

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF UDALGURI DISTRICT FOR THE MONTH OF DECEMBER, 2024.

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| Subject | Minutes of the District Development Committee meeting for the month of November, 2024 |
| Date & Time | 6 th & 7 th December, 2024 at 10:00 AM |
| Venue | Conference Hall, District Commissioner's Office, Udalguri |
| Members Present | Annexure-1 |

The meeting was presided over by **Shri Pulak Patgiri, ACS, District Commissioner, Udalguri.**

At the outset, the Chairman welcomed all the members present at the meeting and briefly explained the purpose of the meeting.

Thereafter, the Chairman reviewed the Actions Taken by each department regarding the minutes of the previous District Development Committee (DDC) Meeting held on 5th November, 2024.

After thorough discussion, the following decisions and resolutions were made and the respective Head of Offices were assigned responsibility for the actions taken

| Sl. No | Department | Scheme/ Project/ Programme | Decision/ Action Taken | Action to be taken by |
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| 1 | P&RD | PMAY-G/ MGNREGA/NSA P/ Amrit Sarovar | The Chairman requested all BDOs to personally monitor the activities being undertaken or will be undertaken in respect of implementation of Orunodoi3.0 & MMUA in the District. | All BDOs, Udalguri |
| | | | The Chairman expressed dissatisfaction over the PPT presented in the review meeting held under the Chairmanship of Shri Ranjeet Kumar Dass, Hon'ble Minister, P&RD, Judicial, Tourism, General Administration, Assam on 4 th December, 2024 due to lack of clarity in the data provided in respect of the progress of various schemes and directed the department to mention the figure separately for each scheme and should be scheme specific from now onwards. | All BDOs, Udalguri |
| | | | The Addl. District Commissioner (Agriculture), Udalguri informed the house that the farmer registration on Agristack portal is going on and in this regards camps are being organised in every VCDC. Thereafter, the Chairman requested all BDOs to mobilise farmers at VCDC level for registration which will be directly beneficial for the farmers to avail benefit of various welfare schemes of Govt. | All BDOs, Udalguri |
| | | | The Project Director, DRDA, Udalguri informed the house that 427 nos. of houses has been completed since last DDC meeting. Thereafter, the Chairman requested PD, DRDA, Udalguri to officially communicate the details & reasons in respect of the each of the 134 nos. of sanctioned houses under PMAY-G against which 1 st installment yet to be released with the Commissioner, P&RD, Assam for necessary direction after obtaining detailed report from the BDOs. Further, the Chairman also requested BDOs to share the details of houses which could not be completed pertaining to genuine/ unresolved issues. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman requested all BDOs to personally monitor & take up the matter with the beneficiaries in respect of the gap between 2 nd & 3 rd and 3 rd & completed houses to complete the work immediately and also to apprise the what kind of action or intervention needs to be undertaken to complete the same. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman requested all BDOs to assess the pendency of the ground level functionaries against every single incomplete house and to map out a specific plan against every single pending house for early completion. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman instructed BDO, Udalguri to immediately pursue the matter in respect of the between construction of PMAY-G houses that are stuck in between the 1 st & 2 nd installment. | BDO, Udalguri |
| | | | The Chairman requested all BDOs to devise a specific plan in respect of every single house against which 2 nd installment yet to be released under PMAY-G for the FY2020-21. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman requested PD, DRDA, Udalguri & all BDOs to | PD, DRDA |

