



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:: UDALGURI::ASSAM**  
**(Disaster Management Branch)**

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**Minutes of the thematic meeting of District Disaster Management Authority, Udalguri on “Risk Communication” held on 29-04-2026 at the Conference Hall of District Commissioner’s Office, Udalguri.**

**Members Present at Annexure-I**

The District Level meeting on “Risk Communication” for upcoming flood season of Udalguri District was held on 29-04-2026 at 03:45 PM in the Conference Hall of District Commissioner’s Office, Udalguri. The meeting was chaired by Shri Jay Vikas, IAS, District Commissioner cum Chairman, DDMA, Udalguri District.

At the outset, the Addl. District Commissioner & CEO, DDMA, Udalguri welcomed all the members present in the meeting and discussed about the necessity of preparedness to be undertaken by all the stakeholders of the district for ensuing the upcoming flood season. A brief presentation was made by DPO, DDMA on the roles and responsibilities of various Responding Agencies against Risk Communication during the upcoming flood season.

After threadbare discussion the following decisions were taken with strict follow up:

- a. The CEO, DDMA, Udalguri instructed DIP (Irrigation), Bhairabkunda to notify a Nodal Officer along with a 24\*7 available contact number and share the same with DDMA/DEOC Udalguri. Also, intimate DDMA Udalguri prior to release of high volume of water through the Dhansiri Major Irrigation System.
- b. The CEO, DDMA, Udalguri instructed APRO, Udalguri to notify a Nodal Officer along with 24\*7 available contact number for coordination and to deploy manpower (shifting wise) along with VHF/HF sets in the District Emergency Operation Centre (DEOC) from 1<sup>st</sup> May, 2026 to 31<sup>st</sup> October, 2026.
- c. The BSNL, Udalguri to ensure the operationalization of Toll Free Services 1077 at DEOC and with uniform accessibility from all telecom operators.
- d. The Water Resource Department will reposition river training and flood fighting materials (porcupine, Geo-bag, sand-bag, bamboo etc.) at vulnerable locations. Share the details with DDMA Udalguri. Also, will share status of vulnerability of sensitive segments of river banks/embankments with DDMA on daily basis during high water level period of the rivers and will constitute task forces & coordinate with DDMA and CLTF (Circle Level Task Force).

The meeting ended with vote of thanks from the Chairman, DDMA, Udalguri

**(e-Signed)**  
District Commissioner &  
Chairman DDMA, Udalguri

Memo No. DM-13/22/2025-DDM-UDL/346-347

Copy to:

1. The Addl. Chief Executive Officer, Assam State Disaster Management Authority, Dispur Guwahati-06.
2. All Members present for kind information and necessary action.
3. The DIO, NIC for uploading the minutes in official website.
4. CA to DC for kind appraisal of District Commissioner, Udalguri.
5. Office file.

Addl. District Commissioner &  
CEO, DDMA, Udalguri