



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER::UDALGURI::ASSAM
(Transformation & Development Branch)

No.UDP.666/Orunodoi/UDL/2020/62

Dated Udalguri, the 15th December, 2020.

ADVERTISEMENT
(WALK-IN INTERVIEW FOR TEMPORARY ENGAGEMENT OF ORUNODOI SAHAYAK)

In accordance with the instruction laid in the guideline issued by Finance (IF) Department vide Notification No.FIF.89/2020/48 Dated 14th August, 2020 regarding implementation of the scheme "ORUNODOI" in Udalguri District, the undersigned is pleased to invite for **WALK-IN INTERVIEW** for temporary engagement of 4 (Four) Nos. "**ORUNODOI SAHAYAK**" in each of LACs i.e. Panery, Udalguri and Mazbat LAC under Udalguri District for a period of 2 (two) months only at a fixed pay of **Rs.15000/- (Rupees fifteen thousand)** only per month.

Eligibility Condition:

1. He/ She should be a Permanent Resident of Assam. If he/ she is from outside the District, should have assured place of stay to render service at any time.
2. He/ She should preferably have a personal Desktop / Laptop for the purpose of Data Entry/ Uploading of Application/Documents in the online portal.

Qualification:

1. He/ She should be a Graduate in any stream.
2. He/ She must have basic knowledge of computer in MS Word and Excel and also should hold certificate in one year computer diploma course from any recognized institution.

Age:

He/ She should not be more than 35 years of age, on the day of publishing of the advertisement.

Function:

1. To facilitate the implementation process of ORUNODOI Scheme at District Level and to assist the applicants in filing up of the Detailed Application Form (DAF) collecting bank details, signed copy of the Self Affidavit and other information after prioritization & selection by District Level Monitoring Committee.
2. Data Entry / Uploading of the approved list of beneficiaries in online portal.
3. To give necessary support at VCDC and ULB level in preparation of the preliminary list.
4. The Sahayak would function directly under the control and supervision of the Deputy Commissioner, Udalguri.

Date of Walk-In-Interview: 23rd December, 2020.

Reporting time: 10:00 A.M.

Venue: Conference Hall, O/o. the Deputy Commissioner, Udalguri.

Candidate shall attend the Walk-In Interview with Photo Identity proof and all Educational/ Experience testimonials.

No TA/DA will be admissible in this regard.

Deputy Commissioner,
Udalguri.

Dated Udalguri, the 15th December, 2020.

Memo No.UDP.666/Orunodoi/UDL/2020/62

Copy to:

1. The Principal Secretary to the Government of Assam, Finance (IF) Department, Janata Bhawan, Dispur, Guwahati-06 for favour of kind information.
2. The District Informatics Officer, NIC, Udalguri District Unit, Udalguri for information and necessary action.
3. The District Information and Public Relations Officer, Udalguri for information and necessary action.

Deputy Commissioner,
Udalguri.