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| | | | ensure display of official logo of PMAY-G & other details on the completed houses. | Udalguri/ All BDOs |
| | | | The Chairman also suggested all BDOs to lodge the FIR against those beneficiaries who are not able or reluctant to complete the houses after getting due installment. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman informed that the progress of NSAP in respect of Aadhar seeding & Mobile number updation will be discussed in next DDC meeting and will require substantial progress. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman instructed all BDOs to bifurcate the data of work completion & asset creation under PMAY-G & MGNREGA to have a better clarity in monitoring the progress. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman requested PD, DRDA, Udalguri & BDO, Khoirabari to separately discuss the matter regarding the Amrit sarovar site under the Khoirabari Dev Block to find out a solution. | PD, DRDA Udalguri/ BDO, Khoirabari |
| | | | The Chairman requested all BDOs to separately to prepare a list against which 95 days wages couldn't be released to close them at the earliest. | All BDOs |
| | | | The Chairman instructed all concerned BDOs to take necessary steps to immediately complete the Amrit Sarovar works in all aspect and this will be the discussion point in next DDC meeting. | PD, DRDA Udalguri/ All BDOs |
| | | | The Chairman requested Joint Director of Health Services, Udalguri & DPM, NHM, Udalguri to immediately instruct the ASHA Supervisors & Asha workers to be in field for verification of the SHG members in respect of MMUA. | JDHS, Udalguri/ DPM, NHM, Udalguri |
| | | | The Chairman requested ADC (Health), Udalguri to prepare a letter to all the Tea Garden Managers of Udalguri District mentioning all details & issues of Tea Garden Wage Compensation scheme immediately. | JDHS, Udalguri/ DPM, NHM, Udalguri |
| | | | The Chairman informed that the data presented in respect of the Wage Compensations scheme is difficult to understand. Thereafter, he requested DPM, NHM, Udalguri & District Data Manager to prepare a report/ slide with better clarity & which is easy to understand. Further, the Chairman requested JDHS, Udalguri & DPM, NHM, Udalguri to engage all ASHA Supervisors & workers to collect the data of total numbers of eligible pregnant women & out of how many are benefitted/ yet to benefitted due to non-availability of certain requisite documents/ Bank accounts etc., and to submit the same to the BPHCs which will finally forward the same to the O/o the JDHS, Udalguri. | JDHS, Udalguri/ DPM, NHM, Udalguri |
| | | | The Chairman requested JDHS, Udalguri & DPM, NHM, Udalguri to take up the matter with LDM, Udalguri for opening of bank account of intended beneficiaries under Tea Garden Wage Compensation scheme immediately. Further, the Joint Director of Health Services, Udalguri to take up the matter with the District Commissioner, Udalguri to pass on necessary instructions to Branch Managers. | JDHS, Udalguri/ DPM, NHM, Udalguri |
| | | | The Chairman requested ADC (Health), Udalguri to convene a meeting with all the stakeholders to find out a way for completion of distribution of PMJAY Cards at the earliest. | ADC (H), Udalguri/ JDHS, Udalguri |
| | | | The Chairman requested JDHS, Udalguri & DPM, NHM, Udalguri to prepare report with special focus on Malaria/AES/JE in next DDC meeting. | JDHS, Udalguri/ DPM, NHM, Udalguri |
| | | | Status of SHG verification under MMUA was discussed. Further, the Chairman requested DPM, ASRLM, Udalguri make field visit and apprise the progress on regular basis. | DPM, ASRLM, Udalguri |
| | | | The Chairman requested DPM, ASRLM, Udalguri to take necessary steps to raise awareness in Tea Garden areas regarding SHG Credit Linkage schemes and to make a definite dedicated plan for the same. | DPM, ASRLM, Udalguri |
| | | | The Circle Officer, Udalguri briefed the house about the present status of revenue services viz. Mutation, Partition, Conversion | All COs, Udalguri |
| 2 | Health | | | |
| 3 | ASRLM | | | |
| 4 | R&DM | | | |

