



GOVERNMENT OF ASSAM

**OFFICE OF THE DISTRICT COMMISSIONER::UDALGURI**  
(Transformation & Development Branch)

No.TND/Orunodoi 3.0/E-125462/24

**SHORT NOTICE INVITING TENDER**

Sealed quotation affixing non-refundable court fee stamps worth Rs.8.25 (Rupees eight and twenty five paisa) only are hereby invited from the reputed printing press having registration of GSTN/ PAN Card etc. for printing and supply of the following items to the District Commissioner's Office, Udalguri in connection with Implementation of Orunodoi 3.0. The last date of receipt of the quotation is fixed on 30.11.2024 upto 03:00 P.M. and will opened at 04:00 P.M. on the same day. The Bidders or their representatives may remain present while opening the quotation.

Sl. No.	Particulars	Description	Rate
1	Printing of Forms (Colour) (Single) (A4 Size and 75 GSM) having serial number	Per form	
2	Printing of Forms (Colour) (Both side) (A4 Size and 75 GSM) having serial number	Per form	
3	Printing of Forms (Black & White) (Single) (A4 Size and 75 GSM) having serial number	Per form	
4	Flex/ Banner	Per Sqr. Ft.	
5	Identity Card with Ribbon (Standard Size)	Per No.	

**Terms & Conditions:**

1. The rate fixed shall remain valid for 1 (one) year from the date of acceptance.
2. Overwriting in the quotation paper will not be entertained.
3. Rate against each item should be clearly written both in figure and words.
4. It is not binding on the undersigned to accept the lowest rate.
5. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
6. Forms are to be supplied as and when it is required.
7. Payment will be made as when fund is received from Government.

District Commissioner,  
Udalguri.

Memo No.TND/Orunodoi 3.0/E-125462/24

Copy to,

1. The District Information & Public Relations Officer, Udalguri is requested to make necessary arrangement for publication of the Notice Inviting Tender through Local Dailies both in Assamese and English.
2. The District Informatics Officer, NIC, Udalguri for information and necessary action.
3. Notice Board.
4. Office file.

(e-Signed)  
District Commissioner,  
Udalguri.