



GOVERNMENT OF ASSAM

OFFICE OF THE DISTRICT INFORMATION AND PUBLIC RELATIONS
OFFICER:::UDALGURI

NO. UDLL/BTC/41/2024/14

Dated: Udalguri, the 22nd April, 2025

NOTICE INVITING TENDER

Sealed quotation affixing court fee stamp worth Rs. 8.25 (Rupees eight and paise twenty five) only are here by invited from the reputed Govt. Register NGO's for Utilization of the District Road Safety Committee (DRSC) Fund for the financial year 2024-25 as described in Annexure – A. The quotations will be received upto 01:00 PM of 03-05-2025. And will be opened at 3:30PM on the same day. The bidders/ representatives may remain present while opening the quotation.

Details of items: At Annexure – A.

The Terms & conditions :-

1. The Bid is to be submitted (By hand/ Offline) following 1 (one) envelope system in scaled envelope affixing court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only and to be dropped in the Tender Box of the office of the undersigned. The Sealed cover shall be superscribed as given bellow:

“BID FOR UTILIZATIN OF FUND UNDER DRSC FOR THE YEAR – 2024-25”

TENDER NO. ... DATE

Name & Address of the Bidder

2. Rate against each items should be clearly written both in figure and word.
3. It is not bidding on the undersigned to accept the lowest rate.
4. The undersigned reserves the right to accept or reject any or all quotations without showing any reseson thereof.
5. The rates should be genuine and reasonable and at the prevailling market rate and rates should be gouted as inclusive of GST and any other taxes/charges.
6. Supplier should mention their PAN/GST numbers along with the quote.
7. The Bidders should furnish the following documents duly self attested alongwith the Bid documents failing which the Bid will be liable for rejection.
 - (a) Copy of AADHAR card.
 - (b) Copy of PAN card.
 - (c) Copy of GST Registration certificate.
 - (d) Copy of BANK PASS BOOK/ Cancelled Cheque against the Firm.
 - (e) Copy of Tax Clearance Certificate (GST & IT), (if applicable)
8. Participating Bidder must quote the rate for all the listed items, otherwise the Bid document will be treated as invalid.

District Information and Public
Relations Officer, Udalguri.

Dated: Udalguri, the 22nd April, 2025

Memo NO. UDLL/BTC/41/2024/14 - A

Copy to:

1. District Commissioner, Udalguri for favour of kind information.
2. DIO, NIC is requested to publish the Notice in the District website
3. SDIPRO, Bhergaon for wide publicity in his area.
4. Notice board.
5. Office Copy.

District Information and Public
Relations Officer, Udalguri

Annexure- I

No.	Name of Items	Rate in figure	Rate in Word
1	Miking and Annoucement for generating awareness across various location in the district. Day 01- Mazbat; Day- 02- Orang; Day 03- Rowta; Day 04 - Udalguri; Day o5- Harisinga; Day 06- Tangla; Day 07 - Panery; Day 08 - Kalaigaon; Day 09- Bhergaon; Day 10- khoirabari. Note: locations are earmarked as Police Stations in the district.		
	(a) Vehicle Hiring (Boloro) for 10 Days , including Driver.		
	(b) Audio-Visual System hiring 10 (ten) days.		
	(c) Annuancer hiring 10 (ten)days.		
	(d) POL 15 (fifteen) liter perday for 10 (ten) days.		
2	Preparation of Song/Anthem for Road Safety for Udalguri District.		
	(a) Song Writing.		
	(b) Editing & Recording.		
	(c) Singer.		
	(d) Musician etc.		
3	Awareness meeting in 5 Colleges of Udalguri District- Udalguri College, Tangla College, Mazbat College, Khoirabari College, Bhergaon ITI.		
	(a) 01 (one) no. of Flex Banner of size 15'x10' on road safety for the distribution to the college (15x10x Rs.)		
	(b) 01 (one) no. of Flex Banner of size 10'x6' to be used as poster for the meeting (10x6x Rs.=)		
	(c) Meeting Stage Decortion		
	(d) P.A System		
	(e) Refresment for 200 persons.		
	(f) Aronai for felicitation 5 Nos.		
	(g) Bihu Gamocha for felicitation 5 Nos.		
	(h) Remuneratio to Invited guest (Doctors, Surviving victims of accedents, journalists ect.).		
	(i) Vehicle Hiring 1 No. (Boloro) 1 .		
	(j) POL (15L per meeting venue).		
	(k) Helmet (Best Quality) as prize for Spot quiz competition 5 Nos.		
(l) Leaflets for distribution to attending students (200 Nos.).			
(m) Leaflets and Banner design.			
4	Display of benner/Hording at Udalguri and Tangla M.B and other critical location of the district in consultation with DTO, Udalguri and Executive Engineer, PWD (R&B) Udalguri Division.		
	(a) Design of Hoarding/Banner on Road safety.		
	(b) 15'x6 banners with iron framing for display in critical locatons of the district (20 Nos.) (15x6xRs.)		
5	Street Play at major traffic zones of the district:		
	1. Golma Chowk, Udalguri Town.		
	2. Rowta Charali.		
	3. New Dimakchi Chowk.		
	4. Tangla Charali.		
	5. Bhairabkunda.		
(a) Steet Play in Assamese & Bodo.			
6	Social Media Campaign on Road Safety.		
	(a) Digital Poster design for weekly updates social media (52 digital posters for 52 weeks).		
	(b) Reels and photography compation (1st, 2nd and 3rd) & Misc expenses).		