



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:::UDALGURI
(NAZARAT BRANCH)

Telephone No.03711-224433
No.UNZ.3/2022-23/GeM/42

email. dc-udalguri@nic.in
Dated. 20/04/2023

NOTICE INVITING TENDER

Sealed quotations affixing court fee stamps worth Rs. 8.25 (Rupees eight and paisa twenty five only) are hereby invited from the reputed suppliers/firms for supply of Computer Desktop and accessories under e-Office Project in Udalguri District per the list of the items/specification enclosed at **Annexure -A**. The quotations will be received up to **02:00 PM on 11.05.2023** and will be opened at **03:00 PM** on the same day. The quotationers /representatives may remain present while opening the quotation.

The Terms & Conditions:

1. The rate fixed shall remain valid for 90 (Ninety) days from the date of acceptance.
2. Overwriting in the quotation paper will not be entertained.
3. Rate against each items should be clearly written both in figure and words
4. It is not binding on the undersigned to accept the lowest rate.
5. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
6. Rate should be quoted inclusive of all taxes.
7. Items offered shall be as per specification mentioned in the tender documents. Supply of substandard, inferior quality materials shall be rejected with forfeiture of security money subsequent legal action.
8. Supplier should mention their PAN/TIN Numbers along with the quote.
9. Supplier should mention their address for correspondence along with the contact numbers
10. The suppliers should mention their brands which will be supplied at the price quoted compulsorily.
11. Payment will be made from the appropriate Head of Accounts as per availability of fund.

Note: -

1. Without the aforesaid documents, the bid document will be treated as invalid.
2. The bidder should put his signature on all the documents
3. Participating bidder must quote the rate for all the listed items, otherwise the bid document will be treated as invalid.
4. Details of tender document/Bid Documents may be obtain from office of the Deputy Commissioner, Udalguri on all working days till 10.05.2023 or download from the website <https://udalguri.assam.gov.in>

Sd/-
Deputy Commissioner,
Udalguri

Memo No. UNZ.3/2022-23/GeM/42

Date: 20/04/2023

Copy to:

1. The District Information & Public Relation Officer, Udalguri is requested to publish the NIT in local daily newspaper- one English & one Assamese.
2. The DIO, NIC, Udalguri for information and necessary action.
3. The Notice Board, DC's Office, Udalguri.
4. Office file.

Deputy Commissioner
Udalguri

List of Items				
Sl	Item Title	Item Description	Item Quantity	Unit of Measure
1	PC i5 DELL HP	As per the Specifications at Annexure-A	41	pieces
2	High Speed Printer	As per the Specifications at Annexure-B	1	pieces
3	High Speed Scanner	As per the Specifications at Annexure-C	7	pieces
4	Managed Switch	As per the Specifications at Annexure-D	5	pieces
5	UPS 1Kva	As per the Specifications at Annexure-E	52	pieces
6	Book Scanner	As per the Specifications at Annexure-F	1	pieces

Bid Details	
Bid Start Date/Time	21-04-2023 18:00
Bid End Date/Time	11-05-2023 14:00
Bid Opening Date/Time	11-05-2023 15:00
Bid Offer Validity (From End Date)	90 (Days)
State	Assam
Organization Name	Office Of The Deputy Commissioner Udalguri
Total Quantity	107
Item Category	PC i5 DELL HP , High Speed Printer , High Speed Scanner , Managed Switch , UPS 1Kva , Book Scanner
Years of Past Experience Required for same/similar service	2 Year (s)
Document required from seller	<ol style="list-style-type: none"> 1. Experience Criteria 2. Past Performance 3. Bidder Annual Turnover 4. OEM Authorization Certificate 5. OEM Annual Turnover 6. GST Registration
Type of Bid	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation	10 Days
Estimated Bid Value	3263395

- EMD

Bank	State Bank of India
EMD Value	Rs. 50,000.00 (Rupees fifty thousand) only in form of Demand Draft/Banker Cheque

(a).EMD should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Deputy Commissioner
OFFICE OF THE DEPUTY COMMISSIONER, No.3 Sapkhaiti Bher, Udalguri - 784509, Assam

