



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER::UDALGURI::ASSAM

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(Disaster Management Branch)

Minutes of the District Level Flood Preparedness Meeting held on 06/04/2023 at the Conference Hall D.C.'s Office, Udalguri.

Members Present at Annexure-I

The District Level Flood Preparedness meeting for Udalguri District was held on 06/04/2023 in the Conference Hall of D.C. Office Udalguri.

The meeting was chaired by Dr. Sadnek Singh, IAS, Deputy Commissioner & Chairman, DDMA, Udalguri.

At the outset, the Chairman, DDMA, Udalguri welcomed all the members present in the meeting and discussed about the necessity of preparedness to be undertaken by various line departments and agencies of the district for the ensuing monsoon.

The Addl. Deputy Commissioner & CEO, DDMA, Udalguri presented the PowerPoint presentation and after threadbare discussion the following resolution were adopted:

- All the **Circle Officers** will convene Circle Level Flood Preparedness Meeting involving local officials of all line departments and Lot Mandol, Gaonpradhans and other stakeholders. They will submit the Action Plans identifying vulnerable areas/ proposed list of relief camp/ raised platform including contact nos. of the LM/ GB's of all villages by 11-04-2023.
- **All line departments** will submit their Departmental Flood Action Plan by 11/04/2023.
- **All Heads of Departments** will submit nomination of their '**Nodal Officer**' from their respective department who will keep liasioning for flood related activities.
- **Water Resource Deptt.** will complete the ongoing protection work under SDRF Schemes before upcoming monsoon and will also submit the water level of River Golondi and Dhansiri on regular basis.
- **Project Director, DRDA, Udalguri** will identify the village road and culverts etc damaged due to flood and take necessary measures for restoration of communication under MGNREGA and other schemes as the case may be.
- **Health and Family Welfare Deptt.** will maintain sufficient stock of medicine and keep ready the Mobile Medical team for emergency response.
- **PWD (R) Deptt.** will conduct assessment of vulnerable roads and identify alternate roads for communication and relief operation.
- **Agriculture Deptt.** will identify the vulnerable areas and maintain stock of seed and seedlings for post flood distribution and crop damaged report, if any. Also ensure to carry out the damaged assessment through Circle Officer concerned.
- **Irrigation Department** will ensure clearing of canals and sluice gate etc. to avoid water logging. Also, at least one dedicated staff should be engaged in every canal sluice gate. Also damaged report to be submitted through FRIMS by concerned Circle Officer within 24 Hrs of occurrence.


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- **All line departments** will ensure the submission of damaged report including breach of embankment/damage of road / canal etc. within 24 hour of occurrence to the concerned Circle Officers.
- **Food, Civil Supplies and Consumer Affairs Deptt.** will submit the stock position of food items on regular basis and keep all essential commodities in stock. Also to keep liaison with the FCI officials so that food items can be procured from FCI Depot during emergency under OMSS(D) Scheme.
- **PHE Deptt.** will keep stock of bleaching powder, purifying tablets etc and distribute the same to the affected areas immediately to avoid flood borne diseases. Proper sanitary and water supply be erected at designated relief camps (if any). Sanitization of Relief Camps to be carried out at least once per day.
- **District A.H. & Vety. Deptt.** will submit the status of feed & fodder and organize pre-flood vaccination camp and submit flood damaged report in time. Also adequate stock of medicine is to be ensured to mitigate any flood borne diseases.
- **Education Deptt.** will convene Departmental flood preparedness meeting involving all Educational Blocks and also to identify the schools located at vulnerable areas which may be affected by flood and also to submit any damaged report in time.
- **Fishery Development Deptt.** will identify the flood prone affected areas and take necessary measures and will also submit flood damaged report in time.
- **Soil Conservation Deptt.** will identify the vulnerable areas and take measures for protection and will also submit flood damaged report in time.
- **Sericulture Deptt.** will submit Flood Action Plan and also submit report of flood damaged in time.
- **APDCL** will identify the vulnerable power lines and will complete the renovation work before monsoon.
- **Fire & Emergency Services** will keep ready the manpower and emergency rescue equipments and submit status report accordingly.
- **District Social Welfare Deptt.** will identify the vulnerable population of flood affected areas including Children, Women, differently abled persons etc and submit a list to DDMA and also they will submit the list of Anganwadi Centers which is vulnerable to flood.
- **DIPRO, Udalguri** will keep regular communication with DDMA, Udalguri for necessary dissemination of early warning information during the flood season.
- **Indian Red Cross Society, Udalguri** unit will submit a list of trained volunteers to DDMA, Udalguri for necessary involvement in search rescue operation in time of flood.
- **District Flood Control Room** will be setup in the Dist. Emergency Operation Centre involving personnel from the important line departments at D.C.'s Office, Udalguri.
- All line departments will submit daily report to the District Emergency Operation Centre (DEOC) vide Telephone No. 1077 (Toll Free) or 03711-225266/ Email-ID- deocudalguri@gmail.com.
- **District Police** will ensure the security of relief camps and free movement of vehicles carrying relief items.


6.6.23