



**GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER:::UDALGURI
(ELECTION BRANCH)**

Telephone No- 03711-224433
No. UEL-03/AE-2026/109

email. deo-udalguri@nic.in

Dated Udalguri the 18th February, 2026

BIDDING DOCUMENT FOR

**Construction of Temporary sheds, Electrification, Water Supply etc. within Court Complex,
DC's Office, Udalguri for ensuing Assam State Legislative Election- 2026**

Tender inviting authority: District Election Officer, Udalguri.



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Dated Udalguri the 18th February, 2026

DETAIL NOTICE INVITING TENDER

Sealed tender affixing a non-refundable court fee of R. 8.25 (Rupees eight and paise twenty-five) only is invited from the registered contractors of A.P.W.D./ PHE/ BTC Class I (A, B & C), Class II & Class III (Civil) category according to their eligibility for submitting tenders/BID for the below mentioned works in connection with ensuing Assam State Legislative Election, 2026 at Udalguri District. The tender will be received by the undersigned up to 02:00 PM of **10.03.2026 (Tuesday)** and will be opened on the same date at **03:00 PM onwards**. The tender box will be available in the Ground Floor (in front of Room No. 51, Election Branch, Udalguri).

LIST OF WORKS

Name of work:							
Construction of various utilities for ensuing General Election to Assam State Legislative Assembly 2026 at Udalguri DC Office Complex, Udalguri.							
GROUPING OF WORK							
Sl No.	Description of Item	Unit	Qty.	Rate (Rs.)	Total Cost (Rs.)	Salvage rate	Salvage Value
GROUP A							
1	Constn. of Materials distribution & Receipt Shed (New Construction)	m2	1250	763.00	₹9,53,750.00	₹ 14.76	₹18,450.00
2	Constn. of counter for various utilities (on Existing Garage Area)	m2	348	202.00	₹ 70,296.00	₹ 2.39	₹ 831.72
3	Constn. of Temporary Shed for Transport Cell (Court Field)	m2	390.00	202.00	₹ 78,780.00	₹ 2.39	₹ 932.10
4	Constn. of Temporary Shed for Generator	m2	120	570.00	₹ 68,400.00	₹ 14.76	₹ 1,771.20
5	Constn. of Bamboo Barricade at different location.	rm	1000.00	379.00	₹3,79,000.00	₹ 16.25	₹16,250.00
6	Earth Work	m3	250	329.15	₹ 82,287.50		
TOTAL (A)					₹16,32,513.50		₹38,235.02
Adding 18% for GST on (A)					₹ 19,26,365.93		
After Deduction of Salvage Value					₹ 18,88,130.91		
say					₹ 18,88,131.00		

GROUP B							
1	Constn. of Decoding Shed with Check in Counter	m2	2250	672.00	₹ 15,12,000.00	₹ 14.76	₹33,210.00
2	Constn. of Pit Latrine in different place (8 Nos =1 Unit) different place	Each	3	42959.00	₹ 1,28,877.00	₹ 90.00	₹ 270.00
TOTAL (A)					₹ 16,40,877.00		₹33,480.00
Adding 18% for GST on (A)					₹ 19,36,234.86		
After Deduction of Salvage Value					₹ 19,02,754.86		
say					₹ 19,02,755.00		
GROUP C							
1	Constn. of Dinning Hall & Kitchen (3 + 1 veg) for Police, Driver & Khalasi	m2	1080	763.00	₹ 8,24,040.00	₹ 14.76	₹15,940.80
2	Police Control shed	m2	450	202.00	₹ 90,900.00	₹ 2.39	₹ 1,075.50
3	Extension of Police Control shed	m2	226.8	672.00	₹ 1,52,409.60	₹ 14.76	₹ 3,347.57
4	Constn. of Temporary Urinal with Dharamat enclouser walling. (30 Nos =1 Unit) different place	Each	3	19141.00	₹ 57,423.00	₹ 47.50	₹ 142.50
5	Constn. Of Temporary Bathroom with Dharamat enclouser wall for Driver & Khalasi (5 Nos =1 Unit) different place	Each	2	15012.00	₹ 30,024.00	₹ 50.00	₹ 100.00
6	Constn. of Barricade with CGI sheet (inside the Office Building)	Rm	76.00	421.00	₹ 31,996.00	₹ 16.25	₹ 1,235.00
7	Installation of Temporary Tubewell.	Each	8	14507.00	₹ 1,16,056.00		
8	Shed for Waiting Area	m2	250	615.00	₹ 1,53,750.00	₹ 12.67	₹ 3,167.50
TOTAL (A)					₹ 14,56,598.60		₹25,008.87
Adding 18% for GST on (A)					₹ 17,18,786.35		
After Deduction of Salvage Value					₹ 16,93,777.48		
say					₹ 16,93,777.00		