Bid Specific Terms and Conditions:

1. The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
2. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
3. Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 4 years residual market life i.e. the offered product shall not be declared end-of- life by the OEM before this period.
4. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
5. Data Sheet of the product(s) offered in the bid, are to be submitted along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
6. **Manufacturer Authorization:**Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
7. The minimum average **annual financial turnover** of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be submitted with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
8. **Experience Criteria:** In respect of the experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt. Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year.
9. **OEM Turn Over Criteria:** The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
10. **Estimated Bid Value** indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criterion in determining reasonableness of quoted prices.
11. **Availability of Service Centres:** Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

12. **Dedicated /toll Free Telephone No. for Service Support:** BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
13. **Escalation Matrix for Service Support:** Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
14. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
15. **Warranty/AMC:** Bidder / OEM has to give an undertaking that after expiry of warranty period, it will provide AMC Service for next 3 years for the offered products at the rate not more than 2 % of contract price per annum. Buyer reserves the right to enter into an AMC agreement (covering preventive maintenance and servicing) with the Successful Bidder / OEM after expiry of the Warranty period at rate as mentioned above and the payment for the AMC charges would be made Annually after rendering of the AMC Services of the relevant AMC period.
16. Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centers near consignee location are to be uploaded along with the bid.
17. All the equipment's to be supplied with in the Time Frame and no partial shipments are allowed.
18. Bidder should have a local office and Valid GST Certificate.
19. All the product specifications along with data sheets to be submitted along with compliance from OEM.
20. It is not binding on the undersigned to accept the lowest rate.
21. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.

Desktop Computer (HP/DELL)

Specifications:

Processor	Minimum Intel Core i5 12500 OR AMD Ryzen5
Chipset	Intel Chipset OR equivalent AMD Chipset
Motherboard	OEM motherboard with OEM logo embossed on the same. No stickers allowed. Written confirmation from OEM that OEM logo will be embossed on the motherboard to be part of bid submission
Memory	Minimum 8 GB DDR4 3200 Mhz RAM expandable to 64 GB
Hard Drive	Minimum 256 GB SSD + 1 TB HDD
Graphics	Latest Integrated Graphic
Mouse & Keyboard and Other Accessories	Qwerty keyboard & Optical Mouse. Mouse and Keyboard should be from the same OEM only with proper logo of the OEM. Inbuilt Speaker
Communication	Integrated Gigabit LAN; Minimum Wifi 6 802.11a/b/g/n/ac (1x1) of higher (Dual Band) and Minimum Bluetooth 4.0 or higher
USB	Minimum Latest standard 6 USB Ports, with minimum one Type-C Port
I/O	Minimum 1 HDMI port
Operating System	Genuine Windows 11 Professional factory Pre-Installed
Software	Microsoft Office 2021, (Word, Excel, PowerPoint Outlook) Factory installed Genuine Preloaded
Security	Security for Inbuilt Pre-Boot BIOS Diagnostics, TPM (Firmware)
OS certification	OEM to certify that Original OS and other s/w will be preloaded before supply of goods. Declaration to be submitted along with bid.
Certification	ISO 9001, 14001, ISO 27001 for OEM. OEM should be present in the TOP 3 No's as per latest IDC report.
	For desktop: Microsoft Windows 11, FCC, CE, RoHS, UL, EPEAT Silver India, Energy Star 8.0 or higher
	For display: ENERGY STAR, TCO, BIS, FCC
Monitor	Minimum 21.5" display having minimum FHD (1920x1080) resolution with ENERGY STAR, TCO, BIS, FCC with minimum 1 HDMI. Same make as OEM of desktop.
Warranty	3-3-3 onsite warranty. Written confirmation on OEM warranty to be part of bid submission. Confirmation regarding provision of URL to check OEM warranty to be part of bid submission.
Compliance	Technical compliance of the offered specifications to be part of bid submission. Public URL of the quoted products - desktop and monitor to be submitted in the
Other certifications	Declaration required on end-of-life by the OEM before this period, Malicious Quote and Warranty Certificate
Bidder/OEM present	Bidder/OEM must have a Functional Office in the State of Consignee's Location, Bidder and OEM should have their business operation in India at least 7 years
Authorization	Bidder to submit BID Specific authorization with name, address, and mail id of the Signatory
OEM turnover	OEMs having annual turnover of Rs. 10000 Crore and having profit in last five years. Audited annual report/CA certificate to be part of bid submission

