI&CC
			It was also requested to identify Tea Gardens that are now almost nonfunctional, so that such Tea Garden areas may be utilized for industrial as well as for establishment of Solar land Banks as per direction given in the last DCs conference.	
9	CMAAA2.0		Status of interview being conducted under CMAAA 2.0 was also discussed in detail.	

10	Forest		The Chairman requested DFO, DFD, Udalguri to explore ways to create water bodies for elephants and cultivation of Napier grass, formulate ground-level mechanisms to review and replace plants planted during Amrit BrikshaAndolan.	DFO, Udalguri
			It was also requested to Forward suitable proposals for the conversion of PRF to RF to the concerned authority.	
11	Agriculture		The Chairman requested DAO, Udalguri to explore the promotion of a brand name for FPOs' (Farmer Producer Organizations) own products& also to take necessary steps to provide incentives to FPOs via credit linkage with banks.	DAO, Udalguri
			Status of farmer registry under PM-KISAN was discussed and requested to submit report on the same.	
12	Transport		It was also instructed to take necessary steps or identification of Vehicles with age over 15 years and take up for scrappage and auction as par latest guidelines. Further, the Chairman also requested all HoDs for monitoring of such vehicles is to be conducted by all departments in their respective offices.	DTO, Udalguri
13			It was requested to identify areas. if anywhere Amrit Sarovars were dug but have been dried up currently, in order to explore convergenceschemes and take up integrated projects of fishery, duckery, plantation, etc.  Further, it was also instructed to explore way with the help of technical officials from Irrigation & Water Resource Dept and keep a record/ scale of the depth of Amrit Sarovars on regular basis, similar to the one maintained by DDMA to measure flood water levels.	PD, DRDA, Udalguri.

The meeting ended with a vote of thanks from the Chair.

District Commissioner,  
Udalguri &  
Secretary, BTR.

Memo EcfNo. E-63415/326-327

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Chief Secretary.
3. The Secretary to the Government of Assam, T&D Department, Dispur for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl. District Commissioner & In-charge, Bhergaon Sub Division, Bhergaon for information & necessary action.
6. All Assistants Commissioners, Udalguri district for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.

**e-signed**  
District Commissioner,  
Udalguri &  
Secretary, BTR.