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| | | | AP to PP, AC to PP, NOC for land sale permission, Jamabandi Copy, Land holding, Trace Map, Chitha Copy, Re-Classification & other Services being provided under ARPTS ACT along with Mouza Inspections. Thereafter, the Chairman requested all COs to specifically check the revenue collections of Mouzas in the years against which the demand couldn't be satisfied along with the Treasury Challans. Further, the Chairman requested all COs to include pendency data in respect of revenue services being provided. Moreover, the Chairman requested all COs to have their flood preparedness plans ready. | |
| 5 | Agriculture | PM KISAN, ODOP PMKSY, RIDF-XXIX, PMFBY, Soil Health Card | Monthly status of progress under various programmes/schemes viz., PM KISAN, ODOP PMKSY, RIDF-XXIX, PMFBY, Soil Health Card was reviewed in detail. Thereafter, the Chairman requested DAO, Udalguri to collect daily report regarding daily registration under PM-KISAN from the ADOs and share the same with the ADC (Agriculture), Udalguri and that has to be completed before 15 th December, 2024. | DAO, Udalguri |
| 6 | Animal Husbandry & Veterinary | | Status of various programmes/ activities viz, Rashtriya Gokul Mission (RGM)/ National Artificial Insemination Programme (NAIP), ESVHD-MVU (under LHDCP), ASCAD (under LHDCP), CSFCP, PPREP/ FMDCP, Brucella (under LHDCP)/Integrated Sample Survey was reviewed in detail. Accordingly, the Chairman instructed DAH&VO, Udalguri to enhance the progress in respect of vaccination. Further, DAH&VO, Udalguri was also requested to present cumulative figures also from next DDC meeting onwards. | DAH&VO, Udalguri |
| 7 | PWD (Building) | State Projects/BTR Projects/ RMSA Projects | Monthly progress of various ongoing projects being implemented by the PWD Building was reviewed in detail. Thereafter, the Chairman requested EE, PWD (B&NH), Udalguri to ensure timely completion of the ongoing projects without compromising the quality of the work. | EE, PWD (B&NH), Udalguri |
| 8 | PHE | | The Executive Engineer, PHE, Tangla briefed the house about the present status of progress of works under JJM along with the other relevant activities. Further, EE, PHE, Tangla also informed that the 50% of the DBT verification target will be completed by 10 th of December, 2024. | |
| | | | Thereafter, the Chairman requested EE, PHE, Tangla to ensure formation of WUC, opening of Bank account & engagement of Jal Mitras in every completed scheme under JJM at the earliest. | EE, PHE, Tangla |
| | | | The Chairman requested Circle Officer, URC & all BDOs to immediately complete the adoption of WUC. Further, the Chairman requested EE, PHE, Tangla to instruct all AE/JEs to complete adoption process so as to make every scheme sustainable. | |
| | | | The Executive Engineer, PHE, Tangla informed that 51 Community Sanitary Complexes were constructed under SBM-G, and by 10 th December, 2024, the painting of 20 of these complexes will be completed. Further, the Chairman requested EE, PHE, Tangla to submit compliance report accordingly. | |
| 9 | Sports & Youth Welfare | Khel Maharan 2.0 | The Chairman requested DSO, Udalguri to immediately take necessary steps for opening of LAC wise bank account by Monday. | DSO, Udalguri |
| | | | The Chairman asked DSO, Udalguri to share the Minutes of the LAC level Committee meeting immediately. | DSO, Udalguri |
| 10 | GST (Tangla Unit) | | Superintendent of Taxes, Tangla informed the house about the status of monthly collection of revenue (both GST & Non-GST) in the District. Furthermore, the Chairman requested the Superintendent of Taxes, Tangla, to ensure that the district meets the monthly target. | Superintendent of Taxes, Tangla |