High Speed PrinterSpecifications

Duty Cycle (Monthly)	20,000
Functions	Print
Print Speed	Black (A4, normal) Up to 35 ppm; Black (A4, duplex): Up to 18 ppm
Print Resolution	600 x 600 dpi
Media Type	Paper (laser, plain, rough, vellum), envelopes, labels, cardstock, postcard
Media size	Custom (metric): 101.6 x 152.4 to 216 x 356 mm; Supported (metric): A4; A5; A6; B5 (JIS)
Print Technology	Laser
Duplex Printing	Yes; Automatic
Automatic Paper Sensor	Yes
Print Colours	No
Input Capacity	150 sheet tray
Output Capacity	100 sheet tray
OS Compatibility	Microsoft® Windows® 10, 8.1, 8, 7: 32-bit or 64-bit, Apple® macOS v10.14 Mojave, macOS v10.15 Catalina, macOS v11 Big Sur, LINUX
Warranty	3 Years Onsite or Higher
Connectivity And Communications:	
Connectivity, Standard	Hi-Speed USB 2.0; Fast Ethernet 10/100Base-TX; Dual-band (2.4/5.0GHz) Wireless 802.11b/g/n with Bluetooth® Low Energy
Network Capabilities	Ethernet 10/100Base-TX; built-in Wi-Fi 802.11b/g/n
Wireless Capability	Yes; Wi-Fi 802.11b/g/n
Mobile Printing Capability	Yes; Wi-Fi® Direct printing
Network Protocols, Supported	TCP/IP: IPv4; IPv6; LPD; SLP; Bonjour; WS-Discovery; BOOTP/DHCP/AutoIP; SNMP v 1/2/3; HTTP/HTTPS; UDP; IPP

High Speed Scanner

Specification:

Scan Type	Sheetfed
Scan Technology	CIS
Simplex Scan Speed	Upto 40/40 ppm(mono/color)
Duplex Scan Speed	80/80 ipm(mono/color)
Output Resolution dpi	75;150;200;300;400;500;600;1200
Duty Cycle	4,000 pages/day
Memory	Minimum 128 MB or Higher
Processor	600 Mhz
Connectivity	USB 2.0
Scan Size	Letter: (8.5 X 11 in); Legal:(8.5 X 14 in); ISO A4:(8.3 X 11.7 in)
Scan File Format	Searchable PDF,JPEG,PNG,BMP,TIFF
ADF Capacity	50 Pages or Higher
Warranty	3 Years Onsite or Higher

Managed Switch (DLink/NETGEAR/TP-Link)	
Specifications:	
1000Base-T Interface	24
1000M SFP Interface	4
Console Port	Yes
10/100/1000BASE-T ports	24
SFP ports	4
Switch Capacity	56 Gbps
Max. Packet Forwarding Rate	41.7 Mpps
Dimension	440mm x 140 mm x 44mm
Weight	2.21 kg
Operation Temperature	-5 - 50°C
Storage Temperature	-20-70°C
Operation Humidity	0% - 95% RH
Storage Humidity	0% ~ 95% RH
Operating Altitude	1500 meters
Maximum Power Consumption	19.05 W/100 V 19.14 W/240 V
Standby Power Consumption	7.87 W/100V, 8.21 W/240V
Maximum Heat Dissipation	60 BTU/hr
Acoustic	0 dB
MTBF	497,918 hours
Store & Forwarding	Yes
CPU Speed	800MHz
DRAM Size	256MB
Flash Memory Size	64MB
FAN	Yes
Packet Buffer Size	1.5MB
Power Input	100-240 VAC
Comply with RoHS 6	Yes
Energy Efficiency Ethernet (EEE)	Yes
Power Saving By Link Status	Yes
Power Saving By LED Shut-Off	Yes
Power Saving By Port Shut-Off	Yes
Power Saving By System Hibernation	Yes
802.3x Flow Control	Yes
Head-of-line (HOL) Blocking Prevention	Yes
MAC Address Table Size	16K
802.1D Spanning Tree (STP)	Yes
802.1w Rapid Spanning Tree (RSTP)	Yes
802.1s Multiple Spanning Tree (MSTP)	Yes
BPDU Filtering	Yes
Root Restriction	Yes
802.1AX Link Aggregation	Yes
802.3ad Link Aggregation	Yes
Link Aggregation Group Per Device	8
Max Port Per Link Aggregation Group	8
G.8032 ERPS	Yes
Port Mirroring	Yes