GROUP D							
1	Constn. of Dinning Hall & Kitchen for Polling and presiding officer (non veg & veg)	m2	2015	763.00	₹ 15,37,445.00	₹ 14.76	₹29,741.40
2	Providing Waiting shed for Fire Brigarde personal.	m2	50	570.00	₹ 28,500.00	₹ 14.76	₹ 738.00
3	Constn. Of media cell	m2	144	202.00	₹ 29,088.00	₹ 2.39	₹ 344.16
4	Constn. of Medical Unit with Three Chamber	m2	60.00	672.00	₹ 40,320.00	₹ 14.76	₹ 885.60
5	Compost Pit (At 3 Locations)	m3	56.25	256.12	₹ 14,406.53		
TOTAL (A)					₹ 16,49,759.53		₹31,709.16
Adding 18% for GST on (A)					₹ 19,46,716.24		
After Deduction of Salvage Value					₹ 19,15,007.08		
say					₹ 19,15,007.00		
GROUP E							
1	Supplying of Sand bag for bunker	Each	600	130.00	₹ 78,000.00		
2	Constn. of Sentyory Post in different place	Each	4	9347.00	₹ 37,388.00	₹ 150.00	₹ 600.00
3	Hire of Furnitures (Table Chair & Bench)	Job	1	494760.00	₹ 4,94,760.00		
4	Repairing of Strong Room	Job	1	362287.22	₹ 3,62,287.22		
5	Dinning for Counting Hall	m2	304	615.00	₹ 1,86,960.00		
6	Counting Hall (Fencing, Furniture, etc)	Job	1	451956.00	₹ 4,51,956.00	₹27,117.36	₹27,117.36
7	Observer Room	Job	1	39239.00	₹ 39,239.00		
TOTAL (A)					₹ 16,50,590.22		₹27,717.36
Adding 18% for GST on (A)					₹ 19,47,696.46		
After Deduction of Salvage Value					₹ 19,19,979.10		
say					₹ 19,19,979.00		
GROUP F							
1	Electrical Works	Job	1	1977011.00	₹ 19,77,011.00		
Total (inclusive of GST)					₹ 19,77,011.00		
GROUP G							
1	Providing Water Supply arrangement at diff. cells/ for making pipeline arrangement for providing multiple tap connection by constructing bamboo staggng for resting near the dining hall etc. in connection with Assembly Election, 2026				₹ 1,73,127.40		9564.43
Total (inclusive of GST)					₹ 1,73,127.40		
After Deduction of Salvage Value					₹ 1,63,562.96		
Say					₹ 1,63,563.00		

GENERAL TERMS AND CONDITION

1. The bidders shall submit an application in **Annexure-A** along with all requisite documents as specified therein, together with an affidavit in **Annexure-C**.
2. The tender rate to be quoted shall be a minimum of 10% below the value arrived at after deducting the salvage value of each group as specified in the DNIT. The rates shall be quoted clearly both in figures and in words.
3. The bidders shall submit their bids separately for each group.
4. An amount of Rs. 40,000/- (Rupees Forty Thousand) only per group from Group A to Group F shall be submitted as Earnest Money in the form of separate Demand Drafts, duly pledged in favour of the District Election Officer, Udalguri. For example, if a bidder participates in three groups, i.e., Group A, Group B, and Group C, he/she must submit three separate Demand Drafts, one for each group. For Group G, an amount of Rs. 5,000/- (Rupees Five Thousand) only shall be submitted as Earnest Money in the form of separate Demand Draft, duly pledged in favour of the District Election Officer, Udalguri.
5. Once a bidder is selected, he/she shall be required to submit a Performance Security Deposit equivalent to a minimum of 5% of the total work order value, or such percentage as may be decided by the Tender Evaluation Committee, at the time of signing the agreement in the prescribed format provided in **Annexure-B**.
6. Authority reserves the right to accept/reject any bids. The Lowest rate may not be compulsorily acceptable and the Authority also reserves the right to take decision in this regard.
7. If there will be a holiday on the stipulated date, the tenders will be received and opened on the next working days.
8. Payment will be made subject to the availability of fund received from the Govt. under specified Head of A/Cs.
9. GST and all other taxes as per prevailing rates on total bill value will be deducted from the bill.
10. No tender paper will be issued to the contractors with invalid registration.
11. The rates are to be quoted including GST and all other taxes.
12. Copies of PAN, GST Clearance Certificate, Labour License and updated registration certificate from competent authority must be enclosed with the sealed tender.
13. Average Annual Turnover of minimum Rs.30,00,000.00 (Rupees thirty lakh only) in the last three financial years i.e. 2022-23, 2023-24 and 2024-25 along with CA Certified Turnover Certificate with UDIN needs to be furnished
14. Preference will be given to bidders having previous work experience of similar nature. The bidder shall submit copies of relevant work orders in support of their past experience, if any.
15. Any clarification may be obtained from the O/o the District Commissioner & District Election Officer, Udalguri between 10:00AM to 05:00 PM on working days.




