



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER, UDALGURI, ASSAM

Telephone & FAX No:- 03711-224433 (O) & e-mail:- dc-udalguri@nic.in
(Disaster Management Branch)

NOTICE INVITING TENDER

Sealed quotations affixing court fee stamps worth Rs. 8.25 (Rupees eight and paisa twenty five) only are hereby invited as per cited terms & conditions from the reputed suppliers/ registered firms for supply of the below mentioned relief materials to the Deputy Commissioner, Udalguri as and when required for relief purpose in different disasters like flood/ storm etc. during the financial year 2023-24. Security money of Rs. 50,000.00 (Rupees fifty thousand) only will have to be deposited in the form of bank draft only in favour of the Deputy Commissioner cum Chairman, DDMA, Udalguri along with the quotation. The quotations will be received upto 02:00 PM 10/05/2023 and will be opened at 03:00 PM on the same day. The quotationers/ representatives may remain present while opening the quotation.

Sl. No.	Items of Relief Materials	Quantity
1	Rice (Ranjit)	Per quintal
2	Masur Dal (Medium size)	Per quintal
3	Mustard Oil (To be supplied in ½ ltr. pouch)	Per pouch
4	Sugar	Per quintal
5	Salt	Per quintal
6	Flattened Rice (Chira / Poha)	Per quintal
7	Puffed Rice (Muri)	Per quintal
8	Gur	Per quintal
9	Wax Candle (Medium)	Per packet
Baby food		
10	Nestum (300 Gm)	Per Pkt.
11	Cerelac (300 Gm)	Per Pkt.
12	Horlics	Per Pkt.
13	Lactogen (400 Gm)	Per Pkt.
14	Biscuit- Good Day (Small size)	Per packet
15	Biscuit thin arrowroot (Small size)	Per packet
16	Marie Gold Biscuit (Small size)	Per packet
17	Milk (Amul Taza) (200 ml)	Per Pkt.
18	Powder Milk (200 gm)	Per Pkt.
Cattle food		
19	Wheat Bran	Per quintal
20	Rice Bran	Per quintal
Other Essential		
21	Tarpaulin 12 feet x 12 feet (120 GSM)	Per piece
22	Tarpaulin 12 feet x 15 feet (120 GSM)	Per piece
23	Tarpaulin 15 feet x 15 feet (120 GSM)	Per piece
24	Tarpaulin 15 feet x 15 feet (140 GSM)	Per piece
25	Tarpaulin 18 feet x 24 feet (4 Kgs.) (120 GSM)	Per piece
26	Utensil Set {One set containing of 2 nos. Steel Rice Plates, 2 nos. Steel Bowls, 2 nos. Steel Glasses, 2 nos. Cooking Spoons, 1 no. Aluminium Degchi, 1 no. Aluminium Saucepan, 1 no. Aluminium Kadai and 1 no. Aluminium Lid (Dhakna)}	Per set
27	LPG Cylinder	Per piece
28	Triple Layer face Mask	Per piece
29	Hand Sanitizer (100 ml)	Per Pc.
30	Hand Sanitizer (200 ml)	Per Pc.
31	Sanitary Napkin (Stayfree)	Per packet