Flow-based (ACL) mirroring	Yes
Jumbo Frame	9,216 Bytes
Loopback Detection (LBD)	Yes
L2 Protocol Tunneling	Yes
IGMP Snooping	Yes
Max IGMP Snooping Groups	1024
IGMP Snooping Fast Leave	Yes
IGMP Authentication	Yes
IGMP Accounting	Yes
MLD Snooping	Yes
MLD Snooping Groups	Yes
MLD Snooping Fast Leave	Yes
802.1Q VLAN	Yes
VLAN Groups	Yes
Port-based VLAN	Yes
802.1v Protocol-based VLAN	Yes
MAC-based VLAN	Yes
GVRP	Yes
Double VLAN (Q in Q)	Yes
VLAN Translation	Yes
ISM VLAN (Multicast VLAN)	Yes
Asymmetric VLAN	Yes
Private VLAN	Yes
VLAN trunking	Yes
IP Interface	Yes
Max Number of IP Interface	4
ARP	Yes
ARP Entries	Yes
Gratuitous ARP	Yes
ND Entries	Yes
Default Route	Yes
Static Route	Yes
Class of Service (CoS)	Yes
Two Rate Three Color Marker (trTCM)	Yes
Number of Queue	Yes
Limited IP Multicast (IGMP Filtering)	Yes
Remark 802.1p priority	Yes
Remark ToS/DSCP	Yes
Rate Limiting	Yes
Queue Handling	Yes
Strict Priority Queue (SPQ)	Yes
Weighted Round Robin (WRR)	Yes
Port-based Bandwidth Control	Yes
Flow-based bandwidth Control	Yes
Queue-based Bandwidth Control	Yes
Simple Random Early Detection (SRED)	Yes
Max Access Control List (ACL) Entries	Yes
MAC Access List	Yes
IP Access List	Yes
IPv6 Access List	Yes

User-defined Access List	Yes
Time based ACL	Yes
CPU Interface Filtering	Yes
SSH	Yes
SSL	Yes
Port Security	Yes
Broadcast/Multicast/Unicast Storm Control	Yes
Traffic Segmentation	Yes
IP-MAC-Port Binding (IMPB)	Yes
DHCP Snooping	Yes
IPv6 Snooping	Yes
IPv6 ND Inspection	Yes
Duplicate Address Detection (DAD)	Yes
D-Link Safeguard Engine	Yes
DHCP Server Screening	Yes
DHCP Client Filtering	Yes
BPDU Attack Protection	Yes
DoS Attack Prevention	Yes
802.1X	Yes
Port based 802.1X Authentication	Yes
Host based 802.1X Authentication	Yes
MAC-based Access Control (MAC)	Yes
Host based MAC Authentication	Yes
Guest VLAN	Yes
Microsoft® NAP Support	Yes
Privilege Level for Management Access	Yes
RADIUS	Yes
RADIUS Accounting	Yes
TACACS+	Yes
TACACS+ Accounting	Yes
Trusted Host	Yes
Cable Diagnostics	Yes
802.3ah Ethernet Link OAM	Yes
D-link Unidirectional Link Detection (DULD)	Yes
Dying Gasp	No, Yes
802.1ag Connectivity Fault Management (CFM)	Yes
Y.1731 OAM	Yes
Optical Transceiver Digital Diagnostic Monitoring (DDM)	CLI
Network Time Protocol (NTP)	Yes
Simple Network Time Protocol (SNTP)	Yes
Web-based GUI	Yes
Telnet Server	Yes
Telnet Client	Yes
SNMP	Yes
FTP Client	Yes
SNMP Trap	Yes
TFTP Client	Yes
RMONv1	Yes
SMTP	YES
System Log	Yes