District Commissioner cum
District Election Officer,
 Udalguri.

Memo No. UEL-03/AE-2026/116-A

Dated Udalguri the 20th February, 2026

Copy to:

1. The Chief Electoral Officer, Assam for favour of kind information.
2. The District Information and Public Relations Officer, Udalguri for information and necessary action.
3. The DIO, NIC, Udalguri for information and necessary action.
4. Notice Board of DC's Office and Office of the Revenue Circle Offices, Udalguri.
5. File.


District Commissioner cum
District Election Officer,
 Udalguri.

To,
The District Commissioner & District Election Officer,
Udalguri

Name of Work:

Sir,

I do hereby agree to execute the workas per % (percent)
above/below of the rate mentioned in NIT vide Ref. No.....

All general condition/clause of NIT/clause mentioned in detailed specification for the work requirement of quantity control test, their frequency, quality of materials used in the work permissible tolerance etc. as embedded in the detail NIT will be binding on me. I also clearly understand that quoted rates are in strict conformity with conditions mentioned and no relaxation or deviation will be admissible.

Encls:

1. Attested copy of registration certificate.
2. Copy of PAN Card
3. Copy of AADHAAR Card
4. Copy of GST Registration Certificate.
5. Copy of valid Trade License issued in the state of Assam
6. Court fee of Rs. 8.25 (Rupees eight & paise twenty-five) only.

Yours faithfully,

Signature (with seal)

Name of Contractor :
(Current Renewal of the year
Address :

TENDER FOR WORKS

I/We hereby tender for the execution for the O/o the District Election Officer, Udalguri of the work Specified in the underwritten memorandum within the time specified in such memorandum at the rates specified therein, and accordance in all respects with the true intent and meaning of the specifications, designed, drawings and instructions in writing referred to in Rule-I thereof and in clause 11 of the annexed conditions, and with such materials as are provided by, and in all other respects in accordance with, such conditions so for as applicable.

MEMORANDUM

Name of Work: Temporary Construction of Sheds for forthcoming General Election to Assam Legislative Assembly, 2026 within Court Complex (Group _____)

1. Tender Amount :Rs.
2. Earnest money :Rs.
3. Security deposit :Rs.
4. Percentage if any, to be deducted from bills :Rs.

Time allowed to start the work within 01 days from date of issue of written order

Time allowed for completion the work: 10 (ten) days from the date of issue of formal work order.

Item No.	Name/Item of Work	Unit	Per	Rates Tendered	
				In figures	In words
				Rs.	P.
1	Civil Works & Others				

1. Rates quoted by the contractor are inclusive of GST & all other Taxes.
2. The rates quoted shall be final and remain applicable during the entire period of execution of work up to the completion including extended period and no escalation in rates will be permitted due to increase in prices of materials, labour wages, and Railway freight or due to any reason whatsoever.
3. Should this tender be accepted in whole or part, I/We hereby agree to abide by and fulfill all the terms and provisions of the said conditions of contracts annexed thereto so far as applicable and/or in default thereof to forfeit and pay to the State Government the sum of money mentioned in the said conditions.
4. The above tender is hereby accepted by me with all terms and conditions, as applicable.

Signature of Contractor
(With Office Seal)

DECLARATION

I/We.....sthe
.....participa
ting in the tender (Ref No.....) for Temporary Construction of
Sheds/ Electrical Works/ Water Supply etc. in DC's Office Complex, Udalguri for forthcoming General
Election to Assam Legislative Assembly, 2026 within Court Complex do hereby declare that:

I/We qualify to participate in the bidding process as per the terms and conditions mentioned in the
bidding document.

I/We have not been blacklisted or debarred from participation in the bidding process by any
Government Department/Institution/Body or by public sector undertaking that is currently in force.

Signature of the Bidder/Authorized Signatory with Seal

Date:

Name