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| | | | Superintendent of Taxes, Tangla requested all DDOs cum HoDs to ensure that TDS on Taxable amount should be deducted. | |
| 11 | Co-operation | | The DRCS, Udalguri briefed the house about the present status of various activities of PACs viz., computerisation, Common Service Centre (CSC), Janaushadhi Kendra, Pradhan Mantri Kisan Samridhi Kendra, Dealership of petrol/diesel pumps etc. | |
| | | | Thereafter, the DRCS, Udalguri informed the house about that out of 21 nos. of PACS, 9 nos. are operating as CSC centres and 12 nos. applied for Jan Aushadhi Kendra of which only Panery GPSS Ltd. received their Drug License and purchased medicine and will open their Kendra very shortly. Accordingly, the Chairman requested DRCS, Udalguri to take necessary steps to guide remaining 11 nos. of PACS to operate as CSC keeping Panery GPSS Ltd.as role model. | DRCS, Udalguri |
| | | | It was also informed to the house that out of 3 nos. of PACS, 2 nos. have been selected through lottery. One PACS, namely Mazikuchi GPSS, has already deposited the security money Rs. 40,000.00. The other one, Dakua GPSS is liaisoning with HPCL to resolve its issue regarding location of the applied Fuel Station. Both these PACS, the Supervising officers concerned and in-charge SRCS are directed to make liaison with HPCL authorities for installation of fuel station at these Two PACS as soon as possible | |
| 12 | Transport | | Status of revenue collection against the given target in the current month along with the status accident/ fatalities in the district was discussed. Thereafter, the Chairman requested DTO, Udalguri to continue rigorous enforcement drive so as to enable the District to meet its revenue target and to eventually reduce accident/ fatalities in the District. | DTO, Udalguri |
| | | | The Chairman also instructed the DTO, Udalguri, to develop a detailed action plan for Naka checking and enforcement efforts ahead of New Year's Eve and the celebrations in the district, ensuring a safe and enjoyable experience for all during the festivities. | DTO, Udalguri |
| 13 | Forest | | The DFO, DFD, Udalguri briefed the house about the status of revenue collection along with land title distribution under FRA.2006 and informed that 180 nos. of claims pending at SDLC level. Thereafter, the Chairman requested DFO, Udalguri to follow up the matter with SDLC Chairman for early completion of the necessary works. | |
| | | | The Chairman requested DFO, DFD, Udalguri to prepare a separate slide regarding compensations payment made by the Forest department from next DDC meeting onwards. | |
| 14 | Excise | | The Superintendent of Excise, Udalguri informed the house regarding status of seizure & destruction of Illicit Distilled liquor and Fermented Wash and informed that the District has collected Rs.31.89 Cr till date against the given target of Rs.59.97 Cr for the FY2024-25. | |
| 15 | Legal Metrology | | The Assistant Controller, Legal Metrology, Udalguri informed the house about the status of number of establishments inspected and verification fees collected along with other relevant activities being carried out by the department in the month of November, 2024. | |
| 16 | Fire & Emergency Services | | The Chairman directed the Station Officer, F&ES, Udalguri, to take the necessary steps to issue the fire safety NOC for Saya Digital Cinema, Tangla, in coordination with them. Furthermore, the Station Officer, F&ES, Udalguri, reported that nearly 50% of the tea factories have not complied with fire | Station Officer, F&ES, Udalguri |

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| | | | safety regulations. In response, the Chairman directed the Station Officer to initiate written communication with the Secretary of ABITA, Zone-3 Tezpur, and the Branch Secretary of TAI, Tezpur, in coordination with the Administration Branch at the DC's Office, Udalguri, to address the issue. | |
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In concluding remarks, the Chairman informed the house that in next DDC meeting primarily the following 5 (five) departments will be reviewed:

1. Handloom & Textile.
2. Irrigation.
3. Women & Child Development.
4. Sericulture
5. FPD & CA

The meeting ended with a vote of thanks from the Chair.

District Commissioner,
Udalguri &
Secretary, BTR.

Memo EcfNo. E-63415/300-304

Copy to-

1. The Principal Secretary, BTR, Kokrajhar for favour of kind information.
2. The Secretary, Co-ordination to Chief Secretary, Assam for kind appraisal of Chief Secretary.
3. The Secretary to the Government of Assam, T&D Department, Dispur for favour of kind information.
4. All Addl. District Commissioners, Udalguri district for information and necessary action.
5. The Addl. District Commissioner & In-charge, Bhergaon Sub Division, Bhergaon for information & necessary action.
6. All Assistants Commissioners, Udalguri district for information and necessary action.
7. All Head of Offices, Udalguri District for information and necessary action.
8. The District Informatics Officer (DIO), NIC, Udalguri. He is requested to upload the minutes in the district website.
9. Office Copy.

e-signed
District Commissioner,
Udalguri &
Secretary, BTR.