RMONv2	Yes
LLDP	Yes
LLDP-MED	Yes (for 28P/ME)
D-Link Discover Protocol (DDP)	Yes
DHCP/BootP Client	Yes
DHCP Auto-configuration	Yes
DHCP Auto-image	Yes
Dual Images	Yes
DHCP relay	Yes
PPPoE Circuit-ID Tag Insertion	Yes
Editable Login Banner	Yes
Dual Configurations	Yes
Debug Command	Yes
Editable System Prompt	Yes
Password Encryption	Yes
Password Recovery	Yes
Ping	Yes
Traceroute	Yes
Surge/Lightning Protection	Yes
Surge/Lightning Protection (All Ethernet Ports)	Yes
SSH	Yes
SSL	Yes
Warranty	3 Years or Higher

UPS 1KVA

Specification:

Phase	Single Phase
Form Factor	Desktop
UPS Topology	Line-interactive
Generator Compatibility	Yes
Nominal Input Voltage (Vac)	220 ± 10%
Input Voltage Range (Vac)	140 ~ 300
Input Frequency (Hz)	50 ± 1%
	60 ± 1%
Input Frequency Detection	Auto-sensing
Rated Input Current (A)	4.55
Input Connector Type	IN/ZA
Power Cord Length (m.)	1.5
Battery Backup	30 mins
OUTPUT	
Capacity (VA)	1000
Capacity (Watts)	600
On Battery Waveform	Simulated Sine Wave
On Battery Voltage(s) (Vac)	220 ± 10%
On Battery Frequency (Hz)	50 ± 1%
	60 ± 1%
Automatic Voltage Regulation (AVR)	
Overload Protection	Yes
Outlet(s) – Total	4
Outlet Type	IN/ZA x 4
WARRANTY	
Product Warranty Period (Year)	3

Book Scanner (Fujitsu ScanSnap SV600)**Specification**

Product Name		ScanSnap SV600
Scanner Type		Overhead, Simplex
Scanning Speed ^{*1} (A3 Landscape)	Auto mode ^{*2}	3 seconds / page
	Normal mode	3 seconds / page ^{*3} (Color / Grayscale: 150 dpi, Monochrome: 300 dpi)
	Better mode	3 seconds / page ^{*3} (Color / Grayscale: 200 dpi, Monochrome: 400 dpi)
	Best mode	3 seconds / page ^{*3} (Color / Grayscale: 300 dpi, Monochrome: 600 dpi)
	Excellent mode	3 seconds / page ^{*3} (Color / Grayscale: 600 dpi, Monochrome: 1,200 dpi)
Scanning Color Mode		Color, Grayscale, Monochrome, Automatic (Color / Grayscale / Monochrome detection)
Image Sensor		Lens reduction optics / Color CCD x 1
Light Source		(White LED + Lens illumination) x 2
Optical Resolution		285 to 218 dpi (Horizontal scanning), 283 to 152 dpi (Vertical scanning) ^{*4}
Document Size	Maximum	432 x 300 mm (17.0 x 11.8 in.)
	Minimum	25.4 x 25.4 mm (1 x 1 in.) ^{*5}
Paper Weight (Thickness)		30 mm (1.18 in.) or less
Interface ^{*6}		USB2.0 / USB1.1 (Connector Type: Type-B)
Power Requirements		AC 100 to 240 V, 50/60 Hz
Power Consumption	Operating Mode	20 W or less
	Sleep Mode	2.6 W or less
	Auto Standby (Off) Mode	0.4 W or less
Operating Environment	Temperature	5 to 35 °C (41 to 95 °F)
	Relative Humidity	20 to 80% (Non-condensing)
Operating System		Windows 10 and above.
Warranty		3 Years Onsite or Higher