32	Baby diapers (Pampers/ Huggies)	Per packet
33	Hair Oil (30 ml)	Per piece
34	Tooth Paste (Colgate) 50 gm	Per piece
35	Bathing Soap (Dettol) (100 gm)	Per piece
36	Dishwash Soap (VIM) (50 gm)	Per piece
37	Drinking Water (500 ml)	Per bottle
38	Water Jar Water can (20 ltrs.)	Per Jar/Can
39	Mosquito Net (190cm x 180 cm x 150 cm) Double	Per piece
40	Mosquito Coil	Per packet
41	Match Box (loose 10 box including 1 Pkt.)	Per packet
42	Plastic Bucket (15 Ltr)	Per piece
43	Blanket (Polo) (Medium size)	Per piece
44	Mattress (Cotton- 7'x4')	Per piece
45	Gamocho (Standard size & good quality)	Per piece
46	Cotton Saree (Standard size & good quality)	Per piece
47	Lungi (Standard size & good quality)	Per piece
48	Ganji (Standard size & good quality)	Per piece
49	Bamboo (Bhaluka/ Jati- Standard Size)	Per piece
50	Iron Bed 2.5 feet x 6 feet	Per piece
51	Bed sheet double size (Cotton)	Per piece
52	Disposable Glass	Per pc.
53	Disposable Plate	Per pc
54	Carry Bags	Per kg
55	Rubber Shoes	Per piece
56	Umbrella (Standard size)	Per piece
57	Torch Light (Two cell)	Per piece
58	Mega Phone	Per piece
59	Emergency Light (50 W)	Per piece
60	Water Pump (2HP)	Per piece
61	Tree Cutter (Electric chain-saw) Branded	Per piece
62	White phenyl (500 ml)	Per bottle
63	White phenyl (1 litre)	Per bottle
64	Black phenyl (500 ml)	Per bottle
65	Black phenyl (1 litre)	Per bottle
66	Bleaching powder	Per Kg
67	Malathin Technical 50%	Per litre
68	Geo bag (Type A) 400 GSM	Per piece
69	Geo bag (Type B) 300 GSM	Per piece


Terms & Conditions:

1. The rate fixed shall remain valid for 1 (one) year from the date of acceptance.
2. Overwriting in the quotation paper will not be entertained.
3. The bidder must have a shop/ stockiest of his own and must be a licence under the ATA (L&C) Order 1982.
4. Deposit of Security money i.e. **Rs. 50,000/-** (Rupees fifty thousand) only should be made only in the shape of Bank Drafts in favour of Deputy Commissioner, Udalguri. Other form of deposit of security money shall not be considered.
5. Rate against each item should be clearly written both in figure and words.
6. It is not binding on the undersigned to accept the lowest rate.
7. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
8. **Rate should be quoted inclusive of all taxes.**
9. Items are to be supplied immediately after receipt of supply order.

10. If supplier is unable to supply items at quoted price, they will forfeit their Security Deposit money & will be blacklisted.
11. Sample of materials must be supplied with the quotation.
12. Supply of materials shall have to be done during emergencies. Hence, items offered shall be of good quality. Supply of substandard, inferior quality materials shall be rejected with forfeiture of security money subsequent legal action.
13. Supplier should mention their PAN/ TIN Numbers along with the quote.
14. Supplier should mention their address of shop/ office/ Godown along with the contact numbers.
15. The suppliers should mention their brands which will be supplied at the price quoted compulsorily.
16. The bidder should have to submit a copy of *Trade Licence, Pan Card, GST Registration Certificate*.
17. Payment against bills for supplying relief materials will be considered for payment subject to availability of fund under proper head of account.

Note :

1. Without the aforesaid documents, the bid document will be treated as invalid.
2. The bidder should put his signature on all the documents.
3. Participating bidder must quote the rates for all the listed items, otherwise the bid document will be treated as invalid.



Deputy Commissioner
cum
Chairman, DDMA, Udalguri.

Memo No. URR-15/2021/50

Date. 19/04/2023

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Revenue & Disaster Management Deptt. & Chief Executive Officer, Assam State Disaster Management Authority (ASDMA), Dispur, Guwahati-06 for favour of kind information.
2. The Secretary to the Govt. of Assam, FCS & CA Deptt., Dispur, Guwahati-06 for favour of kind information.
3. The Commissioner, North Assam Division, Tezpur for favour of kind information.
4. All members of Purchase Committee for information & necessary action.
5. The District Information & Public Relation Officer, Udalguri. He is requested to give wide publicity through Assam Tribune and local News Paper.
6. The. Dy. Director, Food Civil Supplies & Consumers Affairs, Udalguri/ Bhergaon for information and necessary action. He will also arrange to serve this Tender Notice to all Local Traders/ Suppliers/ Frims etc. immediately.
7. The DIO, NIC, Udalguri for information and necessary action. He is requested to upload the Tender Notice in web portal official page.
8. The President/ Secretary, Chambers of Commerce, Udalguri for information and necessary action.
9. All Local Traders/ Suppliers/ Firms for information and necessary action.
10. Office file.


Deputy Commissioner
cum
Chairman, DDMA, Udalguri