



## GOVERNMENT OF ASSAM

## OFFICE OF THE DISTRICT COMMISSIONER, UDALGURI, ASSAM

(Disaster Management Branch)

**SHORT NOTICE INVITING TENDER**

Sealed notice inviting tender affixing non-refundable court fee stamps worth Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from the firms having registration of Enterprise/GSTN etc. for supply of the following item to the District Commissioner, Udalguri. The notice tender will be received up to 02:00 PM **18/05/2026** and will be opened at 03:00 PM on the same day. The quotationers/ representatives may remain present while opening the quotation.

Sl. No.	Particulars	Unit
1.	Dekstop Set Processor:- intel core ultra 14 <sup>th</sup> Generation i7, Memory :- 32 GB, Storage :- 2TB Generation 4 with Motherboard X870/X870E(AMD), Graphics :-NVIDIA Ge Force RTX 4060, Monitor- LED Monitor with full HD, Key Board:-Keychron V5 Max, Mouse:-HPZ3700 wireless mouse. UPS:- Zebronics U1205 1000VA(600 W) with windows 11 operating system.	1 set
2.	Mobile Handset (Android Mobile with 5G, Snapdragon Octa Core 2.8 GHZ processor, 256 GB ROM, 8 GB RAM, 6500 mAh battery with fast charging, camera and other features.)	1 No

**Terms & Conditions:**

- The rate fixed shall remain valid for 1 (one) year from the date of acceptance.
- Overwriting in the quotation paper will not be entertained.
- Rate against each item should be clearly written both in figure and words.
- It is not binding on the undersigned to accept the lowest rate.
- The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
- Rate should be quoted inclusive all taxes.
- Items are to be supplied immediately after receipt of supply order.
- Supplier should mention their PAN/ TIN Numbers along with the quote.
- Supplier should mention their address of shop along with the contact numbers.
- The bidder should have to submit a copy of *Trade Licence, Pan Card, Bank statement for last 3 (three) months, GST Registration Certificate.*

**Note :**

- Without the aforesaid documents, the bid document will be treated as invalid.
- The bidder should put his signature on all the documents.
- Participating bidder must quote the rates for all the listed items, otherwise the bid document will be treated as invalid.

District Commissioner,  
Udalguri.

Memo No. DM-24/2/2024-DDM-UDL/44 (E.113110)

**Copy to:-**

- The Addl. Chief Secretary to the Govt. of Assam, Revenue & Disaster Management Deptt. and Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Guwahati-06 for favour of kind information.
- The i/c DIPRO, Udalguri. He is requested to give wide publicity through Assam Tribune and local News Papers.
- The DIO, NIC, Udalguri for information and necessary action.
- Notice Board.
- Office file.

(e-Signed)  
District Commissioner,  
Udalguri.